

1 Call Meeting to Order**2 Adoption of Agenda**

2019-02-01

Moved By: Councillor Brodziak

That the Agenda of the Regular Meeting of Town Council held on February 11, 2019 be adopted.

CARRIED**3 Adoption of Minutes**

2019-02-02

Moved By: Councillor Rudyk

That the Minutes of the Regular Meeting of Town Council held on January 28, 2019 be received and filed.

CARRIED**4 Delegation****5 Paul Suiter, Community Services Director - Divest Ambulance Operations to Alberta Health Services [AHS]**

2019-02-03

Moved By: Councillor Lemko

Recommendation is that Town Council approve the divestment of the Vegreville Emergency Medical Services to Alberta Health Services.

BACKGROUND**History**

In January 2008, Town Council made the decision to establish its own ambulance service after the former contract operator had given notice. Vegreville EMS commenced service on March 8, 2008. This was a bold step by Town Council, however, the community was assured that a reliable, professional service would be provided to all citizens.

In May 2008, the Province of Alberta announced that AHS would fully fund Ground Ambulance Services in Alberta, effective April 1, 2009. In good faith, the Town signed an Agreement with AHS, as a not for profit service, and the Town is currently operating this service today. AHS has extended the contract over the past years and will not re-negotiate with the Town for a new funding agreement. The current extension of the contract is until 2021.

Current Status

The Town of Vegreville has dutifully operated the EMS service since 2008 and prudent financial stewardship has been able to operate without funding from the municipality. However the challenges to this have been in escalating operational costs for goods, services, and salaries for employees. The contract with AHS is extended at each end of term rather than renegotiated. As a result the service runs in deficit annually to cover operations. This annual shortfall is covered by an operational surplus which was built up in the early years of operations due to sound fiscal practices.

One of the strongest advantages to the Town operating the service was that the Town controlled the service and to some extent, the level of service. In 2013 this all changed when AHS mandated central dispatch of all ambulances. This means that the closest ambulance to the call will be sent regardless of who operates that car. The citizens of Vegreville, through the Town as the operator, have no control of the service we operate. The Town is an operator for AHS, subject to the decisions and funding of AHS.

Future challenges

The forecast for the service shows that at current rates the surplus which is used to cover the annual operational shortfall will be depleted by 2020. This would be accelerated should operational costs continue to escalate. Once this surplus is depleted the Town would be faced with funding the shortfall from the Town operational budget, reserves or other means. Opening the contract with AHS for potential renegotiation will not be done until at least 2021 and the future on that is uncertain.

Impact

The level of service provided to the community is determined on the statistics for calls for service etc. which are reviewed quarterly. The Town is unable to determine a change in the level of service under the current contract. AHS is mandated to ensure that all areas of the Province have EMS and divestment means turning the service over to AHS. They would either be in the form of direct deliver or seek to partner with another for profit private company. The service level would not change to the residents unless data supported a change.

The Town of Vegreville has examined this operation and determined that in light of the change of control, contract status and fiscal reality the best decision for the future is to divest. What that means is the Town would inform AHS of their decision and the transition process would begin. This process will take anywhere up to 6 months, with the Town being required to be prepared to continue operating the service up to 18 months.

The Town of Vegreville with this decision is ensuring that no municipal funding will be used in the near future to offset the service operational shortfall. Our existing model is one of the few remaining examples in the Province in which a small municipality operates as a not for profit contract provider for AHS.

COMMUNICATION STRATEGY

Press release, radio interview and Q & A on website. Media release can be based upon above information ensuring a positive message on well-established process, confidence in AHS experience in divestment process and that the Town will operate the service until such time as AHS will have new service in place. No disruption in service is expected.

Michael Taylor was asked to leave the meeting at 7:34 p.m.

Councillor Rudyk moved to table the discussion to the February 25, 2019 Regular Meeting of Town Council.

Defeated.

Carried.

Mayor MacPhee called a recess at 7:43 p.m.

Mayor MacPhee resumed the meeting at 7:48 p.m.

6 Correspondence**6.1 Honourable Shaye Anderson, Minister of Municipal Affairs - County of Minburn's Alberta Community Partnership Grant Application**

2019-02-04

Moved By: Councillor Berry

That the correspondence dated January 28, 2019 from the Honourable Shaye Anderson, Minister of Municipal Affairs, be received and filed.

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and co-operative approaches to service delivery. By working in partnership with our neighbours, we help to build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the County of Minburn has been approved for a grant of \$30,000 under the Intermunicipal Collaboration Framework project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The provincial government looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for these milestone events to my office. If you would like to discuss possible events and activities to recognize your ACP achievements, please contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at acp.grants@gov.ab.ca.

