



Town of Vegreville

Meeting Minutes

February 10, 2020 - Regular Council Meeting - 07:00 PM

The Regular Meeting of the Town of Vegreville Council was called to order by Mayor Tim MacPhee on Monday, February 10, 2020 in the Council Chambers of the Town Administration Building, commencing at 7:00 PM with: Councillor Berry, Councillor Brodziak, Councillor Lemko, Councillor Rudyk, Councillor Warawa and Councillor Waters.

Together with: Mr. Cliff Craig, Town Manager; Mr. Paul Casey, Corporate Services Director; Mr. Dale Lefebvre, Infrastructure, Planning & Development Director; Mr. Phil Rowe, Community Services Director; and Ms. Sandra Ling, Recording Secretary in attendance.

Public in attendance

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

2020-02-01

Moved By: Councillor Brodziak

That the Agenda of the Regular Meeting of Town Council held on February 10, 2020 be adopted.

Carried

3. ADOPTION OF MINUTES

2020-02-02

Moved By: Councillor Waters

That the Minutes of the Regular Meeting of Town Council held on January 27, 2020 be received and filed.

Carried

4. DELEGATION

5. UNFINISHED BUSINESS

Phil Rowe entered the meeting at 7:02 PM.

6. CORRESPONDENCE

6.1 RENEE SENKO, DIRECTOR OF LOCAL PROJECTS, ROTARY CLUB OF VEGREVILLE - REQUEST FOR SUPPORT

2020-02-03

Moved By: Councillor Berry

That the correspondence dated December 9, 2019 from Renee Senko, Director of Local Projects for the Rotary Club of Vegreville, be received and filed;

And furthermore, that the Town provide \$40,000 in principal, 40 hours of a tandem truck with driver and social media and communication assistance.

The Rotary Club of Vegreville has recently completed the design phase of our new community project The Rotary Skatepark. We are excited to share the final plans with you today.

Newline Skate Parks was hired to design and construct the facility. To date Newline has conducted four community meetings to ensure that interested parties had the opportunity to provide input and feedback. The goal is a public space that incorporates locally-inspired art and sculpture, invites socializing areas, sustainable development principles and strong connections to the surrounding amenities. We are excited to be working with the Town of Vegreville as a partner on this project.

The project budget is \$1,007,226 including in-kind donations. Construction and completion is planned for the summer of

2020, if sufficient donations and grants can be secured. We have applied for the large stream CFEP funding of \$425,000, which included 30 letters of community support. We are also in the process of writing many other grant applications.

Town of Vegreville - request for support

We appreciate the support and guidance from the Town of Vegreville and in particular, Phil Rowe and Paul Casey. We would like to have Council consider the following additional requests for the 2020 budget period:

- Project management and oversight during construction
- In-kind donations for any of the following:
- Concrete pumper truck -60 hours
- Trucking tandem dump - 40 hours
- Compaction equipment - 100 hours
- Social media and communication assistance
- Cash donation for the project ~\$30,000 -\$50,000
- Project financing for a period of up to ten years, interest free, if the capital for construction cannot be raised by summer of 2020. We anticipate the amount and terms will be negotiated before construction. The maximum financing request would be \$200,000. We would not start construction unless we had 80% of funds in place.

The success of this project will depend on our community and partners coming together. We are starting to meet with community groups and businesses to gain financial support and donations.

We thank you for your time and project support to date.

Carried

7. FINANCIAL

8. MEMORANDA

8.1 PHIL ROWE, COMMUNITY SERVICES DIRECTOR - PARKING ALONG 55 AVENUE (VCHS/CPC ROAD)

2020-02-04

Moved By: Councillor Rudyk

That Town Council approve the parking restriction changes on 55 Avenue, west of Maple Street to 62 Street, from the north side of 55 Avenue to the south side for the hours of 8:00AM to 4:30PM.

BACKGROUND

In 2015 parking restrictions were placed along 55 Avenue, west of Maple Street. This restriction was put in place for traffic passing safety due to school buses and large equipment traffic using the artery road while parking was permitted on both sides of 55 Avenue. To reduce the passing hazard, parking was restricted along the north side of 55 Avenue and parking was allowed along the south side to accommodate more parking for CPC employees. Since the former CPC building does not require the additional parking and tenants of the apartment buildings are currently having to cross 55 Avenue to access their accommodations, it would be safer to utilize the north side for the residents requiring street parking.

FINANCIAL IMPLICATIONS

The signs will remain the same. There is no cost other than time to change the signposts over to south side of 55 Avenue. The sign relocation will be done in the spring.

