



## Town of Vegreville

### Meeting Minutes

March 9, 2020 - Regular Town Council - 07:00 PM

The Regular Meeting of the Town of Vegreville Council was called to order by Mayor Tim MacPhee on Monday, March 9, 2020 in the Council Chambers of the Town Administration Building, commencing at 7:00 PM with: Councillor Berry, Councillor Brodziak, Councillor Lemko, Councillor Rudyk, Councillor Warawa and Councillor Waters.

Together with: Mr. Cliff Craig, Town Manager; Mr. Paul Casey, Corporate Services Director; Mr. Phil Rowe, Community Services Director; and Ms. Sandra Ling, Recording Secretary in attendance.

#### 1. CALL MEETING TO ORDER

#### 2. ADOPTION OF AGENDA

2020-03-03

**Moved By:** Councillor Berry

That the Agenda of the Regular Meeting of Town Council held on March 9, 2020 be adopted.

Carried

#### 3. ADOPTION OF MINUTES

2020-03-04

**Moved By:** Councillor Waters

That the Minutes of the Regular Meeting of Town Council held on February 24, 2020 be received and filed.

Carried

#### 4. DELEGATION

#### 5. UNFINISHED BUSINESS

#### 6. CORRESPONDENCE

##### 6.1 ED STELMACH, BOARD CHAIR - COVENANT HEALTH ONE OF ALBERTA'S TOP 75 EMPLOYERS

2020-03-05

**Moved By:** Councillor Waters

That the correspondence dated February 20, 2020 from Mr. Ed Stelmach, Board Chair of Covenant Health, be received and filed.

*I am pleased to share with you that Covenant Health has been recognized as one of Alberta's Top 75 Employers for 2020.*

*The Alberta's Top 75 Employers award recognizes organizations that are leading employers in the province. We are proud to be an employer of choice in Vegreville, providing a positive workplace for our teams and compassionate care for our patients, residents and families.*

*This honour belongs to the staff, physicians and volunteers at St. Joseph's General Hospital, and across Covenant Health, who create healthy and supportive environments for each other and the people they*

serve.

*Thank you for supporting Covenant Health, St. Joseph's General Hospital, our team and their work. We look forward to continuing our work together to meet the needs of your community for generations to come.*

*Please join me in congratulating our Covenant Health teams.*

Carried

## **7. FINANCIAL**

## **8. MEMORANDA**

### **8.1 PAUL CASEY, CORPORATE SERVICES DIRECTOR - RESET LISTING PRICES FOR FOXVIEW SUBDIVISION**

2020-03-06

**Moved By:** Councillor Warawa

That Town Council approve the revised selling prices as listed for the properties noted below:

<b>Civic Address</b>	<b>Legal Address</b>	<b>Zoning</b>	<b>Selling Price</b>
5502-60 Avenue	Lot 1, Block 80, Plan 162-1368	R1	\$48,440
5506-60 Avenue	Lot 2, Block 80, Plan 162-1368	R1	\$49,910
5934-55 Street	Lot 1, Block 66, Plan 162-1368	R1	\$48,060
5930-55 Street	Lot 2, Block 66, Plan 162-1368	R1	\$48,930
5425-60 Avenue	Lot 25, Block 65, Plan 782-3427	R1	\$46,940
5421-60 Avenue	Lot 24, Block 65, Plan 782-3427	R1	\$46,940
5417-60 Avenue	Lot 23, Block 65, Plan 782-3427	R1	\$46,940
5413-60 Avenue	Lot 22, Block 65, Plan 782-3427	R1	\$46,940
5409-60 Avenue	Lot 21, Block 65, Plan 782-3427	R1	\$46,940
5405-60 Avenue	Lot 20, Block 65, Plan 782-3427	R1	\$46,940
5406-60 Avenue	Lot 51, Block 52, Plan 782-3427	R1	\$46,940
5410-60 Avenue	Lot 60, Block 52, Plan 162-1368	R1	\$48,270
5414-60 Avenue	Lot 59, Block 52, Plan 162-1368	R1	\$48,270
5418-60 Avenue	Lot 58, Block 52, Plan 162-1368	R1	\$48,270
5422-60 Avenue	Lot 57, Block 52, Plan 162-1368	R1	\$48,650

