

1 Call Meeting to Order

2 Adoption of Agenda

2019-06-12

Moved By: Councillor Berry

That the Agenda of the Regular Meeting of Town Council held on June 24, 2019 be adopted.

CARRIED

3 Adoption of Minutes

3.1 Public Hearing Meeting - June 10, 2019

2019-06-13

Moved By: Councillor Waters

That the Minutes of the Public Hearing Meeting of Town Council held on June 10, 2019 be received and filed.

CARRIED

3.2 Regular Town Council - June 10, 2019

2019-06-14

Moved By: Councillor Lemko

That the Minutes of the Regular Meeting of Town Council held on June 10, 2019 be received and filed.

CARRIED

4 Delegation

5 Unfinished Business

6 Correspondence

7 Financial

7.1 Monthly Cash Statement - May 31, 2019

2019-06-15

Moved By: Councillor Berry

That the Town of Vegreville Monthly Cash Statement for the month ended May 31, 2019 be received and filed.

CARRIED

8 Memoranda

8.1 Dale Lefebvre, Infrastructure, Planning & Development Director - 50 Street CN Rail Crossing Upgrade Project

2019-06-16

Moved By: Councillor Rudyk

Recommendation is being made that Town Council approve funding in the amount of \$100,000 from the General Operating Reserve towards the 50th Street CN Rail Crossing Upgrade Project.

BACKGROUND

In 2018, the Town of Vegreville met with representatives from Transport Canada and CN Rail to discuss Transport Canada's safety concerns with the rail crossing on 50 Street. It was decided that this project would be a two-part project. The first part of the project would be the removal of the north set of tracks, the signal arms would be relocated and crossing safety equipment would be updated. CN developed a design and cost for this part and applied for Transport Canada's Rail Safety Improvement Program — Infrastructure, Technology and Research Grant (RSIP-ITR). CN's application for the grant was 50% Transport Canada Contribution, 38.5% CN Contribution, and 12.5% Municipal Contribution.

The second part of the project is the repairs to and extension of the sidewalks after the signal arms and north tracks are moved and the associated repairs to the asphalt. During the 2019 Capital Budget Presentations, this project was presented to Council. Council gave conditional approval for the Municipal Contribution to Part 1 of this project as well as the funding for Part 2.

CN has now received confirmation that their grant application was approved. A pre-construction meeting between CN and the Town was held on June 14, 2019.

FINANCIAL IMPLICATIONS

The contribution amounts for Part 1 are broken down as follows:

*Transport Canada's RSIP-ITR Grant (50%) \$170,000
CN Rail Contribution (38.5%) \$130,900
Town Contribution (12.5%) \$42,500
Total Project Cost \$343,400*

Part 2 of the Project is estimated at \$57,500. The Town has submitted an application to Transport Canada for an RSIP-ITR Grant for Part 2. As it is solely the municipality's project with no involvement of CN, the Town qualifies for a grant of up to 80% of the project cost. The decision on this grant application will not be made until March or April of 2020. As both parts of this Project are scheduled to start this summer, the Town would need to fund approximately \$100,000 this year.

CARRIED

**8.2 Paul Suiter, Community Services Director - Welcoming and Inclusive Communities Strategy
2019-06-17**

Moved By: Councillor Waters

That Town Council adopt the Welcoming and Inclusive Communities Strategy.

BACKGROUND

Through the spring 2019, the Town of Vegreville and the Vegreville Centennial Library chose to explore how the town can be as receptive as possible to new residents, to existing families and to groups that assist in the town and region.

Out of this consultation came the confirmation of the desire for Vegreville to be known as a welcoming and inclusive community. The desire was expressed in a series of ways that can be acted upon by the town, and indirectly by other groups involved in the life of the community.

The Welcoming and Inclusive Communities Strategy that formed from this consultation will provide direction for the town to work on becoming even more welcoming and inclusive.

FINANCIAL IMPLICATIONS

None currently

COMMUNICATION STRATEGY

Update the Town of Vegreville Strategic Plan to reflect the strategies detailed in this document. To share the Strategy internally and externally with stakeholders in this area.

CARRIED

**8.3 Paul Suiter, Community Services Director - Construction of a Fire Training Centre
2019-06-18**

Moved By: Councillor Lemko

That Town Council grant approval in principle for the construction of the training centre pending receipt of appropriate funding in 2020.

BACKGROUND:

In 2017, the Vegreville Fire Department created a committee to research the development of a Fire Training Centre. The committee conducted research and along with management developed a business plan to address the recruitment, retention and engagement of our volunteers. The ability to conduct life like training was overwhelmingly the feedback received in this process. The business plan was presented to Vegreville Town Council and the Senior Management Team on June 18, 2019.