COMMUNICATION STRATEGY

The change will be circulated to the public via website, local media and social media forums.

Carried

Councillor Ann Waters claimed pecuniary interest and left the meeting at 7:11 PM.

8.2 DALE LEFEBVRE, INFRASTRUCTURE, PLANNING & DEVELOPMENT DIRECTOR - REZONING APPLICATION FILE NO. R-20-ROY-001

2020-02-05

Moved By: Councillor Warawa

That Town Council review the Rezoning Application File No. R-20-ROY-001 from C3 – Highway Commercial to C2 - General Commercial and to have Town Administration proceed with the Rezoning Application process

BACKGROUND

The applicant would like to remove the existing office structure and construct a new office structure that attaches to the existing detached garage. The current zoning of the lands makes it difficult to develop as the lot is considered to have two frontages and is triangle in shape. The C2 district setbacks will ease the setback requirements and thus the lot will be more developable.

Carried

Councillor Ann Waters returned to the meeting at 7:12 PM.

8.3 PAUL CASEY, CORPORATE SERVICES DIRECTOR - TRANSFER TO AND FROM RESERVES - LIBRARY FACILITY

2020-02-06

Moved By: Councillor Lemko

That Town Council approve the transfer of \$25,000 to the general operating reserve for the Library Facility in 2019 and further, that Town Council approve the transfer of \$25,000 from the general operating reserve to the operating fund for the Library Facility in 2020.

BACKGROUND

The Facilities department budgeted \$49,000 in replacement projects for the Library Facility in 2019, however only used \$24,000 of that amount in 2019. The Facilities Manager is requesting that the remaining \$25,000 be transferred to a carry-forward operating reserve in 2019 and then transferred out of the reserve into the Library Facility operations in 2020. The funds will be used in 2020 for boiler and heating repairs at the Library and purchasing certain sports related equipment for youth drop-in activities in the gymnasium.

FINANCIAL IMPLICATIONS

An expenditure of \$25,000 will be recorded in the 2019 Financial Records to transfer unexpended funds for the Library facility as a carry-forward the general operating reserves for use in 2020.

Further, \$25,000 will be transferred from general operating reserves in 2020 to the operating fund for the Library Facility to cover these costs.

Carried

8.4 CLIFF CRAIG, TOWN MANAGER - APPOINTMENT OF FIRE CHIEF

2020-02-07

Moved By: Councillor Rudyk

That Town Council appoint Chris Jardine as Fire Chief of the Vegreville Fire Department, effective February 12, 2020.

BACKGROUND

Phil Rowe has been Fire Chief for the Town since July 2016. In July 2019, Phil was promoted to Community Services Director knowing that he would have to step down as Fire Chief given the responsibilities and organizational structure of the Community Services Department. As a result, the process for a successor to the Fire Chief position commenced in November 2019. The volunteer Fire Department members were given an opportunity to submit an expression of interest to be a candidate for the Chief position. The volunteer members voted via sealed ballot by ranking each candidate on the ballot. The top ranked candidate by the volunteer Fire Department members was Chris Jardine who is currently a Deputy Chief on the Fire Department.

COMMUNICATION STRATEGY

The Town will issue a News Release and notification will be posted on the Town's website. A letter will be sent to the Alberta Office of the Fire Commissioner.

Carried

9. BOARD MOTIONS

9.1 MIKE COOPER, LIBRARY BOARD CHAIR - NEW LIBRARY BOARD MEMBER

2020-02-08

Moved By: Councillor Brodziak

That Town Council appoint Lundyn Wyllie for a three-year term to the Town of Vegreville Library Board, with the possibility of extension for an additional three-year term.

The Town of Vegreville Library Board members have approved the application of Lundyn Wyllie to serve on the Board. We recommend that Town Council appoint her for a three-year term, with the possibility of extension for an additional three-year term. With her appointment the Library Board will once again be at its maximum number of members as per the Library Act.

We request a letter acknowledging her appointment be forwarded to her as well as the Library Board upon your approval.

Carried

10. BYLAW

Councillor Ann Waters announced pecurinary interests and abstains from voting on the bylaw. Councillor Waters moved to the gallery at 7:20 PM

10.1 BYLAW NO. 02-2020 AMENDMENT TO LAND USE BYLAW 11-2019

Bylaw No. 02-2020 was presented to Council to amend Land Use Bylaw 11-2019 by rezoning Block T, Plan 4078EO, from C3 – Highway Commercial District to C2-General Commercial District.

