

1 Call Meeting to Order**2 Adoption of Agenda**

2018-02-05

Moved By: Councillor Warawa

That the Agenda of the Regular Meeting of Town Council held on February 12, 2018 be adopted.

CARRIED**3 Adoption of Minutes****3.1 Regular Meeting of Town Council**

2018-02-06

Moved By: Councillor Waters

That the Minutes of the Regular Meeting of Town Council held on January 22, 2018 be received and filed.

CARRIED**3.2 Special Meeting of Town Council**

2018-02-07

Moved By: Councillor Warawa

That the Minutes of the Special Meeting of Town Council held on January 30, 2018 be received and filed.

CARRIED**4 Delegation****5 Correspondence****5.1 Vegreville & District Chamber of Commerce - 2018 Grant Funding Request**

2018-02-08

Moved By: Councillor Rudyk

That the correspondence dated January 24, 2018 from the Vegreville & District Chamber of Commerce be received and filed; and

Further that the \$18,000 in grant funding budgeted for the Vegreville & District Chamber of Commerce in 2018 Budget be disbursed.

On behalf of the Vegreville and District Chamber of Commerce, please accept this letter of request for funding assistance for 2018. In the past, the amount received from the Town of Vegreville has been \$18,000. We are asking that the grant amount remain the same.

It is with your assistance that the Chamber of Commerce is able to continue to be the voice for business in our district. We look forward to working closely with the Town of Vegreville, Economic Development & Tourism and County of Minburn to ensure Vegreville and district continues to thrive. Ann Waters, our Town of Vegreville board representative is an asset to our Board and we are pleased to have her community insight and the opportunity for open communications with the Town of Vegreville.

CARRIED**5.2 Federation of Canadian Municipalities - Municipal Asset Management Program Grant Funding**

2018-02-09

Moved By: Councillor Brodziak

That the correspondence dated January 23, 2018 from the Federation of Canadian Municipalities be received and filed.

Correspondence dated January 23, 2018 from Michael Burt, Manager, Funding, Federation of Canadian Municipalities stating:

On behalf of the Municipal Asset Management Program (MAMP) it is my pleasure to confirm that the Town of Vegreville has been approved for a grant in the amount of up to \$50,000.

In the near future, Benjamin Koczowski will contact Cliff Craig, Chief Administrative Officer of the Town of Vegreville to finalize the agreement for the grant. FCM's obligation to fund the above-noted initiative will only become binding once the agreement is fully executed.

Public announcements regarding MAMP-funded initiatives are overseen by FCM in partnership with the Government of Canada. Your municipality is welcome to participate on that process, but until authorised by FCM and Infrastructure Canada, any public statements related to the status of the application for MAMP funding are not permitted. This communication protocol is contained in the grant agreement. If you require further information prior to receiving the contract, please contact Benjamin at 343-925-6404 or by e-mail at bkoczowski@fcm.ca.

Thank you for your interest in MAMP. We look forward to working with you to improve asset management practices in your community, and to share the results of your initiative with communities across Canada.

CARRIED

5.3 Honourable Shaye Anderson, Minister of Municipal Affairs - 2018 Minister's Awards for Municipal Excellence

2018-02-10

Moved By: Councillor Warawa

That the correspondence dated January 24, 2018 from Honourable Shaye Anderson be received and filed.

Correspondence dated January 24, 2018 from Honourable Shaye Anderson, Minister of Municipal Affairs stating:

I am pleased to invite the Town of Vegreville to provide submissions for the 17th annual Minister's Awards for Municipal Excellence, which formally recognizes excellence in local government practices and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work happening in local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in five categories and one award for outstanding achievement:

- *Innovation- Recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta (municipalities with a population of less than 500,000).*
- *Partnership- Recognizes a leading municipal practice involving consultation, coordination, and cooperation with other municipalities, jurisdiction or organizations (municipalities with a population of less than 500,000)*
- *Safe Communities- Recognizes a leading practice focused on making municipalities safer through prevention and enforcement (municipalities with a population of less than 500,000)*
- *Smaller Municipalities- Recognizes the innovative practices developed by communities with less than 3,000 residents.*
- *Larger Municipalities- Recognizes the innovation and creativity of larger municipalities with populations of 500,000 or greater that have a substantial resource base and that can partner with departments within the municipality's control.*
- *Outstanding Achievement- Recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practice in Alberta. This award, chosen by the review committee, recognizes the best submission from the other categories.*

The submission form and additional details may be found on the Municipal Excellence Network website at www.municipalaffairs.gov.ab.ca/mc_municipal_excellence.cfm. The submission deadline is March 31, 2018.

I encourage you to share your successful initiatives, and I look forward to celebrating these successes with communities.

