

ADOPTION OF AGENDA

#2016-FEB-03 REGULAR MEETING OF TOWN COUNCIL – MONDAY, FEBRUARY 22, 2016

Councillor Kozakiewicz moved adoption of the Agenda as presented.

Carried unanimously.

ADOPTION OF MINUTES

#2016-FEB-04 REGULAR MEETING OF TOWN COUNCIL – MONDAY, JANUARY 25, 2016

Councillor MacPhee moved that the Minutes of the Regular Meeting of Town Council held on Monday, January 25, 2016 be received and filed.

Carried unanimously.

#2016-FEB-05 PUBLIC HEARING OF TOWN COUNCIL – MONDAY, FEBRUARY 8, 2016

Councillor Kozakiewicz moved that the Minutes of the Public Hearing of Town Council held on Monday, February 8, 2016 be received and filed.

Carried unanimously.

#2016-FEB-06 SPECIAL MEETING OF TOWN COUNCIL – TUESDAY, FEBRUARY 16, 2016

Councillor Berry moved that the Minutes of the Special Meeting of Town Council held on Tuesday, February 16, 2016 be received and filed.

Carried unanimously.

Councillor Simpson entered at 7:02 p.m.

CORRESPONDENCE

#2016-FEB-07 TOWN OF VEGREVILLE LIBRARY BOARD

Correspondence received February 18, 2016 from Darren Pasay, Board Chair, stating:

Your continuing support enables the Library to offer educational, cultural and entertainment enrichment opportunities to all its users. Through your funding, the Library is able to maintain and enhance its collections and to provide varied programming for all ages, usually at no cost to its users.

Libraries play an important role in giving everyone a chance to succeed, and promote literacy and a love of reading and learning. Public libraries improve the quality of life and contribute to the vitality of the communities they serve, perhaps more significantly during periods of economic downturns. Currently, public libraries are also particularly valued by those who are unemployed, or searching for a job, as well as retirees, those living with a disability and internet users who lack home internet access.

We look forward to working with you in continuing to provide this important service to our community this year and in the future.

Councillor Brodziak moved that the correspondence received February 18, 2016 from Darren Pasay, Board Chair, be received and filed.

Carried unanimously.

MEMORANDA

#2016-FEB-08 DEPUTY MAYOR APPOINTMENT

A Memorandum dated February 19, 2016 from Jody Quickstad, Town Manager, stating:

Recommendation is being made that Councillor Adam Kozakiewicz be appointed Deputy Mayor for the term of February 23, 2016 to June 27, 2016.

Councillor Rudyk moved that Councillor Adam Kozakiewicz be appointed Deputy Mayor for the term of February 23, 2016 to June 27, 2016.

Carried unanimously.

#2016-FEB-09 RECYCLING FEES & CHARGES BYLAW NO. 11-2014 SCHEDULE “A”

A Request for Council Decision dated February 17, 2016 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

On January 12, 2015, Town Council gave third and final reading to Bylaw 11-2014, regulating the fees and charges for specific recycling services provided by the Vegreville Material’s Recovery Facility (VMRF). Schedule “A” currently sets the rates charged for Confidential Document Destruction and Fluorescent/CFL Bulb collection and disposal.

In 2015 local businesses and some residents began dropping off printer and copier ink and toner cartridges at the VMRF. A total of 306 ink and toner cartridges have been brought in; 170 in 2015 and 136 by February 3, 2016. Currently there is no collection incentive or program for recycling these cartridges and they must be drummed and disposed of as household hazardous waste.

One drum of 50-75 cartridges is disposed of approximately every two months at a cost of \$145. It is being proposed that non-residential users bringing in these cartridges be charged a fee to help offset the cost of disposing these items. The proposed fees to be added to Schedule “A” are as follows:

- Small printer/copier cartridges – Non-Residential \$1.00 per cartridge
- Medium printer/copier cartridges – Non-Residential \$2.00 per cartridge
- Large printer/copier cartridges – Non-Residential \$3.00 per cartridge

It is also being proposed that a note be added to the schedule that the determination of the size of cartridge being disposed of is to be at the discretion of the VMRF Supervisor or their designate.

The above information was brought to the February 4, 2016 Vegreville Solid Waste Solutions Committee meeting. Those present agreed that these fees should be brought to Council for formal approval.

Priority for the Town is to recycle these cartridges as programs for them become available.

The proposed fees would help offset the cost paid by the Town for the safe and proper disposal of these cartridges. At this proposed rate, an average drum contains approximately \$120 - \$150 worth of cartridges.

Upon Council approval, a notice will be prepared for the next edition of the Municipal Scoop, the Town website and social media. Local media will also be contacted.

