

- 1 Call Meeting to Order**
- 2 Adoption of Agenda**
2018-08-01
Moved By: Councillor Warawa
That the Agenda of the Regular Meeting of Town Council held on August 13, 2018 be adopted.
CARRIED
- 3 Adoption of Minutes**
- 3.1 Regular Town Council - July 9, 2018**
2018-08-02
Moved By: Councillor Berry
That the Minutes of the Regular Meeting of Town Council held on July 9, 2018 be received and filed.
CARRIED
- 3.2 Special Council Meeting - July 26, 2018**
2018-08-03
Moved By: Councillor Lemko
That the Minutes of the Special Meeting of Town Council held on July 26, 2018 be received and filed.
CARRIED

Krystal Hook entered Chambers at 7:00 p.m.
- 4 Delegation**
- 4.1 Close Session**
2018-08-04
Moved By: Councillor Berry
That Town Council close the session at 7:01 p.m.
CARRIED

Public left the meeting at 7:01 p.m. Councillor Waters excused herself due to pecuniary interest at 7:01 p.m.
- 4.1.1 Krystal Hook - Homewise Realty**

FOIP Act, Division 2, Section 25 - Disclosure harmful to economic and other interests of a public body.

Krystal Hook exited Chambers at 7:11 p.m.
- 4.2 Open Session**
2018-08-05

That Town Council return to open session at 7:56 p.m.
- 4.2.1 Recess to Allow Public to Return to Meeting**
2018-08-06

Recessed the meeting at 7:57 p.m.
- 4.2.2 Resume Meeting**
2018-08-07

Resumed the meeting at 7:57 p.m.

Councillor Waters returned to the meeting at 7:57 p.m.

5 Correspondence

5.1 Premier Rachel Notley - Trans Mountain Pipeline Expansion Project Support Thank You

2018-08-08

Moved By: Councillor Waters

That the correspondence dated July 31, 2018 from Premier Rachel Notley be received and filed.

Thank you for being a signatory to the Alberta Urban Municipalities Association's letter in support of the Trans Mountain Pipeline Expansion Project. I'm proud to have partners like you and the Town of Vegreville to stand with us in our fight to keep Canada working. I sincerely appreciate your support, and apologize for the delay in sharing my personal thanks with you.

Everywhere I go, I make the case that Alberta's access to markets for our energy products is in Canada's best interest and I know that you, along with your colleagues, have been doing the same. Our energy industry has helped us build a Canada of hope, and offered opportunity for millions of working people from every province and territory. In today's uncertain world, our energy industry is critical to every Canadian's economic security and stability. That is why it is so important that Canada be able to reach new markets for its most valuable commodity.

The recently announced federal acquisition of this project has put the Trans Mountain project back in gear, and with it, we expect to see growth and investment return to Alberta, helping us overcome the \$40 million per day that delays to this project were costing the Canadian economy. That is money that will be going to schools, hospitals, roads, and many other things that are important to Albertans and Canadians.

I'm very optimistic there is a way forward for all of us. We can protect our environment. We can fight climate change. We can protect good energy industry jobs. We can build the infrastructure that connects us to the world. And we can improve the health and education services that make our province and country one to the envious of the world.

This is a critical moment for our country, and your support matters. It matters to me and it matters to working people everywhere. Thank you for your continued advocacy on this issue. You have my word that we will not waiver in our defense of our energy industry, and the hundreds of thousands of working people it supports.

Thank you again for sharing your support.

CARRIED

5.2 Honorable Shaye Anderson, Minister of Municipal Affairs - Municipal Sustainability Initiative Grant Eligible Projects

2018-08-09

Moved By: Councillor Brodziak

That the correspondence dated July 23, 2018 from the Honourable Shaye Anderson, Minister of Municipal Affairs, be received and filed.

The Alberta Government is committed to making the lives of Albertans better. By providing significant funding to our municipal partners through the Municipal Sustainability Initiative (MSI), we continue to assist municipalities in building strong, safe, and resilient communities while respecting local priorities.

I am pleased to accept the following eligible projects submitted by your municipality under the MSI capital program.

CAP-10077	Industrial Snow Blower	\$134,000
CAP-10159	50 Street Water and Wastewater Line Replacements	\$1,514,000
CAP-10160	49 Avenue Alley Upgrades	\$173,055

CARRIED

5.3 Honorable Shaye Anderson, Minister of Municipal Affairs - Ministerial Order No. MSL:047/18 on Intermunicipal Collaboration Frameworks

2018-08-10

Moved By: Councillor Rudyk

That the correspondence dated July 25, 2018 from the Honourable Shaye Anderson, Minister of Municipal Affairs, be received and filed.