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

CARRIED

7 Financial

8 Memoranda

8.1 Rachel Farr, Communications Coordinator - Policy No. GOV-1008 Business & Community Recognition Policy

2019-02-05

Moved By: Councillor Waters

Recommendation is that Town Council adopt the GOV-1008 Business & Community Recognition Policy.

BACKGROUND

The Town of Vegreville recognizes the importance of recognizing businesses or organizations for contributing or providing services to the Town of Vegreville. This policy sets the criteria for the different types of recognition.

COMMUNICATION STRATEGY

The GOV-1008 Business & Community Recognition Policy will be available for public review on the Town of Vegreville website and shared with Senior Management.

CARRIED

8.2 Dale Lefebvre, Infrastructure, Planning & Development Director - Subdivision Application File No. 19-BEL-001

2019-02-06

Moved By: Councillor Rudyk

That Town Council review the List of Requirements form for Subdivision Application File No. 19-BEL-001, and that approval be given to the Subdivision Authority to proceed with this application.

BACKGROUND

On February 4, 2019, the Town of Vegreville Subdivision Authority received an application for subdivision approval from Diane Belair to subdivide Lot 5, Block 37, Plan LXXX for the purpose of creating two (2) titled lots from one (1) existing residential lot.

Registering the duplex units under separate titles allows the owner to sell one half of the duplex unit.

Before the Subdivision Authority can make a decision regarding the application, Council is required to review the attached List of Requirements form and address any other related concerns or recommended conditions that they may have regarding this application.

COMMUNICATION STRATEGY

Once approved to proceed with the process the Subdivision Authority Officer will, as per the Municipal Government Act, send notification of the subdivision application to the Government departments, person and local authorities as required by the Subdivision and Development Regulation, the adjacent land owners, and post on the Towns website and social media.

CARRIED

8.3 Dale Lefebvre, Infrastructure, Planning & Development Director - Removal of Reserve Designation

2019-02-07

Moved By: Councillor Warawa

That the Town of Vegreville commence proceedings to remove the Reserve designation from Lot R, Plan 1825NY, and;

Further that the Town Manager be authorized to do all things necessary to initiate and carry out the removal of the Reserve designation pursuant to the Municipal Government Act, and is hereby authorized and empowered to sign, seal, and publish the necessary documents to initiate and proceed with the said filing of all records with the Registrar of the Alberta Land Registration District.

BACKGROUND

In an attempt to clean up signage clutter within the Town of Vegreville, but still offer an opportunity to have controlled and organized highway frontage advertising, the Land Use Committee is recommending that Council approve a "Designated Highway Signage Area". This will give an opportunity to resident businesses with a valid business licence to advertise in this area by entering into a License Agreement.

The area to be designated as the Designated Highway Signage Area (Lot R, Plan 1825NY) is currently designated "reserve land" this designation must be removed, as per the Municipal Government Act, for it to be eligible for the proposed commercial use.

COMMUNICATION STRATEGY

In accordance with Sections 606 and 675 of the Municipal Government Act, the Town will post Notice of a Proposed Resolution for the removal of the Reserve designation on site Lot R, Plan 1825NY and on the Town's website and social media. This Notice will also be advertised in the:

- *February 13, 2019, and*
- *February 20, 2019 publications of the Vegreville News Advertiser.*

A Public Hearing will be held on:

- *February 25, 2019 at 6:30pm in Council Chambers*

for Council to hear any representations regarding the proposed resolution for the removal of the Reserve designation.

CARRIED

8.4 Phil Rowe, Fire Services/OH&S Manager - Occupational Health & Safety Management System Commitment Statement
2019-02-08

Moved By: Councillor Lemko

Recommendation is being made that Town Council approve the 2019 Occupational Health, Safety and Environment Management System Commitment Statement as submitted and have it signed by the Mayor and CAO.

BACKGROUND:

In 2016, The Town of Vegreville committed to an overall revision of the organizations Health & Safety program to meet the needs of legislation and WCB requirements. A critical component of the program is the commitment statement. This statement outlines the organizations (Council and administration) commitment to the overall program. The program states that the policy statement will be reviewed annually and signed by the Mayor and CAO.

FINANCE/BUDGET IMPLICATIONS:

While there are no specific financial implications to the commitment statement itself, the program will incur costs through its implementation. Costs for the program will be identified at individual department levels.

CHANGES:

The wording change affects the opening sentence and is recommended per the Alberta Occupational Health & Safety Act, RSA 2000.