Councillor Rudyk moved that Town Council approve amending Bylaw No. 11-2014, Schedule “A” effective March 1, 2016, as follows:

| <u>Addition of Fee Description</u> | <u>2016 Proposed Fee</u> |
|---|--------------------------|
| Small Printer/Copier Cartridge – Non-Residential | \$1.00 per cartridge |
| Medium Printer/Copier Cartridge – Non-Residential | \$2.00 per cartridge |
| Large Printer/Copier Cartridge – Non-Residential | \$3.00 per cartridge |

In Favour: Councillors Berry, Brodziak, MacPhee, Simpson, Rudyk

Opposed: Mayor Hayduk and Councillor Kozakiewicz

Carried.

#2016-FEB-10 WASTE MANAGEMENT BYLAW NO. 08-2008, SCHEDULES “A” & “C”

A Request for Council Decision dated February 10, 2016 from Dale Lefebvre, Infrastructure, Planning & Development Director, stating:

At the December 10, 2015 meeting of the Vegreville Solid Waste Solutions Committee (VSWSC), a review of operations at the Vegreville Sanitary Landfill was discussed. During the discussion on the scope of this review, the committee recommended that in the interim the Town could look at increasing waste management fees as a way to reduce operating expenses.

During the creation of the Waste Management Bylaw, a tipping fee survey was completed. The Landfill Tipping Fees in Schedule “A” of Bylaw 08-2008 were effective June 2008, and have not been adjusted since. As well, Schedule “C”, which regulates pick-up fees for non-residential containers have not changed since March of 2010.

At the February 4, 2016 VSWSC meeting, a Waste Management Fee Review was presented. This fee review consisted of evaluating the average increases in expenses of both landfill operations and garbage collection annually since the last adjustments. It was the committee’s recommendation that these proposed fee adjustments be presented to Town Council for formal approval.

Since 2008, eight years ago, the landfill operational expenses have increase on average 5.11% per year, rounded to 5% per year. Therefore, it is being proposed that the Landfill Tipping Fees be increased by 40%. To see an itemized breakdown of the tipping fee increase, please see the attached proposed changes to Schedule “A”. The estimated additional revenue for landfill operations would be \$65,000 per year.

Since 2010, the garbage collection operational expenses have increase on average 6.86% per year, rounded to 7% per year. Therefore, it is being proposed that pick-up fees for non-residential containers be increased by 42%. Another cost which is charged, but is not included in Waste Management Bylaw 08-2008, is a monthly bin rental fee. The proposed fees are as follows:

| <i>Fee Description</i> | <i>Current Fee</i> | <i>Proposed Fee</i> |
|---|--------------------|---------------------|
| Additional Non-Residential pick-ups per container | \$12.00 | \$17.04 |
| Out of Town pick-ups per container | \$45.00 | \$63.90 |
| Monthly Bin Rental | \$34.00 | \$48.28 |

The estimated additional revenue for Garbage Collection would be \$25,000 per year.

Upon Council approval, the 2016 Budget will be adjusted to reflect the adjustments in Landfill Operations and Garbage Collection. The total estimated additional revenue generated will be \$90,000.

Upon Council approval, a notice will be prepared for the next edition of the Municipal Scoop, the Town website and social media. Local media will also be contacted.

Councillor Rudyk moved that Town Council approve amending Bylaw No. 08-2008, Schedule “A” to reflect a 40% increase to all fees charged; and

Further that Schedule “C” of Bylaw 08-2008 be amended to reflect a 42% increase in pick-up fees for containers; and

Further that Schedule “C” also be amended to include a monthly bin rental fee of \$48.28; and

Further that both schedule amendments be made effective March 1, 2016.

Carried unanimously.

BYLAW

#2016-FEB-11 BYLAW 01-2016 – AMENDING LAND USE BYLAW 02-2013

Bylaw No. 01-2016 was presented to Council to amend Land Use Bylaw 02-2013 by inserting “Health Services” as a permitted use into the C3-Highway Commercial District; being Part Two, Section 5, Subsection 5.10, Paragraph (2), subparagraph (a).

Councillor MacPhee moved that Bylaw No. 01-2016 be read for the second time this 22nd day of February, 2016 A.D.

Carried unanimously.

Councillor Brodziak moved that Bylaw No. 01-2016 be read for the third time this 22nd day of February, 2016 A.D.

Carried unanimously.