FINANCE/BUDGET IMPLICATIONS:

The overall cost of the facility is approximately \$275,000 with \$150,000 raised through donations, Fire Department fundraising and a capital input from Town Council in the 2019 budget.

ADVANTAGES:

The training facility will ensure that firefighters in Vegreville and surrounding areas have the ability to train and certify to regulated standards. Approval in principle will also allow the fire department to apply for grants available to off-set the cost of the facility.

DISADVANTAGES:

Currently the fire department incurs extensive costs to certify firefighters at outside venues and utilizes unsafe acquired training structures to conduct training.

CARRIED**8.4 Cliff Craig, Town Manager - CUPE Grievance Committee**

2019-06-19

Moved By: Councillor Rudyk

That Town Council appoint the following members of Council to the CUPE Grievance Committee:

Mayor Tim MacPhee
Councillor Jerrold Lemko
Councillor David Berry

BACKGROUND

On March 7, 2019, CUPE filed Grievance No. 2018-03-07(A) – Call Back Pay, against the Town of Vegreville.

In accordance with the Collective Bargaining Agreement, the Grievance Procedure process is to:

Step 1 Meet with the EMS Manager, and the EMS Manager is to render his decision

Step 2 Meet with the Town Manager, and Town Manager is to render his decision

Step 3 Meet with Town Grievance Committee

CUPE has not accepted the decisions of the EMS Manager and Town Manager, consequently, a meeting has been scheduled with the Town Grievance Committee for July 17, 2019.

An ad-hoc CUPE Grievance Committee should be established for the purpose of hearing CUPE Grievance No. 2018-03-07(A). This Committee will cease to exist after the issue of CUPE Grievance No. 2018-03-07(A) is settled or withdrawn.

COMMUNICATION STRATEGY

The Town will inform Brownlee LLP and CUPE of the appointed members of Council regarding the CUPE Grievance Committee.

CARRIED**8.5 Cliff Craig, Town Manager - Foxview Estates Lot Pricing**

2019-06-20

Moved By: Councillor Berry

That Town of Vegreville revise the listing prices on the following lots in Foxview Estates until October 31, 2019 with the conditions that a building foundation must be completed within one year of lot purchase and any reasonable offer will be considered:

Civic Address	Lot	Block	Plan	Original Price	Reduced Price
5502 – 60 Avenue	1	80	162-1368	\$ 80,000	\$ 64,000
5506 – 60 Avenue	2	80	162-1368	\$ 90,000	\$ 72,000
5934 – 55 Street	1	66	162-1368	\$ 87,500	\$ 70,000
5930 – 55 Street	2	66	162-1368	\$ 80,000	\$ 64,000
5425 – 60 Avenue	25	65	782-3427	\$ 67,500	\$ 54,000
5421 – 60 Avenue	24	65	782-3427	\$ 67,500	\$ 54,000
5417 – 60 Avenue	23	65	782-3427	\$ 67,500	\$ 54,000
5413 – 60 Avenue	22	65	782-3427	\$ 77,500	\$ 62,000
5409 – 60 Avenue	21	65	782-3427	\$ 77,500	\$ 62,000
5405 – 60 Avenue	20	65	782-3427	\$ 77,500	\$ 62,000
5406 – 60 Avenue	51	52	782-3427	\$ 70,000	\$ 56,000
5410 – 60 Avenue	60	52	162-1368	\$ 82,500	\$ 66,000
5414 – 60 Avenue	59	52	162-1368	\$ 82,500	\$ 66,000
5418 – 60 Avenue	58	52	162-1368	\$ 82,500	\$ 66,000
5422 – 60 Avenue	57	52	162-1368	\$ 87,500	\$ 70,000

- that a building foundation must be completed within one year from date of purchase
- any reasonable offer will be considered

A marketing strategy will be developed and presented to Council at the July 9, 2019 Legislative Committee Meeting.

COMMUNICATION STRATEGY

The Town will post the reduced prices and conditions on the Town's website and place an advertisement in the Vegreville News Advertiser.

CARRIED

8.6 Cliff Craig, Town Manager - Deputy Mayor Appointment

2019-06-21

Moved By: Councillor Brodziak

Recommendation is that Councillor Ann Waters be appointed Deputy Mayor for the term of June 25, 2019 to October 28, 2019.

At the Organizational Meeting held on October 23, 2017, Council decided that each Councillor would sit as Deputy Mayor for a period of four (4) months, twice in their four (4) year term. Following the schedule presented at the Organizational Meeting, the next Deputy Mayor is to be Councillor Ann Waters.