10.1.1 FIRST READING

2020-02-09 **Seconded By:** Councillor Lemko

That Bylaw No. 02-2020 be read for the first time this 10th day of February, 2020 A.D.

Name	Yes	No	Abstained	Absent
Councillor Berry	✓			
Councillor Brodziak	✓			
Councillor Lemko	✓			
Mayor MacPhee	✓			
Councillor Rudyk	✓			
Councillor Warawa	✓			
Councillor Waters			✓	

Carried

Councillor Waters returned to her assigned chair at 7:21 PM.

10.2 BYLAW NO. 03-2020 CEMETERY BYLAW

Bylaw No. 03-2020 was presented to Council for the purpose of providing regulations for the use, care and maintenance of Riverside Cemetery.

10.2.1 FIRST READING

2020-02-10

Moved By: Councillor Waters

That Bylaw No. 03-2020 be read for the first time this 10th day of February, 2020 A.D.

Carried

10.2.2 SECOND READING

2020-02-11

Moved By: Councillor Warawa

That Bylaw No. 03-2020 be read for the second time this 10th day of February, 2020 A.D.

Carried

10.2.3 UNANIMOUS CONSENT FOR THIRD AND FINAL READING

2020-02-12

Moved By: Councillor Berry

That Bylaw No. 03-2020 be given unanimous consent for third and final reading.

Carried

10.2.4 THIRD AND FINAL READING

2020-02-13

Moved By: Councillor Lemko

That Bylaw No. 03-2020 be read a third and final time this 10th day of February, 2020 A.D.

Carried

10.3 BYLAW NO. 04-2020 SOLID WASTE MANAGEMENT BYLAW

Bylaw No 04-2020 was presented to Council for the purpose of providing the collection and disposal of municipal solid waste within the Town of Vegreville and the control of the Vegreville Sanitary Landfill Site.

10.3.1 FIRST READING

2020-02-14

Moved By: Councillor Berry

That Bylaw No. 04-2020 be read for the first time this 10th day of February, 2020 A.D.

Carried

10.3.2 SECOND READING

2020-02-15

Moved By: Councillor Waters

That Bylaw No. 04-2020 be read for the second time this 10th day of February, 2020 A.D.

Carried

10.3.3 UNANIMOUS CONSENT FOR THIRD AND FINAL READING

2020-02-16

Moved By: Councillor Rudyk

That Bylaw No. 04-2020 be given unanimous consent for third and final reading.

Carried

10.3.4 THIRD AND FINAL READING

2020-02-17

Moved By: Councillor Brodziak

That Bylaw No. 04-2020 be read a third and final time this 10th day of February, 2020 A.D.

Carried

10.4 BYLAW NO. 05-2020 TOWN OF VEGREVILLE - COUNTY OF MINBURN INTERMUNICIPAL COLLABORATION FRAMEWORK

Bylaw No. 05-2020 was presented to Council for the purpose of adopting the Town of Vegreville - County of Minburn Intermunicipal Collaboration Framework.

10.4.1 FIRST READING

2020-02-18

Moved By: Councillor Lemko

That Bylaw No. 05-2020 be read for the first time this 10th day of February, 2020 A.D.

Carried

10.4.2 SECOND READING

2020-02-19

Moved By: Councillor Warawa

That Bylaw No. 05-2020 be read for the second time this 10th day of February, 2020 A.D.

Carried

10.4.3 UNANIMOUS CONSENT FOR THIRD AND FINAL READING

2020-02-20

Moved By: Councillor Waters

That Bylaw No. 05-2020 be given unanimous consent for third and final reading.

Carried

10.4.4 THIRD AND FINAL READING

2020-02-21

Moved By: Councillor Brodziak

That Bylaw No. 05-2020 be read a third and final time this 10th day of February, 2020 A.D.

Carried

11. COUNCIL REPORTS

11.1 COUNCILLOR BERRY

Councillor Berry reported and or attended on the following:

- Vegreville Regional Museum Board Meeting - February 3, 2020
- Legislative Committee Meeting - February 4, 2020
- Vegreville and District Chamber of Commerce Annual General Meeting - February 5, 2020
- Citizens on Patrol Meeting - February 10, 2020
- Kin Canada Day Proclamation - February 10, 2020
- Regular Meeting of Town Council - February 10, 2020

11.2 COUNCILLOR BRODZIAK

Councillor Brodziak reported and or attended on the following:

- Vegreville Economic Development Advisory Board Meeting - January 30, 2020
- Legislative Committee Meeting - February 4, 2020
- Town of Vegreville/County of Minburn Intermunicipal Collaboration Framework Committee Meeting - February 5, 2020
- Vegreville and District Chamber of Commerce Annual General Meeting - February 5, 2020
- Vegreville and District Chamber of Commerce Board Meeting - February 6, 2020
- Reynolds Mirth Richards & Farmer LLP - 35th Annual Central Municipal Law Seminar - February 7, 2020
- Citizens of Patrol Meeting - February 10, 2020
- Kin Canada Day Proclamation - February 10, 2020
- Regular Meeting of Town Council - February 10, 2020

11.3 COUNCILLOR LEMKO

Councillor Lemko reported and or attended on the following:

- Vegreville Library Board Policy Review Planning Committee Meeting - January 28, 2020
- Vegreville Library Board "100 Anniversary Celebrations Planning Meeting" - January 29, 2020
- Kidsport Meeting - February 4, 2020
- Legislative Committee Meeting - February 4, 2020
- Vegreville and District Chamber of Commerce Annual General Meeting - February 5, 2020
- Kin Canada Day Proclamation - February 10, 2020
- Citizens of Patrol Meeting - February 10, 2020
- Regular Meeting of Town Council - February 10, 2020

11.4 COUNCILLOR RUDYK

Councillor Rudyk reported and or attended on the following:

- Health Care Aid Planning Meeting with Alberta Health Services and Covenant Health - January 30, 2020
- Talk of the Town - January 30, 2020
- Meeting with Tom Koep, Economic Development Officer and Real Estate Developer - January 30, 2020
- Greetings for the Vegreville Elks Floor Curling Tournament - February 1, 2020
- Legislative Committee Meeting- February 4, 2020
- Town of Vegreville/County of Minburn Intermunicipal Collaboration Framework Committee Meeting - February 5, 2020
- Vegreville and District Chamber of Commerce Annual General Meeting - February 5, 2020
- Citizens of Patrol Meeting - February 10, 2020
- Kin Canada Day Proclamation - February 10, 2020
- Regular Meeting of Town Council - February 10, 2020

11.5 COUNCILLOR WARAWA

Councillor Warawa reported and or attended on the following:

- Legislative Committee Meeting - February 4, 2020
- Vegreville and District Chamber of Commerce Annual General Meeting - February 5, 2020
- Attended Junior B Hockey Fan Appreciation Night - February 7, 2020
- Meeting with Councillor Lemko for the Vegreville Hospitality Meeting - February 10, 2020
- Citizens of Patrol Meeting - February 10, 2020
- Kin Canada Day Proclamation - February 10, 2020
- Regular Meeting of Town Council - February 10, 2020

11.6 COUNCILLOR WATERS

Councillor Waters reported and or attended on the following:

- SKYPE Meeting with Norquest College re: Health Care Aide Program - January 30, 2020
- Vegreville and District Chamber of Commerce Annual General Meeting - February 5, 2020
- Citizens of Patrol Meeting - February 10, 2020
- Kin Canada Day Proclamation - February 10, 2020
- Regular Meeting of Town Council - February 10, 2020

11.7 MAYOR MACPHEE

Mayor MacPhee reported and or attended on the following:

- Legislative Committee Meeting - February 4, 2020
- Vegreville and District Chamber of Commerce Annual General Meeting - February 5, 2020
- Meeting with Minister and MLA - February 5, 2020
- Vegreville and District Chamber of Commerce Annual General Meeting - February 5, 2020
- Attended Junior B Hockey Fan Appreciation Night - February 7, 2020
- Kin Canada Day Proclamation - February 10, 2020
- Regular Meeting of Town Council - February 10, 2020

11.7.1 ADDITION OF ALTERNATE MEMBER TO CAO EVALUATION COMMITTEE

2020-02-22

Moved By: Councillor Rudyk

That Town Council appoint an alternate member to the CAO Evaluation Committee. Through Council discussion Councillor Rudyk was nominated and accepted,

Alternate member: Taneen Rudyk

Carried

12. CLOSED SESSION ITEMS

2020-02-23

Moved By: Councillor Berry

That Town Council close the session at 7:55 PM.

Carried

Mayor MacPhee recessed the meeting at 7:55 PM. Public left at 7:55 PM.

Mayor MacPhee reconvened the meeting at 8:08 PM.

12.1 FOIP ACT, DIVISION 2, SECTION 21 - DISCLOSURE HARMFUL TO INTERGOVERNMENTAL RELATIONS

12.2 OPEN SESSION

2020-02-24

Moved By: Councillor Warawa

That Town Council return to open session at 8:50 PM.

Carried

13. ADJOURNMENT

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 8:50 PM.