

1 Call Meeting to Order**2 Adoption of Agenda**

2018-04-01

Moved By: Councillor Warawa

That the Agenda of the Regular Meeting of Town Council held on April 9, 2018 be adopted.

CARRIED**3 Adoption of Minutes****3.1 Special Meeting of Town Council, March 20, 2018**

2018-04-02

Moved By: Councillor Waters

That the Minutes of the Special Meeting of Town Council held on March 20, 2018 be received and filed.

CARRIED**3.2 Regular Meeting of Town Council, March 26, 2018**

2018-04-03

Moved By: Councillor Berry

That the Minutes of the Regular Meeting of Town Council held on March 26, 2018 be received and filed.

CARRIED**4 Delegation****5 Correspondence****5.1 Dayna Therien, Director of Communications for WCB Alberta - April 28 - National Day of Mourning**

2018-04-04

Moved By: Councillor Brodziak

That the correspondence dated March 21, 2018 from WCB Alberta be received and filed.

On April 28, 2018, we all come together to remember the workers who were killed, injured or disabled at work.

In 2017, we lost 166 men and women to workplace injury or illness in Alberta.

To remember them, we have developed a memorial poster (enclosed) in recognition of the day. This poster will appear at workplaces, public places and in ceremonies across the province as a remembrance and a tribute to the workers killed or injured on the job, and a reminder that we need to work together to make workplaces safer.

We have also included a small vinyl sticker to provide a tangible reminder of the significance of April 28. If you are interested in distributing them to visitors, we would be happy to provide you with a supply.

We ask that you display the poster and use it in any events marking Day of Mourning.

We will be lowering our flags to half-mast on April 28. We invite you to join us in marking this important day by doing the same.

CARRIED**5.2 MLA J. Littlewood - Thank You for Meeting with the Minister of Energy**

2018-04-05

Moved By: Councillor Waters

That the correspondence dated March 20, 2018 from MLA Jessica Littlewood be received and filed.

On behalf of the Legislative Assembly of Alberta, I wanted to personally thank you for taking the time to meet with Minister Margaret McCuaig-Boyd on March 13, 2018 during the Minister's Outreach day in the Fort Saskatchewan-Vegreville Constituency.

CARRIED**5.3 Honourable Christina Gray, MLA Edmonton-Mill Woods - Support on the Closure of CPC
2018-04-06****Moved By:** Councillor Warawa

That the correspondence dated March 25, 2018 from Minister of Labour, Honourable Christina Gray, be received and filed.

Thank you for your January 25, 2018 letter regarding the closure of the federal Immigration Case Processing Centre office which will affect the Town of Vegreville and surrounding area, including businesses, schools and the community as a whole. I apologize for the delay in responding.

The Government of Alberta is committed to supporting Vegreville as you look forward to other opportunities. Ms. Jean Vidal, Labour's local Workforce Consultant, would be pleased to meet with you to discuss workforce development planning. I understand Ms. Vidal has been in your community meeting with employers. The labour market information she has gathered could assist in connecting workers who wish to remain in Vegreville with other positions. Ms. Vidal can be contacted directly at Jean.Vidal@gov.ab.ca or by phone at 780-581-1123 (toll-free by first dialing 310-0000).

Thank you again for taking the time to write. Please be assured that this government and I are listening to Albertans and are committed to supporting Vegreville throughout the transition.

CARRIED**5.4 Honourable Shaye Anderson, MLA Leduc-Beaumont - 2017-18 Supplementary MSI Estimate
2018-04-07****Moved By:** Councillor Berry

That the correspondence dated March 29, 2018 from Minister of Municipal Affairs, Honourable Shaye Anderson, be received and filed.

Our government is committed to supporting municipalities in providing quality infrastructure and services to Albertans. As part of the commitment, I am pleased to confirm that \$800 million has been made available to Alberta's municipalities through a 2017-18 Supplementary Estimate.

Your additional 2017 Municipal Sustainability Initiative (MSI) Capital funding is \$921,352. March 2018 allocations for all municipalities are also posted on the Municipal Affairs MSI website at www.municipalaffairs.alberta.ca/msi. Details on the allocations, as well as the application process and payment requirements for these funds, are available on the MSI webpage in the Addendum to 2018 MSI Capital Program Guidelines. While this funding is intended to provide Alberta's municipalities with additional flexibility to plan for the future, it does not constitute an overall increase to anticipated MSI funding.

The government understands how important it is to ensure that municipalities are able to fund the infrastructure that Albertans use every day, now and into the future. I look forward to continuing our cooperative efforts to build stronger and thriving communities for Albertans.