#2016-FEB-12 BYLAW 02-2016 – CREATING TITLE TO A PORTION OF PUBLIC ROAD PLAN 5457NY

Bylaw No. 02-2016 was presented to Council to close to public travel, creating title to, the following described road, subject to rights of access granted by other legislation:

PLAN 5457NY

ALL THAT PORTION OF THE EAST-WEST LANE LYING EAST OF THE PRODUCTION SOUTHERLY OF THE WEST BOUNDARY OF LOT 19, BLOCK 1, PLAN 1521979 EXCEPTING THEREOUT ALL MINES AND MINERALS

Councillor Berry moved that Bylaw No. 02-2016 be read for the first time this 22nd day of February, 2016 A.D.

Carried unanimously.

COUNCIL REPORTS

MAYOR HAYDUK

Mayor Hayduk reported and/or attended on the following:

- Land Use Committee Meeting – January 26, 2016
- Impact Vegreville Committee Meeting – January 27, 2016
- Legislative Committee Meeting – February 3, 2016
- Kinsmen Outdoor Rink Grand Opening – February 6, 2016
- Public Hearing – February 8, 2016
- Vegreville & District Chamber of Commerce AGM – February 10, 2016
- Healthy Community Profile Forum – February 11, 2016
- Kinsmen Culture Night – Duelling Pianos – February 13, 2016
- Town Council Family Day Breakfast – February 15, 2016
- Special Meeting of Town Council – February 16, 2016
- Legislative Committee Meeting – February 16, 2016
- Impact Vegreville Committee Meeting – February 17, 2016
- Telephone Call with Victor Kozak – ACI Architects – February 18, 2016
- Regular Town Council Meeting – February 22, 2016

COUNCILLOR BERRY

Councillor Berry reported and/or attended on the following:

- Land Use Committee Meeting – January 26, 2016
- Impact Vegreville Committee Meeting – January 27, 2016
- Legislative Committee Meeting – February 3, 2016
- Kinsmen Outdoor Rink Grand Opening – February 6, 2016
- Public Hearing – February 8, 2016
- Vegreville & District Chamber of Commerce AGM – February 10, 2016
- Healthy Community Profile Forum – February 11, 2016
- Kinsmen Culture Night – Duelling Pianos – February 13, 2016
- Town Council Family Day Breakfast – February 15, 2016
- Special Meeting of Town Council – February 16, 2016
- Legislative Committee Meeting – February 16, 2016
- Impact Vegreville Committee Meeting – February 17, 2016
- Vegreville Library Board Meeting – February 17, 2016
- Regular Town Council Meeting – February 22, 2016

COUNCILLOR BRODZIAK

Councillor Brodziak reported and/or attended on the following:

- FCSS Advisory Board Meeting – February 2, 2016
- Legislative Committee Meeting – February 3, 2016
- Vegreville Library – Volunteer Inventory – February 4, 2016
- Vegreville Solid Waste Solutions Committee Meeting – February 4, 2016
- Kinsmen Outdoor Rink Grand Opening – February 6, 2016
- Rotary Bike/Skate Park Committee Meeting – February 8, 2016
- Public Hearing – February 8, 2016
- Vegreville & District Chamber of Commerce AGM – February 10, 2016

- Healthy Community Profile Forum – February 11, 2016
- Kinsmen Culture Night – Duelling Pianos – February 13, 2016
- Town Council Family Day Breakfast – February 15, 2016
- Special Meeting of Town Council – February 16, 2016
- Legislative Committee Meeting – February 16, 2016
- Impact Vegreville Committee Meeting – February 17, 2016
- Vegreville Library Board – Policy Review Committee Meeting – February 17, 2016
- Vegreville Library Advisory Board Meeting – February 17, 2016
- Brownlee LLP Emerging Trends Seminar – Edmonton – February 18, 2016
- Vegreville Library Board – Basics Workshop – Spruce Grove – February 20, 2016
- Regular Town Council Meeting – February 22, 2016

COUNCILLOR KOZAKIEWICZ

Councillor Kozakiewicz reported and/or attended on the following:

- St. Joseph's Hospital Board Meeting – January 27, 2016
- Core Services Review Steering Committee Meeting – January 28, 2016
- Legislative Committee Meeting – February 3, 2016
- Kinsmen Outdoor Rink Grand Opening – February 6, 2016
- Public Hearing – February 8, 2016
- Vegreville Economic Development & Tourism Board Meeting – February 9, 2016
- Core Services Review Steering Committee Meeting – February 10, 2016
- Vegreville & District Chamber of Commerce AGM – February 10, 2016
- Subdivision & Development Appeal Board Hearing – February 11, 2016
- Kinsmen Culture Night – Duelling Pianos – February 13, 2016
- Special Meeting of Town Council – February 16, 2016
- Legislative Committee Meeting – February 16, 2016
- St. Joseph's Hospital Board Meeting – February 17, 2016
- Alberta Hub Meeting – February 18, 2016
- Regular Town Council Meeting – February 22, 2016