Current:

The Town of Vegreville's Occupational Health, Safety and Environment Management System demonstrates our commitment to protect and promote the safety and well-being of employees, visitors, the community and the environment.

Proposed:

The Town of Vegreville's Occupational Health, Safety and Environment Management System demonstrates our commitment to protect and promote the health, safety and social well-being of employees, visitors, the community and the environment.

CARRIED

9 Board Motions

10 Bylaw**10.1 Bylaw No. 10-2019 - Vegreville Tourism Advisory Board**

Bylaw No. 10-2019 was presented to Council for the purpose of establishing the Vegreville Tourism Advisory Board.

10.1.1 First Reading

2019-02-09

Moved By: Councillor Brodziak

That Bylaw No. 10-2019 be read for the first time this 11th day of February, 2019 A.D.

CARRIED

10.2 Second Reading

2019-02-10

Moved By: Councillor Lemko

That Bylaw No.10-2019 be read for the second time this 11th day of February, 2019 A.D.

CARRIED

10.3 Unanimous Consent for Third and Final Reading

2019-02-11

Moved By: Councillor Berry

That Bylaw No.10-2019 be given unanimous consent for third and final reading.

CARRIED

10.4 Third Reading

2019-02-12

Moved By: Councillor Warawa

That Bylaw No.10-2019 be read a third and final time this 11th day of February, 2019 A.D.

CARRIED

11 Council Reports**11.1 Councillor Berry**

Councillor Berry reported and/or attended on the following:

- Legislative Committee Meeting - February 5, 2019
- Conference Call re: Vermilion River Watershed Alliance and Lakeland College Joint Project - February 8, 2019
- Regular Meeting of Town Council - February 11, 2019

11.2 Councillor Brodziak

Councillor Brodziak reported and/or attended on the following:

- Legislative Committee Meeting - February 5, 2019
- Vegreville & District Chamber of Commerce Board Meeting - February 7, 2018
- Council Discussion - February 11, 2019
- Regular Meeting of Town Council - February 11, 2019

11.3 Councillor Lemko

Councillor Lemko reported and/or attended on the following:

- Go East Tourism Board Meeting - January 31, 2019
- KidSport Meeting for Every Kid Every Community (EKEC) Fundraiser - January 31, 2019
- Heritage House Tour with Management of Heritage House - February 1, 2019
- Vegreville Minor Hockey/KidSport Fundraiser - February 2, 2019
- Legislative Committee Meeting - February 5, 2019
- Impact Vegreville Committee Meeting - February 11, 2019
- Regular Meeting of Town Council - February 11, 2019

11.4 Councillor Rudyk

Councillor Rudyk reported and/or attended on the following:

- FCM Meeting in Calgary with FCM CEO and AUMA Board - January 29, 2019
- Zone Health Planning Meeting in Lamont - January 30, 2019
- St. Joseph's Hospital Board Meeting - January 30, 2019
- Heritage House Independent Living Tour - February 1, 2019

- Zag Creative Conference Call for "If You Lived Here" - February 5, 2019
- Legislative Committee Meeting - February 5, 2019
- Wendy Brook 40 Year Appreciation Plaque to Leona Nawrot - February 11, 2019
- Towards Parity in Municipal Politics Conference Call - FCM - February 11, 2019
- Regular Meeting of Town Council - February 11, 2019
- Phone Calls, Emails, Messages, Texts Regarding Possible Ambulance Divestiture - February 7-11, 2019

11.5 Councillor Warawa

Councillor Warawa reported and/or attended on the following:

- Legislative Committee Meeting - February 5, 2019
- Regular Meeting of Town Council - February 11, 2019

11.6 Councillor Waters

Councillor Waters reported and/or attended on the following:

- Legislative Committee Meeting - February 5, 2019
- Wendy Brook 40 Year Appreciation Plaque to Leona Nawrot - February 11, 2019
- Regular Meeting of Town Council - February 11, 2019

11.7 Mayor MacPhee

Mayor MacPhee reported and/or attended on the following:

- Meeting with Western Provinces Hockey Association Commissioner (WPHA) - January 31, 2019
- Legislative Committee Meeting - February 5, 2019
- Meeting with the County of Minburn Reeve - February 6, 2019
- Wendy Brook Festival Presentation - February 11, 2019
- Regular Meeting of Town Council - February 11, 2019

12 Closed Session Items**13 Adjournment**

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 8:38 PM.

TIM MACPHEE
Mayor

CLIFF CRAIG
Town Manager