CARRIED**6 Financial****7 Memoranda****7.1 Paul Suiter, Community Services Director - Vegreville Centennial Library Digital Sign
2018-04-08****Moved By:** Councillor Waters

That Town Council approve the installation of the digital sign as proposed and that all revenue generated from this go to the Vegreville Centennial Library.

PROPOSAL: To allow the Vegreville Centennial Library to install a digital sign at the building entrance for advertising to generate sponsorship revenue for the Library.

BACKGROUND: At the Vegreville Library Board meeting on March 15, 2018 the board decided to seek permission from the Town for a sponsorship opportunity under the umbrella of the Town of Vegreville sponsorship agreement with the Vegreville News Advertiser. The Library purchased a digital sign as an advertising opportunity and wish to install the sign at the front entrance to the building. The Library board also asks to be able to retain the revenue the advertising will attract.

As the selected location for the sign is outside the library proper and inside a Town owned facility the board feels, as per the Letter of Understanding, it is required to seek permission of the Town. Administration have no issue with the chosen location and this sponsorship opportunity meets the criteria under the Town of Vegreville Sponsorship Policy 2015-03.

COMMUNICATION STRATEGY: A letter to be sent from the Town of Vegreville to the Vegreville Centennial Library Board informing them of the support for the sponsorship opportunity.

CARRIED

- 7.2 Paul Casey, Corporate Services Director - Selling Price for 4422 Bruce Road**
2018-04-09
Moved By: Councillor Berry

That Town Council approve the listing of Plan 822-2262 Lots 3&4 located at 4422 Bruce Road for \$180,000.00

BACKGROUND

In January 2018, the Town of Vegreville acquired the above cited property from RJV Terravest. An Appraisal Report was completed in February 2018 indicating the appraised value to be between \$140,000 and \$180,000.

This item was discussed, In Camera, at the April 3, 2018 Legislative Committee Meeting. The consensus of Council was to have the determination of establishing a selling price brought forward to the April 9, 2018 Council Meeting.

COMMUNICATION STRATEGY

In accordance with the Policy, the list of Town owned properties offered for sale will be posted on the Town’s website, advertised in the local newspaper and provided to the local Realtors together with the conditions of purchase and sale. In addition, For Sale signs will be placed on the properties advising prospective purchasers to contact their local Realtor.

FINANCIAL IMPLICATIONS

All successful sales agreements negotiated through Realtors will be subject to a payment of commission in accordance with Schedule “A” of Policy 2017-11 Sale of Town Owned Land. All funds received, net of selling expenses, will be credited to the Town’s Land Sale Reserve.

CARRIED

- 7.3 Paul Casey, Corporate Services Director - 2018 Capital Budget Amendment**
2018-04-10
Moved By: Councillor Brodziak

That Town Council amend the 2018 Capital Budget to \$ 2,660,200 as presented.

BACKGROUND

The 2018 Capital Budget was approved on March 26, 2018. On March 28, 2018, Municipal Affairs posted the 2018 Municipal Sustainability Initiative (MSI) Guidelines. The threshold for MSI applications is 5% of our grant allocation. The 2018 MSI Guideline stated that the threshold is based on the following:

2018 MSI Capital Funding	\$ 990,875
2018 Basic Municipal Transportation Grant (BMTG)	<u>\$ 345,480</u>
	\$1,336,355
2018 MSI Supplemental	<u>\$ 921,352</u>
	\$2,257,707

As a result, the 2018 MSI application threshold is \$112,885 [\$2,257,707@5%]. Consequently, the Forklift approved in the 2018 Capital Budget is below the 2018 MSI application threshold, and does not qualify for MSI Capital funding this year.

Council was informed of the 2018 MSI Guidelines at the Legislative Committee Meeting on April 3, 2018. The consensus of Council was to fund the Forklift from Operating Reserves in order to facilitate the purchase in 2018.

FINANCIAL IMPLICATIONS

The MSI Grant funds of \$67,000 approved in the 2018 Capital Budget for the Forklift purchase will be carried forward to 2019. A transfer of \$57,000 from the General Operating Reserves to

the Capital Funds will be required.

The 2018 Amended Capital Budget is comprised of the following components:

	Approved	Amended
Capital Grants	\$ 2,360,000	\$ 2,293,000
Reserves	\$ 175,000	\$ 232,000
Operations	<u>\$ 135,200</u>	<u>\$ 135,200</u>
Capital Budget	\$ 2,670,200	\$ 2,660,200

CARRIED

8 Board Motions

9 Bylaw

9.1 Bylaw No. 05-2018 Land Use Bylaw 15-2017 Intoxicant Sales Amendment Bylaw

Bylaw No. 05-2018 was presented to Council to amend Land Use Bylaw No.15-2017.

