

**1 Call Meeting to Order****2 Adoption of Agenda**

2018-09-05

**Moved By:** Councillor Warawa

That the Agenda of the Regular Meeting of Town Council held on September 10, 2018 be adopted.

**CARRIED****3 Adoption of Minutes****3.1 Regular Town Council - August 13, 2018**

2018-09-06

**Moved By:** Councillor Berry

That the Minutes of the Regular Meeting of Town Council held on August 13, 2018 be received and filed.

**CARRIED****3.2 Special Meeting - September 4, 2019**

2018-09-07

**Moved By:** Councillor Brodziak

That the Minutes of the Special Meeting of Town Council held on September 4, 2018 be received and filed.

**CARRIED****4 Delegation****5 Correspondence****5.1 Patrick Cousineau, Director of Parliamentary Affairs, Office of Senator Douglas Black - Correspondence with Minister of Infrastructure and Communities**

2018-09-08

**Moved By:** Councillor Lemko

That the correspondence dated August 22, 2018 from Patrick Cousineau, Director of Parliamentary Affairs for the Office of Senator Douglas Black, be received and filed.

*Thank you for your letter of June 20, 2018, regarding funding for projects in the Town of Vegreville, Alberta. Please accept my apologies for the delay in responding.*

*The Government of Canada has a long history of making strategic investments in a wide range of infrastructure categories. Infrastructure is the foundation of sustainable and inclusive communities - it removes barriers, brings people together and allows all Canadians to be active participants in their community. Moreover, good infrastructure fosters an environment where the best of Canadian innovation can grow.*

*The Government of Canada's Investing in Canada plan is providing more than \$180 billion over 12 years. Our priority is to promote infrastructure that will create good, well-paying jobs that can help the middle class grow and prosper. Key areas for investment include public transit, green and social infrastructure, transportation infrastructure that supports trade, and infrastructure in rural and northern communities.*

*The Plan is investing \$28.7 billion to improve public transit infrastructure throughout Canada, helping transform the way Canadians live, move and work; \$26.9 billion towards green infrastructure; and \$25.3 billion towards social infrastructure that will strengthen our communities, and build a better quality of life for our children and grandchildren. Additionally, the Government will invest \$10.1 billion towards trade and transportation investments that will help Canadian businesses compete and grow, and \$2 billion to support a broad range of projects in our rural and northern communities. The Investing in Canada plan also includes \$92.2 billion in funding that is available through existing programs.*

*The Agreement in place with Alberta will provide over \$3.3 billion in federal funding dedicated to infrastructure projects in Alberta over the next decade. This new funding will see the Government of Canada and the Province of Alberta make unprecedented investments in public transit, green infrastructure, communities, recreational and cultural infrastructure, as well as rural and northern communities.*

*Under the new Agreement, proposed projects must first be prioritized by the Province before they are submitted to Infrastructure Canada for consideration. I would encourage the Town of Vegreville to submit its proposals to the Province of Alberta so that it may determine whether the projects should be prioritized for funding consideration.*

*Since this matter also falls under the purview of my colleague the Honourable Ahmed D. Hussen, Minister of Immigration, Refugees and Citizenship, I have taken the liberty of forwarding a copy of your letter to him for consideration.*

*Thank you for writing on this important matter.*

**CARRIED**

**5.2 Honourable Amarjeet Sohi, Minister of Natural Resources - Thank You for your Correspondence**  
2018-09-09

**Moved By:** Councillor Waters

That the correspondence dated August 9, 2018 from the Honourable Amarjeet Sohi, Minister of Natural Resources, be received and filed.

*Thank you for your letter of July 30, 2018, and your kind words of congratulations on my recent appointment as Minister of Natural Resources.*

*I am pleased with my new responsibilities and deeply honoured by the confidence the Prime Minister has shown in me through this appointment. I welcome the new challenges that have been put before me with great enthusiasm and strong commitment.*

*It is also a pleasure to acknowledge the proposed four key infrastructure projects in your community and am copying my colleague, the Honourable Francois-Philippe Champagne, so that his office can follow up with you.*

**CARRIED**

**5.3 Honourable Shannon Phillips, Minister Responsible for the Climate Change Office - Update on the Status of the Alberta Community Resilience Program**  
2018-09-10

**Moved By:** Councillor Rudyk

That the correspondence dated August 10, 2018 from the Honourable Shannon Phillips, Minister Responsible for the Climate Change Office, be received and filed.