CARRIED

9 Board Motions

10 Bylaw

11 Council Reports

11.1 Councillor Berry

Councillor Berry reported and/or attended on the following:

- Vermilion River Watershed Annual General Meeting - June 12, 2019
- M.D. Minburn Foundation Meeting - June 13, 2019
- Northern Lights Library System Building Committee Meeting - June 17, 2019
- Legislative Committee Meeting - June 18, 2019
- North Saskatchewan Watershed Alliance Annual General Meeting - June 19, 2019
- Northern Lights Library System Building Committee Meeting - June 21, 2019
- Vegreville Minor Soccer Association Lakeland Cup - June 21-24, 2019
- New Business Recognition for Moments & Milestones Daycare - June 24, 2019
- Regular Meeting of Town Council - June 24, 2019

11.2 Councillor Brodziak

Councillor Brodziak reported and/or attended on the following:

- Business Recognition for Vegreville Glass & Mirror 30 Years - June 14, 2019
- Legislative Committee Meeting - June 18, 2019
- Lemonade Day Judging - Attended as a Judge Representing the Chamber of Commerce Board - June 22, 2019
- New Business Recognition for Moments & Milestones Daycare - June 24, 2019
- Regular Meeting of Town Council - June 24, 2019

11.3 Councillor Lemko

Councillor Lemko reported and/or attended on the following:

- Kidsport Meeting - June 24, 2019
- Regular Meeting of Town Council - June 24, 2019

11.4 Councillor Rudyk

Councillor Rudyk reported and/or attended on the following:

- Zag Creative Marketing Proposal Meeting - June 11, 2019
- Community Nutrition Profile Meeting - June 11, 2019
- St. Joseph's Hospital Community Board Meeting - June 12, 2019
- Vegreville Region Physician and Health Attraction and Retention Committee - Welcome Reception for New Health Professionals at Locco Burro - June 12, 2019
- Business Recognition for Vegreville Glass & Mirror 30 years - June 14, 2019
- Legislative Committee Meeting - June 18, 2019
- CFCW Rural Road Trip at the Pysanka Park - June 19, 2019
- BioComposites Group Hemp Company Meeting in Drayton Valley - June 20, 2019
- New Business Recognition for Moments & Milestones Daycare - June 24, 2019
- Regular Meeting of Town Council - June 24, 2019

11.5 Councillor Warawa

Councillor Warawa reported and/or attended on the following:

- Business Recognition for Vegreville Glass & Mirror 30 years - June 14, 2019
- Family and Community Support Services Committee Meeting - June 18, 2019
- Legislative Committee Meeting - June 18, 2019
- Talk of the Town - Question of the Week - June 20, 2019
- Vegreville Rotary Club Lobsterfest - June 20, 2019
- Vegreville Flying Club Fly in Breakfast - June 22, 2019
- Vegreville Minor Soccer Association Lakeland Cup / Lemonade Day - June 22, 2019
- New Business Recognition for Moments & Milestones Daycare - June 24, 2019
- Regular Meeting of Town Council - June 24, 2019

11.6 Councillor Waters

Councillor Waters reported and/or attended on the following:

- Vegreville and District Child Development Coalition Meeting - June 12, 2019
- Vegreville Region Physician and Health Attraction and Retention Committee - Welcome Reception for New Health Professionals at Locco Burro - June 10, 2019
- M.D. Minburn Foundation Committee Meeting - June 13, 2019
- Royal LePage HomeWise Realty Kick off to Summer - June 14, 2019
- Legislative Committee Meeting - June 18, 2019
- Vegreville Rotary Club Lobster Fest - June 20, 2019
- Vegreville Flying Club Fly in Breakfast - June 22, 2019
- Lemonade Day - June 22, 2019
- New Business Recognition for Moments & Milestones Daycare - June 24, 2019
- Regular Meeting of Town Council - June 24, 2019

11.7 Mayor MacPhee

Mayor MacPhee reported and/or attended on the following:

- Conference Call with CIHC - June 12, 2019
- John S. Batuik Water Commission Meeting - June 13, 2019
- Legislative Committee Meeting - June 18, 2019
- CFCW Rural Road Trip at the Pysanka Park - June 19, 2019
- Planning Meeting with CIHC - June 19, 2019
- BioComposite Open House in Drayton Valley - June 20, 2019
- Vegreville Rotary Club Lobsterfest - June 20, 2019
- Lemonade Day - June 22, 2019
- New Business Recognition for Moments & Milestones Daycare - June 24, 2019
- Regular Meeting of Town Council - June 24, 2019

12 Closed Session Items

13 Adjournment

There being no further business to be brought before Council, Deputy Mayor Warawa declared the Meeting adjourned at 7:57 PM.

TIM MACPHEE
Mayor

CLIFF CRAIG
Town Manager