

1 Call Meeting to Order**2 Adoption of Agenda**

2019-11-01

Moved By: Councillor Waters

That the Agenda of the Regular Meeting of Town Council held on November 13, 2019 be adopted.

CARRIED**3 Adoption of Minutes****3.1 Organizational Meeting - October 28, 2019**

2019-11-02

Moved By: Councillor Berry

That the Minutes of the Organizational Meeting of Town Council held on October 28, 2019 be received and filed.

CARRIED**3.2 Regular Town Council - October 28, 2019**

2019-11-03

Moved By: Councillor Lemko

That the Minutes of the Regular Meeting of Town Council held on October 28, 2019 be received and filed.

CARRIED**4 Delegation**

Myron Hayduk entered the meeting at 7:00 PM.

4.1 7:00 PM Presentation to Former Mayor Myron Hayduk

Mayor MacPhee and Council presented former Mayor Myron Hayduk with a plaque for his service to the Town of Vegreville.

Mr. Hayduk served 6 years as a Councillor from 2007 - 2013 and 4 years as Mayor from 2013-2017.

5 Unfinished Business**6 Correspondence****6.1 Honourable Nate Glubish, Minister of Service Alberta - Broadband Correspondence**

2019-11-04

Moved By: Councillor Berry

That the correspondence dated October 31, 2019 from Honourable Nate Glubish, Minister of Service Alberta be received and filed.

I am reaching out to you with regard to the important issue of broadband internet. On my recent tour of Alberta, I met with hundreds of Albertans including elected officials, community representatives, business leaders and concerned citizens across 36 communities.

It quickly became clear the pressing need for improved access to high-speed broadband and the challenges that rural and remote communities are facing in its absence. I also heard inspiring examples of communities working together to overcome the connectivity challenges head-on with innovative local solutions, often in partnership with regional neighbours.

As Minister of Service Alberta, I am committed to continue working with municipalities, telecommunications providers, and infrastructure owners to find ways to expand high-speed broadband services across the province. During my tour I was able to strengthen relationships with key stakeholders, and I want my department to foster this dialogue with elected representatives, municipal officials, and business leaders across the province. To help nurture this ongoing collaboration and dialogue, I am requesting the following information:

- *The name of a designated contact within your organization for broadband*
- *Contact information for that individual, including an email address and telephone number.*

- *If applicable, a short summary of current plans or initiatives your municipality is involved in for expanding access to high-speed broadband to your community.*

My department's contact person is Richard Bates, Provincial Broadband Business Analyst, and he can be reached at richard.bates@gov.ab.ca. Please use the subject line, "Designated broadband contact". If you have any questions, you may contact Richard by telephone at 780-422-0198. To call toll-free, dial 310-0000 and then the number.

Thank you for your cooperation. I look forward to working with you on these issues.

CARRIED

6.2 Dale Lefebvre, Infrastructure, Planning & Development Director - Lead Levels in Vegreville's Water Supply

2019-11-05

Moved By: Councillor Waters

That the correspondence dated November 12, 2019 from Dale Lefebvre, Infrastructure, Planning & Development Director, be received and filed.

As a result of the recent Investigative Report broadcast on major news outlets regarding lead in drinking water, Dale has requested that I provide you with the following information should you be approached about Vegreville's water.

The Town of Vegreville receives water treated at EPCOR's water treatment facilities in Edmonton. In their March 22, 2019 Report to Utility Committee - Lead Mitigation Strategy Business Case, EPCOR states:

"Currently [EPCOR Water Services Inc.] drinking water does not contain detectable amounts of lead when it leaves the water treatment plant and lead levels in samples collected from the municipal distribution system piping are also less than detection"

*In their September monthly report available on their website, EPCOR is showing **less than** 0.2 micrograms per litre of lead. The Provincial maximum allowable lead in drinking water is 5 micrograms per litre.*

The Town tests for chlorine daily, Bac-T tests are performed on samples weekly, and trihalomethanes and lead are tested annually. Our last sample was analyzed for lead on December 20, 2018 with the result of 0.06 micrograms per litre. These samples are taken from private non-residential facilities at the farthest end of our water distribution system.

*Remember that lead in water is from contact with lead pipes and lead sealed fasteners. The Town of Vegreville Water Distribution System uses **NO** lead.*

CARRIED

6.3 Elaine Kucher, Program Coordinator, Vegreville Transportation Services Society - Funding Thank You

2019-11-06

Moved By: Councillor Lemko

That the correspondence dated November 2, 2019 from Vegreville Transportation Services Society be received and filed.

On behalf of Vegreville Transportation Services Society (VTSS), I would like to thank you for your decision to once again provide funding to our organization. The generous grant in the amount of \$22,000.00 is greatly appreciated. This funding will help to solidify the fiscal footing of VTSS as we navigate into 2020 and support consistent service levels in the future. There is no way that this letter can adequately convey how much VTSS appreciated your generosity. Our clients are greatly enriched by this service.

We would also like to thank Council for the invitation and opportunity to discuss VTSS as a whole and the need for transportation within our community.

CARRIED

7 Financial**7.1 Monthly Cash Statement - October 31, 2019**

2019-11-07

Moved By: Councillor Brodziak

That the Town of Vegreville Monthly Cash Statement for the month ended October 31, 2019 be received and filed.

CARRIED**8 Memoranda****8.1 Paul Casey, Corporate Services Director - FIN-6006 Reserve Policy**

2019-11-08

Moved By: Councillor Waters

That Council approve the Reserve Policy Fin-6006.