*I would like to provide an update on the status of the Alberta Community Resilience Program (ACRP).*

*The Government of Alberta is pleased to continue to support our local government partners with more than \$33 million in Alberta Community Resilience Program (ACRP) grants. This funding enables communities to move forward with their highest priority, municipal-level flood resiliency projects.*

*I understand work on dozens of high priority projects has already begun and a program officer has been in contact with you to review and finalize details on your grant agreement.*

*Thank you for your ongoing leadership in mitigation planning and projects in your community. Your dedication is appreciated as we enhance or enable the protection of critical infrastructure from flooding and drought events. These projects will ensure our communities and the people that love them are safe for years to come.*

**CARRIED**

**5.4 Honorable Shaye Anderson, Minister of Municipal Affairs - Gas Tax Fund Eligible Projects**  
2018-09-11

**Moved By:** Councillor Berry

That the correspondence dated August 14, 2018 from Honorable Shaye Anderson, Minister of Municipal Affairs, be received and filed.

*The Government of Alberta is committed to working with municipalities to make life better for Albertans. By providing stable, predictable funding to our municipal partners, we continue to ensure you have the resources needed to meet your local infrastructure priorities and strengthen the communities you call home.*

*Alberta is partnering with the Government of Canada to provide Gas Tax Fund (GTF) funding to assist with building strong, safe, and resilient communities.*

*I am pleased to accept the following qualifying project submitted by your municipality under the GTF program.*

Project#	Project Name	GTF Funding
GTF-74	Pave 265 Meters of Old Walking Trail	\$36,500

**CARRIED**

**5.5 North Saskatchewan Watershed Alliance - 2017-18 Annual Report and Funding Request**

2018-09-12

**Moved By:** Councillor Warawa

That the correspondence dated August 30, 2018 from the North Saskatchewan Watershed Alliance be received and filed.

*I am pleased to provide you with a copy of the North Saskatchewan Watershed Alliance (NSWA) 2017-18 Annual Report, which summarizes the projects and collaborative partnerships that NSWA has conducted in your watershed during the past year. This important work was accomplished thanks to the generous support of over 40 municipalities in our shared watershed. We would again appreciate positive consideration by your Council for a \$0.50 per capita contribution to NSWA for 2019.*

*In addition to financial contributions from individual municipalities, our non-profit alliance depends on an annual operating grant from the Government of Alberta and contributions from EPCOR. More information about the NSWA, our bylaws, finances and projects can be found online at [www.nswa.ab.ca](http://www.nswa.ab.ca).*

**How your financial contribution benefits your community**

*In 2005, Alberta Environment appointed NSWA as the **Watershed Planning and Advisory Council** for the North Saskatchewan River (NSR) basin under Water for Life: Alberta's Strategy for Sustainability. NSWA has made significant progress under this mandate, and in 2012 released an Integrated Watershed Management Plan (IWMP) for the North Saskatchewan River basin. This major undertaking provides advice and direction to protect the long-term supply and quality of water resources for future generations. IWMP implementation is now underway through strategic watershed partnerships with local municipalities and stewardship groups.*

*NSWA partners with individual municipalities and three sub-watershed alliances to assess local watershed conditions and issues, coordinate inter-municipal projects, and develop harmonized land policies to support long-term sustainability of watershed resources. NSWA also provides technical expertise, grant application support, consultant coordination and facilitation services for meetings and workshops.*

*NSWA, in collaboration with its regional partners, successfully applied for over \$2.0 million worth of provincial and federal grants to support municipalities and local stewardship groups. See the attached table for some examples of current watershed projects that NSWA is facilitating with local municipalities.*