As you are aware, recent changes to the Municipal Government Act will require all municipalities to create intermunicipal collaboration frameworks (ICF) and intermunicipal development plans (IDP) with their neighbours. This work reflects our mutual priority of ensuring all Albertans benefit from the efficient delivery of local services and effective coordination of development, and I am pleased to see the progress already made.

The two-year period set out in legislation to accomplish this task is challenging, but I am confident the existing legacy of intermunicipal co-operation has placed us in a position to be successful. I am nevertheless aware of some specific challenges that can be addressed at this time, and gratefully acknowledge the practical solutions that have been proposed during discussions with the municipal associations, the administrative associations, and municipalities.

As a result of these discussions, I have signed Ministerial Order No. MSL:047/18 (attached), which makes the following changes:

- *Exempts parties from the requirement to create an IDP where the entire area along one or both sides of the common boundary between the parties is composed entirely of federal or provincial Crown land. This change recognizes the limited value in the creation of an IDP where development is restricted.*
- *Extends the timeline by one year (to April 1, 2021) for all ICFs and IDPs between municipal districts, special areas, improvement districts, or rural specialized municipalities. This change will allow rural municipalities to focus their efforts on working with their urban neighbours during the initial two-year period.*
- *Extends the timeline by one year (to April 1, 2021) for all ICFs and IDPs between a municipality that is a member of a GMB, and a municipality that is not a member of the GMB, but is located within the boundaries of the member municipality. This change will allow GMB member municipalities to create their ICFs and IDPs within the context of their growth and servicing plan.*

In each case, all parties to a framework or plan must agree to apply the exemption or extension by council resolution, and the resolution must be filed with the Minister within 90 days of the date the resolution is passed.

In the event other circumstances arise that are beyond your control, I will consider specific requests for an exemption or time extension. However, based on the importance of this work to all Albertans, I encourage you to make every effort to work with your neighbours and to meet the legislated timelines.

I trust these changes will provide some practical efficiencies as we work toward improved intermunicipal solutions.

CARRIED

5.4 Honorable Shaye Anderson, Minister of Municipal Affairs - 2018/19 Fire Services Training Program Grant

2018-08-11

Moved By: Councillor Lemko

That the correspondence dated August 2, 2018 from Honourable Shaye Anderson, Minister of Municipal Affairs, be received and filed.

It is my pleasure to announce Municipal Affairs is providing \$500,000 in grant funding for the 2018/19 Fire Services Training Program.

This grant provides a supplemental funding mechanism to encourage increased training availability and support fire service personnel in their duty to protect Albertans and respond to emergency incidents. Courses that may be approved for delivery under this grant will focus on programs that may lead toward certification to internationally recognized standards.

In order to maximize resources, collaboration involving multiple municipalities is encouraged, with one municipality applying as the grant's administrator. Please encourage your fire officials to work

closely with the fire and rescue departments within your area when applying.

The grant guidelines and project application form are available on the Office of the Fire Commissioner's website at: www.ofc.alberta.ca/grant-funded-training. Please forward this information to your chief administrative officers and fire chiefs so they may complete the application form.

Regional technical advisors from the Office of the Fire Commissioner are available to assist municipalities with the application process upon request. Should you have any questions regarding the grant applications or the program guidelines, please feel free to contact the Grants Coordinator at 1-866-421-6929 or firecomm@gov.ab.ca.

I wish you all the best with your fire services training projects.

CARRIED

5.5 McCarthy Tetrault LLP - Greyhound Canada Transportation ULC Written Notice of Discontinuance of Service

2018-08-12

Moved By: Councillor Warawa

That the correspondence dated August 3, 2018 from Mr. David Blair, C.M. Of McCarthy Tetrault LLP, be received and filed.

We act as counsel for Greyhound Canada Transportation ULC ("Greyhound") and have been mandated to provide notice of discontinuance of service of all scheduled intercity bus service to all points in the Province of Alberta, as authorized by Operating Authority Certificates 03-300-0373 and 03-314-4239, to the affected local governing bodies of the communities, including any affected First Nation Reserve Lands and Metis Settlements in accordance with the regulation.

To that effect, please see enclosed notice.

If you have any questions or comments regarding this discontinuance, please do not hesitate to contact the undersigned.