CARRIED

5.4 Honourable Michelle Rempel. MP Calgary Nose Hill - Letter of Support

2018-02-11

Moved By: Councillor Waters

That the correspondence dated January 24, 2018 from the Honourable Michelle Rempel, MP Calgary Nose Hill, be received and filed.

Correspondence dated January 24, 2018 from Honourable Michelle Rempel, P.C., M.P., Calgary Nose Hill stating:

I am writing in response to your letter regarding the Case Processing Centre in Vegreville. I would like to express my continued support for your community advocacy and commitment to Vegreville's interests. I appreciate your dedication to such crucial matters and admire the strength of Vegreville residents during this time.

I continue to see this as an important issue to be discussed going forward. Feel free to contact my office if you would like to share any additional information or have any questions regarding this.

Thank you for your service. It is incredibly appreciated and I will continue to voice my support for Vegreville residents as the implication of this decision are felt across the community.

CARRIED**6 Financial****6.1 Monthly Cash Statement - December 31, 2017**

2018-02-12

Moved By: Councillor Brodziak

That the Town of Vegreville Monthly Cash Statement for the month ended December 31, 2017 be received and filed.

CARRIED**7 Memoranda****7.1 Paul Suiter, Community Services Director - Enabling Accessibility Grant Initiative**

2018-02-13

Moved By: Councillor Rudyk

That Town Council approve the entering of the agreement with Employment and Social Development Canada under the EAF grant and transfer of \$23,718.00 from operating reserve to the 2018 operating budget for the Aquatic & Fitness Centre to complete the accessibility project.

BACKGROUND: In 2017, The Town of Vegreville submitted an application to Employment and Social Development Canada under the Enabling Accessibility Fund (EAF) to complete a project at the Aquatic & Fitness Centre. The application was considered after observing and hearing from patrons about some of the challenges for those with mobility issues have accessing many spaces in the building. The project called for the installation of a wheelchair lift for the stairs to the second floor pool viewing area and dance studio. It also planned for powered sliding doors to be installed to connect the Aquatic Centre lobby to the Arena hallway and a power assist door for improved access to the change room hallway and fitness area. The application was for a total of \$65,000 with the EAF grant covering 65% of the cost. On February 1, 2018 the Town of Vegreville received notification that we were successful for the grant.

FINANCE/BUDGET IMPLICATIONS: \$23,718 to be transferred from operating reserve to cover 35% of the total project.

COMMUNICATION STRATEGY: To advise the public via the Town's various social media platforms as well as the requirement for photos of the completed work to be submitted to the EAF as per the terms of the agreement.

CARRIED

7.2 Dale Lefebvre, Infrastructure, Planning & Development Director - Draft Snow Removal & Sanding Policy

2018-02-14

Moved By: Councillor Warawa

That Town Council approve the Snow Removal & Sanding Policy.

BACKGROUND

In 1991, the Priority Snow Removal Routes list was created and approved by Council and has been used by the Public Works Department, with some minor changes to wording, since then. Following the recent snowfall event, it was determined that there should be a policy that establishes the conditions required for the commencement of snow removal and sanding operations and includes the priority routes for snow removal and sanding.

The Infrastructure, Planning & Development Department reviewed the snow removal policies from the City of Camrose, the Town of Hinton, the Town of Blackfalds, the Town of Redwater, the Town of Sundre, and the Town of Nanton. Following those reviews, a draft policy was created specific to the requirements of the Town of Vegreville.

ADVANTAGES

The Town of Vegreville will have a formal written policy for the Town's snow removal and sanding operations.

COMMUNICATION STRATEGY

This policy will be posted on the Town website and social media. A copy of the Policy will also be forwarded to and reviewed by the Public Works Department.

CARRIED**7.2.1 Amendment to Snow Removal & Sanding Policy**

2018-02-15

Moved By: Councillor Waters

That Town Council approve amending the Snow Removal & Sanding Policy with the addition of the word "or" to identify "complete removal from the road surface; or" under item 2.5.1; and

Further amending schedule "A" by with the addition of "assisted living" to identify "The school areas, assisted living and seniors complexes are secondary"

CARRIED**7.3 Paul Casey, Corporate Services Director - Sale of Industrial Town Owned Land**

2018-02-16

Moved By: Councillor Brodziak

That Town Council approve the listing of the properties (listed in background) in Phase 1 of the 75th Street Industrial Park for \$115,000 per acre and that the following conditions be included in all purchase and sale agreements for the industrial lots:

1. Purchaser to obtain appropriate development and building permits and commence construction on a building within one (1) year of the date of closing.
2. Purchaser shall have a valid occupancy permit within two years from date of closing; and
3. Should builder fail to meet the building requirements as per the sales agreement, the Vendor may exercise the option to purchase the land back at eighty (80%) of the purchase price per the executed sales agreement.