*NSWA is helping to address many local watershed management issues including:*

- *Riparian and wetland habitat conservation and restoration*
- *River and creek hydrology*
- *Natural areas and groundwater recharge areas protection*
- *Fisheries habitat and aquatic health assessments, including invasive species issues*
- *Long term impacts of land use changes on watershed health*
- *Best management practices and planning policies related to riparian, wetland and natural area protection, stormwater management and flood protection and water conservation.*

*NSWA is also involved in many major intergovernmental projects such as the North Saskatchewan Regional Land Use Framework, Edmonton Metro Region Growth Plan, Industrial Heartland Water Management Framework and EPCOR's Drinking Water Protection Plan. This involvement, plus its close working relationship with many Alberta government agencies, allows NSWA to connect municipalities such as yours with the best resources to address watershed issues.*

NSWA would be pleased to discuss any watershed issues of concern to your municipality and to provide a briefing if requested by your Council or Administration. Please feel free to contact NSWA's recently appointed Executive Director, Ms. Leah Kongsrude at 587-525-6827 or leah.kongsrude@nswa.ab.ca in this regard. Ms. Kongsrude has over 30 years' environmental experience including over ten years in municipal government and appreciates the challenges and opportunities that municipalities face with local watershed management issues.

**CARRIED**

**5.5.1 Motion for Funding to NSWA for 2019**

2018-09-13

**Moved By:** Councillor Berry

That Council approve the funding request of \$0.50 per capital to the NSWA in the 2019 Operating Budget.

**CARRIED**

**5.6 Barry Morishita, AUMA President - Correspondence to Councillor Rudyk on Award of Excellence**

2018-09-14

**Moved By:** Councillor Brodziak

That the correspondence dated August 28, 2018 from Barry Morishita, AUMA President, be received and filed.

*Congratulations! I am pleased to advise that you have been chosen to receive the prestigious Award of Excellence.*

*You were selected to receive the Award of Excellence which recognizes outstanding Civic Leadership by past and present municipal elected officials who have met the three year service requirement.*

*This award will be presented at the AUMA Convention on September 26, 2018 at the Westerner Park, City of Red Deer.*

*On behalf of the AUMA Board of Directors, I would like to invite you to attend the VIP lunch from 11:30 a.m. to 12:30 p.m. This is followed by the opening ceremonies, keynote address and then the AUMA Awards, which includes the Award of Excellence.*

*Please RSVP to Maegan Sheskey at MSheskey@auma.ca or by telephone to 780.431.4528 and specify any dietary restrictions,*

*We look forward to seeing you on September 26.*

**CARRIED**

**6 Financial**

**6.1 Monthly Cash Statement - July 31, 2018**

2018-09-15

**Moved By:** Councillor Lemko

That the Town of Vegreville Monthly Cash Statement for the month ended July 31, 2018 be received and filed.

**CARRIED**

**7 Memoranda**

**7.1 Paul Casey, Corporate Services Director - Employee Policy Manual No. 2016-09**

2018-09-16

**Moved By:** Councillor Waters

That Council approve the Employee Policy Manual No. 2016-09 as revised with an effective date of January 1, 2018.

**BACKGROUND**

*On January 1, 2018, the Provincial Government enacted new legislation under the Employment Standards Act. Administration had the Employee Policy Manual reviewed by legal counsel to ensure compliance. As a result of the review, the new standards required several significant changes in the Employee Policy Manual to make it compliant with the new standards. In addition, Administration reviewed the Employee Policy Manual and made several minor changes to clarify certain sections and change several references. The changes made by Administration do not have a material impact*

on the Employee Policy Manual.

**COMMUNICATION**

A copy of the revised Employment Policy Manual will be provided to Town Staff.

**CARRIED**

**7.2 Paul Casey, Corporate Services Director - Social Media Policy No. 2018-23**  
2018-09-17

**Moved By:** Councillor Warawa

That Council approve the Social Media Policy No. 2018-23 as revised.

