

# Vegreville Downtown Market

This outdoor event will be held  
3 Saturday's only

July 3rd—in conjunction with the Pysanka Festival

August 7th—in conjunction with the County Fair

September 11—in conjunction with the Pony Chuck  
wagon Finals

## Vendor Application

Vendor's please read the following page of rules  
and regulations. Completed application forms  
can be returned to the following:

Maureen Easton, Vegreville Economic  
Development

780-632-3891 phone 780-632-3892 fax

[edbadm@telus.net](mailto:edbadm@telus.net)





# Vegreville Downtown Market

## Vendor application form

Please complete the following:

<b>Name:</b>		<b>Business Name:</b>	
<b>Address:</b>		<b>Postal Code:</b>	
<b>City:</b>		<b>Email:</b>	
<b>Phone #:</b>		<b>Fax:</b>	

**Dates of Interest:**  
Y/N

**Do you have your own:**  
Y/N

	<b>Saturday July 3<sup>rd</sup> 2010</b>
	<b>Saturday August 7<sup>th</sup> 2010</b>
	<b>Saturday September 11 2010</b>

	<b>health inspector's license (food vendors) **</b>
	<b>10 x 10 tent or canopy</b>
	<b>table</b>

**All vendors are responsible for their own chairs.**

**Products, Services or Description of what you would like to sell:**


Please indicate whether you would like a table and tent space if available: \_\_\_\_\_

**The Market Committee Partners will have some tenting and table's available. These will be offered on a first come basis.**

**CONTRACT:** I agree to comply with all rules and regulations set out forth in the Vegreville Downtown Market. I agree to send a deposit of \$50 per table, per event in advance. This deposit will be returned to me on market day provided I am present each confirmed day. Cancellations will be accepted up to one week prior to each market.

\*\* As the market is not a farmer's market any vendor wishing to sell prepared food items must be licensed by a health inspector. \*\*

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Date**

Vegreville Economic Development Board  
 Box 217 5009 50 Avenue, Vegreville, AB  
 T9C 1R2 Phone: 780-632-3891  
 Fax: 780-632-3892 email: edbadmin@telus.net



## Vegreville Market Event 2010

### Rules and Regulations pg 1

- 1) All vendors will be required to submit a deposit of \$50 per event/per booth. This will be refunded if all rules and regulations are met adequately.
- 2) Maximum of 1 booth will be allotted per vendor.
- 3) 7 day cancellation notice required or deposit will be forfeited.
- 4) Vendors may not loan, give or sub lease booth to someone else without market committee approval.
- 5) Must be ready and open for business by 30 minutes prior to posted market hours.
- 6) Vendors must be willing to help with set up and tear down if required.
- 7) Sold out vendors may not leave before the end time. You may post a sold out sign and take down the booth after market closes
- 8) Vendor to vendor sales these transactions are to be made only after the close of the market.
- 9) No items may be outside of the booth limits without market management consent. This includes street signs and products.
- 10) A maximum of 2 people may be working in your booth at any time.
- 11) Someone must be attending your booth at all times.



## Vegreville Market Rules and Regulations 2010 pg 2

- 12) NO vehicles may be on the street after the barricades are up.
- 13) All vendors must comply with Health inspector codes.
- 14) Craft and non food items may be bagged in used bags.
- 15) Single serving items may only be sold at concessions.
- 16) Vendors giving samples must have their own garbage containment. Vendors are responsible for all garbage removal at the end of the market day.
- 17) A sign bearing vendors name and address should be visible at the booth at all times. Suggested size is at least 4 inches high. All prices must be visible.
- 18) Samples may be provided at your booth, no where else.
- 19) No hawking etc shall be permitted.
- 20) Vendors must conduct business legally and honestly. No illegal or stolen products may be sold.
- 21) Market Management committee reserves the right to change, interpret and enforce these policies and rules as deemed necessary for the benefit of the Market. Rules and regulations are subject to change without notice.
- 22) The Market Management Committee holds the right to ban or refuse vendors.
- 23) All vendors will adhere to all rules and treat other vendors, customers and volunteers with respect.



## Vegreville Market Rules and Regulations 2010 pg 3

- 24) All vendors must meet all health, fire and government regulation and operate their booth in a safe and sanitary manner. The Committee and/or the Town of Vegreville will not be held responsible for any issue, problem or dispute between vendors, customers or visitors of the Market.
- 25) A limited # of tents and tables will be available on a first signed up basis. Once these are taken vendors are responsible for their own “booth” set up (table and tent or awning if required)
- 26) ALL VENDORS ARE RESPONSIBLE TO PROVIDE THEIR OWN CHAIR(S).

Any and all inquiries can be directed to Vegreville Economic Development:  
780-632-3891 (phone) 780-632-3892 (fax) [edbadmin@telus.net](mailto:edbadmin@telus.net) (email)

This Market is a joint partnership between the following entities:

*The Town Of Vegreville*

*Vegreville Economic Development Board*

*Vegreville & District Chamber of Commerce*

*Community Futures Elk Island Region*