CARRIED

5.6 Manu Joseph - Property Tax Penalty Cancellation Request

2018-08-13

Moved By: Councillor Warawa

That the correspondence stamped July 24, 2018 from Manu Joseph be received and filed.

I am Manu Joseph. I have a house on 47 street, house no. 5922. It is a recently build new house. Last week I got property tax letter from Town and it says I have to pay fine for the late payment of property tax. Because the fault is I didn't get the tax paper from Town. I don't have a post box on that new building so the tax letter was sent back to the Town. I was in the Town office for some other reason, then the tax officer let me know that I have a letter to pay the property tax. Then only I know about the property tax. Can you be able to avoid my penalty of property tax.

CARRIED

6 Financial

6.1 Monthly Cash Statement - June 30, 2018

2018-08-14

Moved By: Councillor Brodziak

That the Town of Vegreville Monthly Cash Statement for the month ended June 30, 2018 be received and filed.

CARRIED

7 Memoranda

7.1 Paul Casey, Corporate Services Director - Write-off Taxes on Mobile Home, Taxroll 180207

2018-08-15

Moved By: Councillor Waters

That the arrears and penalties of \$925.43 be written off as they are the responsibility of the owner of the mobile home that was disposed of in the landfill.

BACKGROUND

Tax Roll 180207 has arrears and penalties from 2016 and 2017 totalling \$925.43. The taxes and penalties were assessed on a Mobile Home contained in Wood and Garden Estates (the Mobile Home Park). The Mobile Home was declared uninhabitable by the owner of the Mobile Home Park. The mobile home owner was evicted from the park for non-payment of rent and the mobile home was taken to the Vegreville Landfill for disposal on October 31, 2017. No property taxes were levied for 2018 as the site was vacant at the time of the assessment. Property taxes and penalties on Mobile Homes are the responsibility of the mobile home owner unless a bylaw exists that make them the responsibility of the Mobile Home Park owner. Vegreville does not have such a Bylaw in place. The Tax roll was transferred to the Mobile Home Park owner on May 1, 2018 and a new trailer has since been placed on the site. The Mobile Home Park owner has requested that the arrears and penalties be waived as they belong to the previous mobile home owner.

FINANCIAL IMPLICATIONS

The Town will recognize an expense of \$925.43.

COMMUNICATION STRATEGY

The Mobile Home Park owner will be advised in writing of Council's decision.

CARRIED**7.2 Paul Casey, Corporate Services Director - Tax Penalty Cancellation on Taxroll 112100**

2018-08-16

Moved By: Councillor Berry

That tax penalty on Tax roll 112100 in the amount of \$287.06 be cancelled due to administrative error.

BACKGROUND

The ratepayer indicated that they had not received their tax notice and therefore did not pay the taxes due by the due date. On further investigation it was determined that the tax notice was sent to an incorrect address. The ratepayer had moved and had changed the mailing address on title to the new address. When the tax roll on the Town's computer system was updated the new address was entered in one of two required fields in the database. When the tax roll was printed the mailing address was selected from the field that had not been updated and therefore the tax notice was mailed to the wrong address, due to administrative error.

FINANCIAL IMPLICATIONS

The penalty of \$287.06 on tax roll 112100 will be cancelled.

COMMUNICATION STRATEGY

The ratepayers will be advised in writing of Council's decision.

CARRIED**7.3 Paul Casey, Corporate Services Director - Tax Penalty Cancellations on Taxrolls: 381100, 383130, 383140**

2018-08-17

Moved By: Councillor Rudyk

That tax penalties on Tax rolls 381100 in the amount of \$659.15; 383130 in the amount of \$133.63; and 383140 in the amount of \$140.57 be cancelled due to administrative irregularity.

BACKGROUND

The properties are new residential properties on 47 street. The ratepayers indicated that they had not received their tax notices as they did not have a post office box for the address the notices were mailed to. Upon further investigation it was determined that the Combined Assessment and Tax Notices were mailed to the address on the land title on May 4, 2018 and subsequently returned by Canada Post, identified as address unknown. No mailboxes had been assigned by Canada Post for the addresses on those tax rolls. The returned tax notices were filed as returned and no further follow-up was undertaken by Town administration staff. The taxpayers have requested that Council forgive the penalties as the tax notices had not been received.

FINANCIAL IMPLICATIONS

The penalties of \$659.15 on tax roll 381100; \$133.63 on tax roll 383130; and \$140.57 on tax roll 383140 will be cancelled.