BACKGROUND

The Town of Vegreville has developed Phase 1 of 75th Street Industrial Park. Phase 1 of 75th Street Industrial Park contains the following developed lots:

Lot	Block	Approximate Size (in acres)
2	1	1.710
3	1	1.515
4	1	3.319
5	1	3.440
1	2	1.127
2	2	0.773

CARRIED

7.4 Paul Casey, Corporate Services Director - Sale of Residential Town Owned Land

2018-02-17

Moved By: Councillor Warawa

That Town Council approve the listing of the lots in Phase 1, Part 1 of Foxview Subdivision for the amounts listed below:

Civic address	Lot	Block	Plan	List Price
5502 – 60 Ave	1	80	162-1368	\$80,000
5506 – 60 Ave	2	80	162-1368	\$90,000
5934 – 55 Street	1	66	162-1368	\$87,500
5930 – 55 Street	2	66	162-1368	\$80,000
5425 – 60 Ave	25	65	782-3427	\$67,500
5421 – 60 Ave	24	65	782-3427	\$67,500
5417 – 60 Ave	23	65	782-3427	\$67,500
5413 – 60 Ave	22	65	782-3427	\$77,500
5409 – 60 Ave	21	65	782-3427	\$77,500
5405 – 60 Ave	20	65	782-3427	\$77,500
5406 - 60 Ave	51	52	782-3427	\$70,000
5410 – 60 Ave	60	52	162-1368	\$82,500
5414 – 60 Ave	59	52	162-1368	\$82,500
5418 – 60 Ave	58	52	162-1368	\$82,500
5422 – 60 Ave	57	52	162-1368	\$87,500

1. Purchaser to obtain appropriate development and building permits and commence construction on a building within one (1) year of the date of closing.
2. Purchaser shall have a valid occupancy permit within two years from date of closing; and
3. Should builder fail to meet the building requirements as per the sales agreement, the Vendor may exercise the option to purchase the land back at eighty (80%) of the purchase price per the executed sales agreement.

BACKGROUND

The Town of Vegreville has developed Phase 1, Part 1 of Foxview Residential Subdivision. The lots in this subdivision are to be available for sale

In accordance with Policy 2017-11 Sale of Town Owned Land, Administration approached local realtors to obtain estimates of fair market values for the lots contained in this subdivision. In addition, an accredited appraiser was engaged to provide a certified appraisal for the properties. Based on the information provided an estimated fair value was established for each of the lots in Phase 1, Part 1 of Foxview Residential Subdivision as follows:

Civic address	Lot	Block	Plan	Established Fair Value
5502 – 60 Ave	1	80	162-1368	\$80,000
5506 – 60 Ave	2	80	162-1368	\$90,000
5934 – 55 Street	1	66	162-1368	\$87,500
5930 – 55 Street	2	66	162-1368	\$80,000
5425 – 60 Ave	25	65	782-3427	\$67,500
5421 – 60 Ave	24	65	782-3427	\$67,500
5417 – 60 Ave	23	65	782-3427	\$67,500
5413 – 60 Ave	22	65	782-3427	\$77,500
5409 – 60 Ave	21	65	782-3427	\$77,500
5405 – 60 Ave	20	65	782-3427	\$77,500
5406 - 60 Ave	51	52	782-3427	\$70,000
5410 – 60 Ave	60	52	162-1368	\$82,500
5414 – 60 Ave	59	52	162-1368	\$82,500
5418 – 60 Ave	58	52	162-1368	\$82,500
5422 – 60 Ave	57	52	162-1368	\$87,500

CARRIED

7.5 Cliff Craig, Town Manager - Land Use Committee Member Appointment

2018-02-18

Moved By: Councillor Brodziak

That Council appoint the following representatives to the Land Use Committee:

Member	Mayor Tim MacPhee
Alternate	Councillor Dave Berry

On February 6, 2018 at the Legislative Meeting, Councillor Dave Berry expressed an interest in stepping down from the Land Use Committee. Mayor Tim MacPhee, who is the alternate member, expressed an interest in becoming a member of the board.

CARRIED**8 Board Motions****8.1 Land Use Committee - Business Representative Position Appointment**

2018-02-19

Moved By: Councillor Rudyk

That Town Council appoint Travis Keel as a business representative member of the Land Use Committee.

BACKGROUND:

Since the election of new Council, the previous member-at-large representing business has become a member of Council on the committee; therefore, the position became vacant. The position has been advertised on social media, the Town website, the local newspaper, and has been brought to the attention of the Chamber of Commerce. There has been no interest in the position aside from Mr. Travis Keel from ATLAS Appraisal Services Inc. We received his letter of interest in the morning of January 30, 2018 and it was presented to the Land Use Committee (LUC) as part of the Agenda package at the LUC meeting that same afternoon.

