



## BYLAW NO. 03 – 2019

# TOWN OF VEGREVILLE

**THIS BYLAW NO. 03-2019 OF THE TOWN OF VEGREVILLE, IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF ESTABLISHING THE COUNCIL REMUNERATION COMMITTEE FOR THE TOWN OF VEGREVILLE.**

**WHEREAS** pursuant to Section 145 of the *Municipal Government Act* R. S. A. 2000, Chapter M-26, Council may pass Bylaws in relation to the establishment and functions of Council committees and other bodies; and

**AND WHEREAS** Council deems it necessary to establish a Council Remuneration Committee, and

**NOW THEREFORE**, be it resolved that the Council of the Town of Vegreville duly assembled enacts as follows:

### 1. SHORT TITLE

- 1.1 This Bylaw may be cited as the **Council Remuneration Committee Bylaw**.

### 2. DEFINITIONS

- 2.1 **Act** means the *Municipal Government Act*, R.S.A. 2000, Chapter M-26, as amended
- 2.2 **Committee** is the Council Remuneration Committee established by this Bylaw.
- 2.3 **Council** means the duly elected Council of the Town of Vegreville.
- 2.4 **Mayor** means the chief elected official of the Town.
- 2.5 **Member of Council** means an elected official of the Town, including the Mayor.
- 2.6 **Members** means individuals appointed to the Committee.
- 2.7 **Remuneration** means the salaries, honorariums, indemnities and allowances.

### 3. PURPOSE

- 3.1 The Council Remuneration Committee is hereby established.

### 4. MANDATE

- 4.1 The Committee shall review and provide recommendations to Council with respect to Policy FIN-6003 Council Remuneration Policy for the current term of office. The Committee recommendations for Council Remuneration Policy may include, but are not limited to:
- (a) establish a set of guiding principles for members of Council Remuneration
  - (b) establish the appropriate Remuneration to compensate members of Council including base salary and per diems
  - (c) review benefits offered to members of Council
  - (d) establish the compensation period
- 4.2 The Committee shall review and provide recommendations to Council with respect to Policy FIN-6004 Council Professional Development Policy.

4.3 The Committee shall review and provide recommendations to Council with respect to Policy FIN-6002 Travel & Expenses Policy.

**5. MEMBERS**

5.1 The Committee is comprised of two (2) Members of Council and three (3) members of the public.

5.2 The public members of this Committee must be appointed by Council.

5.3 The Committee shall elect a Chair at their first meeting.

5.4 The Mayor is not an ex-officio member of this Committee.

5.5 The functions of the Committee and its members shall extend only until Council receives recommendation(s) from the Committee.

5.6 If a member of the Committee resigns or is unable to continue to serve, Council shall appoint a replacement.

5.7 Members on the Committee will serve on a voluntary capacity.

**6. MEETINGS**

6.1 The Committee will meet within one year following the general municipal election.

6.2 The Committee will meet as often as required to fulfill its mandate.

6.3 The Committee may also meet at the call of the Chair.

**7. QUORUM**

7.1 Quorum is established by the following:

(a) A majority of the members of the Committee, and

(b) One member of the Committee who is also a Member of Council.

**8. EFFECTIVE DATE**

8.1 This Bylaw shall come into effect upon third and final reading.

READ for a first time this 14<sup>th</sup> Day of January , 2019 A.D.

READ for a second time this 14<sup>th</sup> Day of January , 2019 A.D.

UNANIMOUS CONSENT RECEIVED FOR THIRD AND FINAL READING

READ for a third time this 14<sup>th</sup> Day of January , 2019 A.D.



TIM MACPHEE, Mayor



CLIFF CRAIG CLGM, Town Manager