**BACKGROUND**

On January 1, 2018, the Provincial Government enacted new legislation under the Employment Standards Act. Administration had the Employee Policy Manual reviewed by legal counsel to ensure compliance. As a result of the review, the existing Social Media Policy required updating to include a clause that specified the disciplinary actions for not adhering to the policy. This clause has been added as section 3.6.4 and refers to the revised Employee Policy Manual No. 2016-09.

**COMMUNICATION**

A copy of the revised Social Media will be provided to Town Staff and placed on the Town's website.

**CARRIED**

**7.3 Paul Casey, Corporate Services Director - Sale of 4846 - 50 Ave (Lot 29, Block 11, Plan 1821892)**  
2018-09-18

**Moved By:** Councillor Berry

That Council accept the offer of \$265,000 for 4846 – 50 (Lot 29, Block 11, Plan 1821892) and authorize Administration to execute the Sale Agreement with Veg Auto & Industrial Supply (2013) Ltd. and further, that the proceeds, net of legal fees be transferred to the Land Sale Reserve.

**BACKGROUND**

On September 4, 2018, a representative of Veg Auto & Industrial Supply (2013) Ltd. attended the Town's Legislative Committee meeting and made a presentation to Council together with a verbal offer to purchase 4846 – 50 Ave (Lot 29, Block 11, Plan 1821892) with a quick possession date. Council viewed the offer as too low and instructed Administration to make a counter offer and to negotiate a purchase price with the prospective purchaser should he not accept the Counter-Offer. On September 5, 2018, the prospective Purchaser and Administration negotiated a price of \$265,000 as is, where is, with the Purchaser accepting all responsibility for any environmental contamination on the property and remediation required. The closing date for the sale will be set as September 25, 2018.

**COMMUNICATION**

The Purchaser will be notified of Council's decision.

**CARRIED**

**7.4 Paul Casey, Corporate Services Director - Tenancy At Will Grant to Veg Auto & Industrial Supply (2013) Ltd.**

2018-09-19

**Moved By:** Councillor Rudyk

That Council authorize Administration to execute the Tenancy at Will Agreement for 4846 – 50 (Lot 29, Block 11, Plan 1821892) and provide Vegreville Auto & Industrial Supply (2013) Ltd. possession in advance of title transfer with an effective date of September 11, 2018.

**BACKGROUND**

Veg Auto & Industrial Supply has requested possession of 4846-50 Ave (Lot 29, Block 11, Plan 1821892) prior to the transfer of title. The request has been made so the company can begin the process of renovations required to meet its timelines. The early possession would require the Town execute a Tenancy At Will Agreement

**COMMUNICATION**

Veg Auto & Industrial Supply (2013) Ltd. will be notified of Council's decision.

**CARRIED**

**8 Board Motions****9 Bylaw****9.1 Bylaw No. 13-2018 Public Notification Bylaw**

Bylaw No. 13-2018 was presented to Council to establish alternate methods for advertising statutory notices.

**CARRIED**

**9.1.1 Second Reading**

2018-09-20

**Moved By:** Councillor Berry

That Bylaw No.13-2018 be read for the second time this 10th day of September, 2018 A.D.

**CARRIED**

**9.1.2 Third and Final Reading**

2018-09-21

**Moved By:** Councillor Waters

That Bylaw No.13-2018 be read a third and final time this 10th day of September, 2018 A.D.

**TABLED**

**9.2 Bylaw No. 14-2018 Municipal Enforcement Officer Bylaw**

Bylaw No. 14-2018 was presented to Council for the purpose of specifying the powers and duties of community peace officers for the Town of Vegreville.

**9.2.1 First Reading**

2018-09-22

**Moved By:** Councillor Brodziak

That Bylaw No. 14-2018 be read for the first time this 10th day of September, 2018 A.D.

**CARRIED**

**9.2.2 Second Reading**

2018-09-23

**Moved By:** Councillor Warawa

That Bylaw No. 14-2018 be read for the second time this 10th day of September, 2018 A.D.

**CARRIED**

**9.2.3 Unanimous Consent for Third and Final Reading**

2018-09-24

**Moved By:** Councillor Berry

That Bylaw No. 14-2018 be given unanimous consent for third and final reading.