COMMUNICATION STRATEGY

The ratepayers will be advised in writing of Council's decision.

CARRIED**7.4 Cliff Craig, Town Manager - 2018-24 Public Engagement Policy**

2018-08-18

Moved By: Councillor Waters

That Town Council adopt the policy no. 2018-24 Public Engagement Policy.

BACKGROUND

When the amended related sections of the Municipal Government Act came into force on October 26, 2017, municipalities were mandated to adopt a public participation policy, as per the requirements in the Public Participation Policy Regulation.

The Town of Vegreville recognizes that decisions are improved by engaging citizens and other stakeholders where appropriate. The purpose of this policy is to establish a framework for a consistent and effective approach for public engagement and outline expectations for public engagement with residents and stakeholders.

COMMUNICATION STRATEGY

The Public Engagement Policy will be available for public review on the Town of Vegreville website and a will be linked to on all social media channels that are applicable.

CARRIED**8 Vegreville Economic Development and Tourism Advisory Board - Request for Assistance for Marketing a Health Care Aide Program**

2018-08-19

Moved By: Councillor Brodziak

That the Town of Vegreville support the marketing and recruitment of a Health Care Aide program through NorQuest College, to be hosted in the Town of Vegreville, in the amount of \$4500.

The funding support would be contributed as follows:

VEDTAB	\$1,500.00
Economic Development & Tourism	\$1,500.00
Legislative	<u>\$1,500.00</u>
	\$4,500.00

BACKGROUND:

At a regularly scheduled Vegreville Economic Development & Tourism Advisory Board (VEDTAB) meeting on July 10, 2018 the board discussed how, as a board, we could assist Norquest College with marketing of their Health Care Aide program that will be offered within the Town of Vegreville. Norquest College will be administering a Health Care Aide program, in partnership with Alberta Health Services, Covenant Health and the Town, in Vegreville as there is a need for Health Care Aides within our region. Norquest College has completed a cost estimate for marketing and recruitment which will total approximately \$19,200.

At the July 10, 2018 meeting, the Board passed a motion to support marketing of the Health Care Aide program by providing \$1,500 in marketing funding. VEDTAB respectfully requests that Town Council and Town Administration consider matching funds for the Health Care Aid marketing support to a total of \$3,000.

CARRIED**9 Board Motions****10 Bylaw****10.1 Bylaw No. 12-2018 Subdivision Plan Cancellation 772-2504****10.1.1 First Reading**

2018-08-20

Moved By: Councillor Rudyk

That Bylaw No. 12-2018 be read for the first time this 13th day of August, 2018 A.D.

CARRIED

10.1.2 Second Reading

2018-08-21

Moved By: Councillor Lemko

That Bylaw No. 12-2018 be read for the second time this 13th day of August, 2018 A.D.

CARRIED**10.1.3 Unanimous Consent for Third and Final Reading**

2018-08-22

Moved By: Councillor Berry

That Bylaw No. 12-2018 be given unanimous consent for third and final reading.

CARRIED**10.1.4 Third and Final Reading**

2018-08-23

Moved By: Councillor Brodziak

That Bylaw No. 12-2018 be read a third and final time this 13th day of August, 2018 A.D.

CARRIED**10.2 Bylaw No. 13-2018 Public Notification Bylaw****10.2.1 First Reading**

2018-08-24

Moved By: Councillor Warawa

That Bylaw No. 13-2018 be read for the first time this 13th day of August, 2018 A.D.

CARRIED**11 Supplemental****12 Council Reports****12.1 Councillor Berry**

Councillor Berry reported and/or attended on the following:

- Legislative Committee Meeting - July 17, 2018
- Texas 4000 Bike Tour Meet and Greet - July 17, 2018
- Texas 4000 Bike Tour Breakfast - July 18, 2018
- Special Meeting of Town Council - August 1, 2018
- Office Duties on Behalf of Mayor - August 1, 2018
- Meeting with AUMA President Barry Morishita - August 8, 2018
- Vegreville Country Fair Parade - August 9, 2018
- Post Parade Reception with Premier Rachel Notley - August 9, 2018
- Vegreville Country Fair Open Ceremonies Welcome - August 9, 2018
- Regular Meeting of Town Council - August 13, 2018

12.2 Councillor Brodziak

Councillor Brodziak reported and/or attended on the following:

- Vegreville Tourism Board Meeting - July 10, 2018
- Vegreville Economic Development and Tourism Advisory Board Meeting - July 10, 2018
- Impact Vegreville Committee Meeting - July 16, 2018
- Go East Tourism Meeting - July 16, 2018
- Legislative Committee Meeting - July 17, 2018
- Subdivision Authority Board Meeting - July 18, 2018
- Special Meeting of Town Council - July 26, 2018
- Meeting with AUMA President Barry Morishita - August 8, 2018
- Vegreville Country Fair Parade - August 9, 2018
- Post Parade Reception with Premier Rachel Notley - August 9, 2018
- Regular Meeting of Town Council - August 13, 2018

12.3 Councillor Lemko

Councillor Lemko reported and/or attended on the following:

- Meeting with Vegreville Museum regarding Communities in Bloom - July 12, 2018
- Impact Vegreville Committee Meeting - July 16, 2018
- Legislative Committee Meeting - July 17, 2018
- Texas 4000 Bike Tour Meet and Greet - July 17, 2018
- Texas 4000 Bike Tour Breakfast - July 18, 2018
- Subdivision Authority Committee Meeting - July 18, 2018
- Special Meeting of Town Council - July 26, 2018
- Meeting with AUMA President Barry Morishita - August 8, 2018
- Vegreville Country Fair Parade - August 9, 2018

12.4 Councillor Rudyk

Councillor Rudyk reported and/or attended on the following:

- Vegreville Economic Development and Tourism Advisory Board Meeting - July 10, 2018
- Meeting with Mayor MacPhee and Cliff Craig Regarding Hemp - July 11, 2018
- Community and Regional Economic Support (CARES) Program Grant Preview Meeting - July 12, 2018
- Telephone Call Regarding Hemp - July 13, 2018
- Innotech Pacific Rim Hemp Conference - July 16, 2018
- St. Joseph's General Hospital Meeting - July 17, 2018
- Legislative Committee Meeting - July 17, 2018
- Texas 4000 Bike Tour Meet and Greet - July 17, 2018
- Texas 4000 Bike Tour Breakfast - July 18, 2018
- Alberta Premier's Klondike Days Pancake Breakfast - July 19, 2018
- Field Day at Innotech - July 26, 2018
- Community and Regional Economic Support (CARES) Program Grant Meeting - July 26, 2018
- Alberta Urban Municipal Association Safe and Caring Communities Committee - July 27, 2018
- Meeting with AUMA President Barry Morishita - August 8, 2018
- Vegreville Country Fair Parade - August 9, 2018
- Post Parade Reception with Premier Rachel Notley - August 9, 2018
- Regular Meeting of Town Council - August 13, 2018

12.5 Councillor Warawa

Councillor Warawa reported and/or attended on the following:

- Regular Meeting of Town Council - July 9, 2018
- Legislative Committee Meeting - July 17, 2018
- Texas 4000 Bike Tour Meet and Greet - July 18, 2018
- Special Meeting of Town Council - July 26, 2018
- Vegreville Country Fair Parade - August 9, 2018
- Vegreville Country Fair Activities - August 9-11, 2018

12.6 Councillor Waters

Councillor Waters reported and/or attended on the following:

- Special Meeting of Town Council - July 26, 2018
- Meeting with AUMA President Barry Morishita - August 8, 2018
- Vegreville Country Fair Parade - August 9, 2018
- Post Parade Reception with Premier Rachel Notley - August 9, 2018
- Regular Meeting of Town Council - August 13, 2018

12.7 Mayor MacPhee

Mayor MacPhee reported and/or attended on the following:

- Vegreville Iron Runners Club - July 13, 2018
- Legislative Committee Meeting - July 17, 2018
- Meeting with TTS - July 24, 2018
- Sams Club Welcome - July 26, 2018
- Alberta Premier's Klondike Days Pancake Breakfast - July 19, 2018
- Regular Meeting of Town Council - August 13, 2018

13 Closed Session Items

2018-08-25

Moved By: Councillor Waters

That Town Council close the session at 8:50 p.m.

CARRIED

Public left the meeting at 8:50 p.m.

13.1 FOIP Act, Division 2, Section 27 - Privileged Information

13.2 FOIP Act, Division 2, Section 16 - Disclosure harmful to business interests of a third party

13.3 FOIP Act, Division 2, Section 21 - Disclosure harmful to intergovernmental relations

13.4 Open Session

2018-08-26

Moved By: Councillor Brodziak

That Town Council return to open session at 10:07 p.m.

CARRIED

14 Adjournment

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 10:16 p.m.

TIM MACPHEE
Mayor

CLIFF CRAIG
Town Manager