COUNCILLOR MACPHEE

Councillor MacPhee reported and/or attended on the following:

- AUMA Tax Linear Symposium – January 27, 2016
- Community Futures Elk Island Region Meeting – January 27, 2016
- Core Services Review Steering Committee Meeting – January 28, 2016
- FCSS Board Meeting – February 2, 2016
- Legislative Committee Meeting – February 3, 2016
- Kinsmen Outdoor Rink Grand Opening – February 6, 2016
- John S. Batiuk Regional Water Commission Meeting – February 8, 2016
- Public Hearing – February 8, 2016
- John S. Batiuk Regional Water Commission Meeting – February 10, 2016
- Core Services Review Steering Committee Meeting – February 10, 2016
- Vegreville & District Chamber of Commerce AGM – February 10, 2016
- Kinsmen Culture Night – Duelling Pianos – February 13, 2016
- Town Council Family Day Breakfast – February 15, 2016
- Special Meeting of Town Council – February 16, 2016
- Legislative Committee Meeting – February 16, 2016
- Community Futures Elk Island Region Meeting – February 17, 2016
- Brownlee LLP Emerging Trends Seminar – February 18, 2016
- Regular Town Council Meeting – February 22, 2016

COUNCILLOR RUDYK

Councillor Rudyk reported and/or attended on the following:

- AUMA Tax Linear Symposium – January 27, 2016
- St. Joseph's Hospital Board Meeting – January 27, 2016
- Legislative Committee Meeting – February 3, 2016
- Vegreville Solid Waste Solutions Committee Meeting – February 4, 2016
- Whistleblower Meeting for St. Joseph's Hospital – February 8, 2016
- Public Hearing – February 8, 2016
- Vegreville Economic Development & Tourism Board Meeting – February 9, 2016
- Vegreville & District Chamber of Commerce AGM – February 10, 2016
- RCMP & Public Works Open House Preparation – February 11, 2016

- Subdivision & Development Appeal Board Hearing – February 11, 2016
- Tourism Sub-Committee – February 11, 2016
- RCMP & Public Works Open House Preparation – February 12, 2016
- Kinsmen Culture Night – Duelling Pianos – February 13, 2016
- Town Council Family Day Breakfast – February 15, 2016
- Special Meeting of Town Council – February 16, 2016
- Legislative Committee Meeting – February 16, 2016
- St. Joseph’s Hospital Board Meeting – February 17, 2016
- Brownlee LLP Emerging Trends Seminar – February 18, 2016
- RCMP & Public Works Open House Preparation – February 22, 2016
- Regular Town Council Meeting – February 22, 2016

COUNCILLOR SIMPSON

Councillor Simpson reported and/or attended on the following:

- Land Use Committee Meeting – January 26, 2016
- Core Services Review Steering Committee Meeting – January 28, 2016
- TransCanada Yellowhead Highway Association Meeting – January 29, 2016
- 341 Mundare Air Cadets – January 30, 2016
- Parent Link Centre Story Reading – February 1, 2016
- Vegreville & District Chamber of Commerce Board Meeting – February 2, 2016
- Legislative Committee Meeting – February 3, 2016
- Vegreville Solid Waste Solutions Committee Meeting – February 4, 2016
- AUMA Sustainability & Environmental Committee Meeting – February 5, 2016
- Kinsmen Outdoor Rink Grand Opening – February 6, 2016
- Public Hearing – February 8, 2016
- Core Services Review Steering Committee Meeting – February 10, 2016
- Vegreville & District Chamber of Commerce AGM – February 10, 2016
- RCMP & Public Works Open House Preparation – February 11, 2016
- Kinsmen Culture Night – Duelling Pianos – February 13, 2016
- Town Council Family Day Breakfast – February 15, 2016
- Special Meeting of Town Council – February 16, 2016
- Legislative Committee Meeting – February 16, 2016
- vEGGfest Meeting – February 17, 2016
- Brownlee LLP Emerging Trends Seminar – February 18, 2016
- RCMP & Public Works Open House Preparation – February 22, 2016
- Regular Town Council Meeting – February 22, 2016

#2016-FEB-13

Councillor Kozakiewicz moved that Town Council go in-camera at 8:07 p.m.

Carried unanimously.

Shauna Rutherford left at 8:07 p.m.

#2016-FEB-14

Councillor Kozakiewicz moved that Town Council come out of camera at 9:10 p.m.

Carried unanimously.

There being no further business to be brought before Council, Mayor Hayduk declared the Meeting adjourned at 9:10 p.m.

MYRON HAYDUK
Mayor

JODY QUICKSTAD
Town Manager