BACKGROUND

The Town of Vegreville does not have a formal policy for handling reserve funds. As such reserve funds have been established on an ad-hoc basis. As a result of decisions made by higher levels of government, more fiscal pressures are being put on municipalities in Alberta requiring more formal long-term. A reserve policy is helpful in addressing some of the long-term funding strategies for the Town and to ensure good financial and cash management for the overall financial stability of the Town. Maintaining sufficient balances in reserves and reserve funds is a critical component of a municipalities long-term financial plan as it strengthens the long-term financial sustainability, helps to minimize fluctuations in the tax rate and provides funding to sustain infrastructure.

FINANCIAL IMPLICATION

Approving Reserve Policy FIN 6006 does not have an immediate financial impact, however it will help in developing funding strategies over the long-term which may or may not have financial implications.

COMMUNICATION

Reserve Policy FIN-6006 will be posted on the Town's website.

CARRIED**8.2 Cliff Craig, Town Manager - Intermunicipal Collaboration Framework [ICF] Committee**

2019-11-09

Moved By: Councillor Berry

That Town Council appoint the following members of Council to the Intermunicipal Collaboration Framework [ICF] Committee:

Mayor Tim MacPhee
Councillor Marielle Brodziak
Councillor Taneen Rudyk

BACKGROUND

It was determined the Town and County must establish an ICF Committee at the ICF Kick-Off Meeting held on October 29, 2019. The purpose of the ICF Committee is to develop the Intermunicipal Collaboration Framework for submission to Municipal Affairs by April 1, 2020

An ad-hoc ICF Committee should be established for the purpose of completing an Intermunicipal Collaboration Framework Agreement. This Committee will cease to exist after the ICF Agreement is submitted to the Province of Alberta.

COMMUNICATION STRATEGY

The Town will inform County of Minburn No. 27 of the appointed members of Council regarding the ICF Committee.

CARRIED

9 Board Motions**9.1 Megan Seitz, Vice-Chair, Vegreville Library Board - Vegreville Library Board Member Appointment**

2019-11-10

Moved By: Councillor Lemko

That Town Council approve the application of Jamie Geleta to serve on the Vegreville Library Board for a (3) three-year term, with the possibility of an extension for an additional (3) three year term.

The Town of Vegreville Library Board members have approved the application of Jamie Geleta to serve on the Board. We recommend that Town Council appoint her for a three-year term, with the possibility of extension for an additional three-year term. With her appointment, the Library Board will still have one vacancy due to the resignation of the County Councillor, which we will begin recruiting for immediately.

We request a letter acknowledging her appointment be forwarded to her as well as the Library Board upon your approval.

Jamie Geleta 5805-57 St. Vegreville, AB T9C 1W6

Please feel free to contact Donna Williams, Library Manager or Mike Cooper, Board Chair if you have any questions.

CARRIED**10 Bylaw****11 Council Reports****11.1 Councillor Berry**

Councillor Berry reported and/or attended on the following:

- Seniors Health and Wellness Conference - October 30, 2019
- Amazing Race - October 31, 2019
- M.D. Minburn Foundation Board Meeting - November 4, 2019
- Legislative Committee Meeting - November 5, 2019
- Subdivision Authority Board Meeting - November 6, 2019
- Operating Budget Meeting - November 7, 2019
- Grand Opening Presentation for Pizza and Wings - November 7, 2019
- St. Mary's High School Remembrance Day Ceremony - November 8, 2019
- Vegreville Museum Board Meeting - November 12, 2019
- 4-H Proclamation Signing - November 13, 2019
- Regular Meeting of Town Council - November 13, 2019

11.2 Councillor Brodziak

Councillor Brodziak reported and/or attended on the following:

- Intermunicipal Negotiating Committee Meeting (Intermunicipal Collaboration Framework Committee) - October 29, 2019
- Vegreville Economic Development Advisory Board Meeting - October 30, 2019
- National Child Day and Family Violence Prevention Month Proclamation Signing - November 5, 2019
- Legislative Committee Meeting - November 5, 2019
- Operating Budget Meeting - November 7, 2019
- Vegreville and District Chamber of Commerce Board Meeting - November 7, 2019
- St. Martin's High School Remembrance Day Ceremony - November 8, 2019
- 4-H Proclamation Signing - November 13, 2019
- Regular Meeting of Town Council - November 13, 2019

11.3 Councillor Lemko

Councillor Lemko reported and/or attended on the following:

- Remembrance Day Ceremony at Social Centre - November 11, 2019
- Drug and Vaping Awareness Close-out Meeting - November 13, 2019
- 4-H Proclamation Signing - November 13, 2019
- Regular Meeting of Town Council - November 13, 2019

11.4 Councillor Rudyk

Councillor Rudyk reported and/or attended on the following:
Absent

11.5 Councillor Warawa

Councillor Warawa reported and/or attended on the following:
Absent

11.6 Councillor Waters

Councillor Waters reported and/or attended on the following:

- National Child's Day Proclamation Signing - November 5, 2019
- Legislative Committee Meeting - November 5, 2019
- Operating Budget Meeting - November 7, 2019
- Vegreville and District Child Development Coalition Meeting - November 12, 2019
- 4-H Proclamation Signing - November 13, 2019
- Regular Meeting of Town Council - November 13, 2019

11.7 Mayor MacPhee**12 Closed Session Items**

2019-11-11

Moved By: Councillor Berry

That Town Council close the session at 7:38 PM.

Public left the meeting at 7:38 PM.

Mayor MacPhee recessed the meeting at 7:38 PM.

Mayor MacPhee reconvened the meeting at 7:45 PM.

CARRIED

12.1 FOIP Act, Division 2, Section 25 - Disclosure harmful to economic and other interests of a public body**12.2 Open Session**

2019-11-12

Moved By: Councillor Waters

That Town Council return to open session at 8:16 PM.

CARRIED

13 Adjournment

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 8:16 PM.

TIM MACPHEE

Mayor

CLIFF CRAIG

Town Manager