**CARRIED**

**9.2.4 Third and Final Reading**

2018-09-25

**Moved By:** Councillor Lemko

That Bylaw No. 14-2018 be read a third and final time this 10th day of September, 2018 A.D.

**CARRIED**

**10 Supplemental****10.1 Diane Harms, Director Applied Research, Lakeland College - Letter of Support for Proposed Commercial Agriculture Technology Access Centre**

2018-09-26

**Moved By:** Councillor Waters

That the correspondence dated September 4, 2018 from Diane Harms, Director Applied Research at Lakeland College, be received and filed; and

Further, that the Town of Vegreville send a letter of support for the proposed Commercial Agriculture Technology Access Centre.

*I am writing this letter to respectfully request a letter of support from the Town of Vegreville for Lakeland's proposed Commercial Agriculture Technology Access Centre on or before October 5 in order to meet submission deadlines. The College has been invited to the second stage of the Natural Sciences and Engineering Research Council of Canada's (NSERCs) funding competition for Technology Access Centres (TACs). From a field of twenty-six initial submissions, sixteen proposals have been invited to move forward for full funding and eight will be funded.*

*If funded, Lakeland's proposed TAC would represent a 5 year \$1.75M investment in the College's applied research operating budget, enabling the creation of several research positions at the College. This program is unique in that it is renewable based on performance, representing a significant potentially long-term investment. This would allow the college to exponentially grow applied research services and support for regional agriculture producers and businesses, with the goal of enhancing agriculture productivity and competitiveness. Ideally, this research activity will also attract and/or encourage new ag technology and/or service businesses to start, expand, or relocate to the region.*

*NSERC has requested that all letters of support outline a supportive contribution to the TAC.*

*This might represent cash or in-kind support; however, there is limited expectation that partners, such as the Town of Vegreville provide cash. Therefore, I respectfully request that if you are willing to provide a letter of support that the author articulate the in-kind contributions from Town of Vegreville towards the success of the TAC. To aid in this, I have provided some examples in the appended FAQ/Letter of Support Clip List document of how Lakeland College and Town of Vegreville already collaborate regarding economic development and enhancing support for innovation-based businesses and how that activity might be "valued" as a contribution.*

*Additional materials, including an annotated exemplar of requested information for the letter of support, and a one page executive summary of the proposed Commercial Agriculture Technology Access Centre are also attached.*

*As long-time partners in regional growth and success, I hope that you will consider articulating our collaboration in a letter of support to encourage federal investment in this economically important component of our regional economy.*

*I trust that I have provided sufficient information to generate a letter. I would be happy to proof or provide feedback to the draft if that would help and certainly if there is any additional information that I could provide I would be happy to do so.*

**CARRIED**

## **11 Council Reports**

### **11.1 Councillor Berry**

Councillor Berry reported and/or attended on the following:

- Legislative Committee Meeting - August 21, 2018
- Vermilion River Watershed Alliance Meeting - August 24, 2018
- Case Processing Centre Employee Appreciation Farewell Barbecue - August 29, 2018
- Vegreville Museum Board Meeting - August 30, 2018
- Special Meeting of Town Council - September 4, 2018
- Legislative Committee Meeting - September 4, 2018
- Northern Lights Library System Board Meeting - September 8, 2018
- Alberta Covenant Health 10th Anniversary Relay of the Decade - September 10, 2018
- Public Hearing - September 10, 2018
- Regular Meeting of Town Council - September 10, 2018

### **11.2 Councillor Brodziak**

Councillor Brodziak reported and/or attended on the following:

- Legislative Committee Meeting - August 21, 2018
- Impact Vegreville Committee Meeting - August 22, 2018
- Case Processing Centre Employee Appreciation Farewell Barbecue - August 29, 2018
- Special Meeting of Town Council - September 4, 2018
- Legislative Committee Meeting - September 4, 2018
- Vegreville Economic Development and Tourism Advisory Board Meeting - September 6, 2018
- Alberta Covenant Health 10th Anniversary Relay of the Decade - September 10, 2018
- Public Hearing - September 10, 2018
- Regular Meeting of Town Council - September 10, 2018