CARRIED**9 Bylaw****10 Supplemental Correspondence****11 Council Reports****11.1 Mayor MacPhee**

Mayor MacPhee reported and/or attended on the following:

- Emerging Technologies Workshop - January 23, 2018
- FORTT Roundtable Meeting with Economic Development Executive - January 29, 2018
- Land Use Committee Meeting - January 30, 2018
- Special Meeting of Town Council - January 30, 2018
- Prime Minister Trudeau Town Hall Meeting - February 1, 2018
- Legislative Committee Meeting - February 6, 2018
- Council Team Building Planning Workshop - February 6, 2018
- Vegreville & District Chamber of Commerce Annual General Meeting - February 7, 2018
- Alberta Agriculture Industrial Hemp Workshop - February 8, 2018
- Regular Meeting of Town Council - February 12, 2018

11.2 Councillor Berry

Councillor Berry reported and/or attended on the following:

Absent

11.3 Councillor Brodziak

Councillor Brodziak reported and/or attended on the following:

- Special Meeting of Town Council - via teleconference - January 30, 2018
- Legislative Committee Meeting - February 6, 2016
- Council Team Building Planning Workshop - February 6, 2018
- Vegreville Economic Development and Tourism Advisory Board - Wayfinding Meeting - February 7, 2018
- Vegreville & District Chamber of Commerce Annual General Meeting - February 7, 2018
- Alberta Agriculture Industrial Hemp Workshop - February 8, 2018
- M.D. Minburn Foundation Board Meeting - February 9, 2018
- Regular Meeting of Town Council - February 12, 2018

11.4 Councillor Lemko

Councillor Lemko reported and/or attended on the following:
Absent

11.5 Councillor Rudyk

Councillor Rudyk reported and/or attended on the following:

- St. Joseph's Hospital Community Board Meeting - January 23, 2018
- St. Joseph's Hospital Radiothon Planning Meeting - January 25, 2018
- FORTT Roundtable Meeting with Economic Development Executive - January 29, 2018
- Special Meeting of Town Council - January 30, 2018
- Telephone Call to Senator Grant Mitchell re: CPC Advocacy
- Prime Minister Trudeau Town Hall Meeting - February 1, 2018
- St. Joseph's Radiothon Presentation to Knight's of Columbus - February 5, 2018
- Legislative Committee Meeting - February 6, 2018
- Council Team Building Planning Workshop - February 6, 2018
- Vegreville Economic Development and Tourism Advisory Board Wayfinding Meeting - February 7, 2018
- Vegreville and District Chamber of Commerce Annual General Meeting - February 7, 2018
- St. Joseph's Hospital Radiothon Planning Meeting - February 8, 2018
- Alberta Agriculture Industrial Hemp Workshop - February 8, 2018
- Briefing with MLA Littlewood regarding Initiatives - February 8, 2018
- AUMA Safe and Healthy Communities Committee - February 9, 2018
- Vegreville Economic Development and Tourism Advisory Board Executive Committee Meeting - February 12, 2018
- Yellowhead East Health Advisory Council Meeting - February 12, 2018
- Regular Meeting of Town Council - February 12, 2018

11.6 Councillor Warawa

Councillor Warawa reported and/or attended on the following:

- Family & Community Support Services - January 23, 2018
- Community Futures Board Meeting - January 24, 2018
- Special Council Meeting via teleconference - January 30, 2018
- Legislative Committee Meeting - February 6, 2018
- Council Team Building Planning Workshop - February 6, 2018
- Vegreville and District Chamber of Commerce Annual General Meeting - February 7, 2018
- Community Futures Planning Session - February 8, 2018
- Regular Meeting of Town Council - February 12, 2018

11.7 Councillor Waters

Councillor Waters reported and/or attended on the following:

- Vegreville and District Chamber of Commerce Meeting - February 1, 2018
- Impact Vegreville Community Forum - February 1, 2018
- Child Development Coalition Planning Meeting - February 5, 2018
- Legislative Committee Meeting - February 6, 2018
- Council Team Building Planning Workshop - February 6, 2018
- Vegreville and District Chamber of Commerce Annual General Meeting - February 7, 2018
- Alberta Agriculture Industrial Hemp Workshop - February 8, 2018
- Regular Meeting of Town Council - February 12, 2018

12 In-Camera Agenda Items**13 Adjournment**

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 8:23 p.m.

TIM MACPHEE
Mayor

CLIFF CRAIG
Town Manager