9.1.1 First Reading

2018-04-11

Moved By: Councillor Warawa

That Bylaw No. 05-2018 be read for the first time this 9th day of April, 2018 A.D.

CARRIED

9.1.2 Second Reading

2018-04-12

Moved By: Councillor Waters

That Bylaw No. 05-2018 be read for the second time this 9th day of April, 2018 A.D.

CARRIED

9.1.3 Unanimous Consent for Third and Final Reading

2018-04-13

Moved By: Councillor Berry

That Bylaw No. 05-2018 be given unanimous consent for third and final reading.

CARRIED

9.1.4 Third and Final Reading

2018-04-14

Moved By: Councillor Brodziak

That Bylaw No. 05-2018 be read a third and final time this 9th day of April, 2018 A.D.

CARRIED

10 Supplemental Correspondence

10.1 Bylaw No. 06-2018 Taxation Rates

Bylaw No. 06-2018 was presented to Council to authorize the following rates of taxation to be levied against assessable property within the Town of Vegreville for the 2018 Taxation Year:

	<u>Residential</u>	<u>Non-Residential</u>	<u>Designated Industrial Properties</u>
Municipal (General)	7.0947	18.2485	18.2485
Policing Services	0.8756	2.2522	2.2522
MD Minburn Foundation	0.1380	0.1380	0.1380
Provincial Assessor	0	0	0.0341
	<hr/> 8.1083	<hr/> 20.6387	<hr/> 20.6728
Education	2.6276	3.8869	3.8869
	10.7359	24.5256	24.5597

10.1.1 First Reading

2018-04-15

Moved By: Councillor Waters

That Bylaw No. 06-2018 be read for the first time this 9th day of April, 2018 A.D.

CARRIED**10.1.2 Second Reading**

2018-04-16

Moved By: Councillor Brodziak

That Bylaw No. 06-2018 be read for the second time this 9th day of April, 2018 A.D.

CARRIED**10.1.3 Unanimous Consent for Third and Final Reading**

2018-04-17

Moved By: Councillor Berry

That Bylaw No. 06-2018 be given unanimous consent for third and final reading.

CARRIED**10.1.4 Third and Final Reading**

2018-04-18

Moved By: Councillor Warawa

That Bylaw No. 06-2018 be read a third and final time this 9th day of April, 2018 A.D.

CARRIED**11 Council Reports****11.1 Councillor Berry**

Councillor Berry reported and/or attended on the following:

- M.D. Minburn Foundation Board Meeting - March 29, 2018
- Legislative Committee Meeting - April 3, 2018
- Meeting with Senator Black - April 5, 2018
- Vermilion River Watershed Alliance Board Meeting - April 6, 2018
- Regular Meeting of Town Council - April 9, 2018

11.2 Councillor Brodziak

Councillor Brodziak reported and/or attended on the following:

No Report

11.3 Councillor Warawa

Councillor Warawa reported and/or attended on the following:

- Capital Budget Discussion - March 20, 2018
- Legislative Committee Meeting - March 20, 2018
- Regular Meeting of Town Council - April 9, 2018

11.4 Councillor Waters

Councillor Waters reported and/or attended on the following:

- Vegreville & District Child Development Coalition Bunny Hop Volunteer - March 29, 2018
- Legislative Committee Meeting - April 3, 2018
- Vegreville & District Chamber of Commerce Meeting - April 5, 2018
- Meeting with Senator Black - April 5, 2018
- Grand Re-opening for Snap Fitness - April 7, 2018
- Comedy Supper at Vegreville Legion - April 7, 2018
- Regular Meeting of Town Council - April 9, 2018

11.5 Mayor MacPhee**12 In-Camera Agenda Items**

2018-04-19

Moved By: Councillor Waters

That Town Council go in-camera at 7:47 p.m.

CARRIED

12.1 EWS

FOIP Act, Division 2, Section 16 -*Disclosure harmful to business interests of a third party*

12.2 Meeting with Senator Black

FOIP Act, Division 2, Section 21 - Disclosure harmful to intergovernmental relations

12.3 MMJ

FOIP Act, Division 2, Section 16 -*Disclosure harmful to business interests of a third party*

12.4 Out of Camera

2018-04-20

Moved By: Councillor Warawa

That Town Council come out of camera at 8:41 p.m.

CARRIED

13 Adjournment

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 8:50 p.m.

TIM MACPHEE
Mayor

CLIFF CRAIG
Town Manager