**11.3 Councillor Lemko**

Councillor Lemko reported and/or attended on the following:

- Canadian Union of Provincial Employees Negotiation Meeting - August 21, 2018
- Legislative Committee Meeting - August 21, 2018
- Impact Vegreville Committee Meeting - August 22, 2018
- Holy Trinity UCWLC 70th Anniversary Service & Supper - August 25, 2018
- Meeting with FCSS to discuss Youth Making a Change (YMAC) student evaluation and Recruitment for Impact Vegreville Committee - August 28, 2018
- Case Processing Centre Employee Appreciation Farewell Barbecue - August 29, 2018
- Canadian Union of Provincial Employees Negotiation Meeting - August 30, 2018
- Legislative Committee Meeting - September 4, 2018
- Special Meeting of Town Council - September 4, 2018
- Alberta Covenant Health Relay of the Decade - September 10, 2018
- Public Hearing - September 10, 2018
- Regular Meeting of Town Council - September 10, 2018

**11.4 Councillor Rudyk**

Councillor Rudyk reported and/or attended on the following:

- Alberta Covenant Health Relay of the Decade Meeting with Community Board - August 17, 2018
- Legislative Committee Meeting - August 21, 2018
- Special Meeting of Town Council - September 4, 2018
- Legislative Committee Meeting - September 4, 2018
- Vegreville Economic Development Tourism and Advisory Board Meeting - September 6, 2018
- Alberta Covenant Health Relay of the Decade Meeting - September 7, 2018
- Raising the Ukrainian Flag - September 7, 2018
- Signing of the Suicide Prevention Awareness Proclamation - September 7, 2018
- Alberta Covenant Health 10th Anniversary Relay of the Decade - September 10, 2018
- Public Hearing - September 10, 2018
- Regular Meeting of Town Council - September 10, 2018

**11.5 Councillor Warawa**

Councillor Warawa reported and/or attended on the following:

- Legislative Committee Meeting - August 24, 2018.
- Special Meeting of Town Council - September 4, 2018
- Legislative Committee Meeting - September 4, 2018
- Public Hearing - September 10, 2018
- Regular Meeting of Town Council - September 10, 2018

**11.6 Councillor Waters**

Councillor Waters reported and/or attended on the following:

- Jiffy Lube Grand Opening - August 18, 2018
- Legislative Committee Meeting - August 21, 2018
- Alberta Regent Health 1st Year Anniversary - August 24, 2018
- Holy Trinity Catholic Women's League of Canada 70th Anniversary - August 25, 2018
- Case Processing Centre Employee Appreciation Farewell Barbecue - August 29, 2018
- Special Meeting of Town Council - September 4, 2018
- Legislative Committee Meeting - September 4, 2018
- Vegreville and District Chamber of Commerce Meeting - September 6, 2018
- Alberta Covenant Health 10th Anniversary Relay of the Decade - September 10, 2018
- Public Hearing - September 10, 2018
- Regular Meeting of Town Council - September 10, 2018

**11.7 Mayor MacPhee**

Mayor MacPhee reported and/or attended on the following:

- John S. Batiuk Water Commission meeting - August 13, 2018
- Legislative Committee Meeting - August 21, 2018
- Case Processing Centre Employee Farewell Barbecue - August 29, 2018
- Canadian Union of Provincial Employees Negotiation Meeting - August 30, 2018
- Special Meeting of Town Council - September 4, 2018
- Legislative Committee Meeting - September 4, 2018
- Meeting with CCCE Investors - September 5, 2018
- Legion Decoration Day - September 9, 2018
- Alberta Covenant Health 10th Anniversary Relay of the Decade - September 10, 2018
- Public Hearing - September 10, 2018
- Regular Meeting of Town Council - September 10, 2018



**12 Closed Session Items**

**13 Adjournment**

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 8:34 p.m.

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TIM MACPHEE  
Mayor

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CLIFF CRAIG  
Town Manager