#### **BACKGROUND**

*In 2017, the Town developed 15 residential lots in FoxView Subdivision. The lots were appraised and sale prices for all lots were set in February 2018. There has been no sales activity for those lots and real estate market conditions have deteriorated since then. It is evident that previously set lot prices are greater than the market will currently bear, leading to a need to reduce lot prices to more accurately reflect market conditions and in an effort to attract interest to the area.*

#### **COMMUNICATION STRATEGY**

*In accordance with the Policy, the revised list of town owned properties offered for sale will be posted on the Town's website, advertised in the local newspaper and provided to the local Realtors.*

Carried

### **8.2 PAUL CASEY, CORPORATE SERVICES DIRECTOR - REMOVAL OF CONDITION OF SALE AND CANCEL OPTION TO PURCHASE**

2020-03-07

**Moved By:** Councillor Berry

That Town Council waive the condition contained in the sale agreement dated June 18, 2018 requiring the construction of a 2500 square foot building and cancel the option to purchase.

#### **BACKGROUND**

*On June 11, 2018, the Town sold town owned land consisting of 0.36 acres to Veg Auto & Industrial Supply (2013) Ltd. The sale agreement contained a condition that the purchaser build a commercial building consisting of a minimum of 2,500 square feet within two years of acquisition. If such condition*

*was not met the purchaser granted the Town the option to repurchase the property at 80% of the original sale price. Subsequent to the sale, in September 2018, Veg Auto & Industrial (2013) Ltd. purchased the land and buildings adjacent to the property purchased in June 2018 and started a viable business. There has been no construction activity on the original 0.36 acres and Council has expressed no desire to enforce the condition and exercise the option to purchase.*

**COMMUNICATION**

*The Purchaser will be notified of Council's decision.*

Carried

**8.3 CLIFF CRAIG, TOWN MANAGER - VEGREVILLE REGIONAL MUSEUM SOCIETY 2020 PAYROLL FUNDING**

2020-03-08

**Moved By:** Councillor Waters

That Town of Vegreville continue Payroll Services for the Vegreville Regional Museum Society for 2020 to a maximum of \$15,000.00; and

Further that the Town of Vegreville request, in advance, the 2020 Payroll Services funding of \$15,000.00 from Vegreville Regional Museum Society.

**BACKGROUND**

*The 2020 Operating Budget for the Town of Vegreville discontinued funding for the Vegreville Regional Museum Society. The Museum Society has requested that the Town continue the payroll services for the Museum Society employee(s) for 2020 up to the maximum of \$15,000.00. This request was discussed at the Museum Transition Ad-hoc Committee on January 27, 2020. At that meeting, the Town representatives requested that the Museum Society formally request the payroll services be continued and funded.*

**COMMUNICATION STRATEGY**

*The Vegreville Regional Museum Society will be notified in writing of the decision of Council. The Corporate Services Director will be responsible to ensure that the maximum funding for payroll services is not exceeded.*

Carried

**8.4 CLIFF CRAIG, TOWN MANAGER - OCCUPATIONAL HEALTH & SAFETY ADVISOR CONTRACT POSITION**

2020-03-09

**Moved By:** Councillor Lemko

That Town Council create an Occupational Health & Safety Advisor Term Contract Position effective immediately to conclude on December 31, 2021.

**BACKGROUND**

*The Fire Services and Safety Manager is an approved position in the Organizational Structure of the Town. This position is included and funded in the Town's 2020 Operating Budget. Discussions were held with Council and Senior Management in January and February 2020, regarding the Fire Services and Safety Manager position. In February 2020, Town Council separated the Fire Services and Safety Services regarding this position resulting in the approval of the Fire Chief as a 0.5 FTE paid position being responsible for the Fire Services portion. Senior Management has considered options for the Safety Services portion of this position. During the Closed Session of the Legislative Committee Meeting on March 3, 2020, the Town Manager discussed the concept of a term contract for the Safety Services portion of the Fire and Safety Services Manager position.*

*The OH&S Advisor would oversee the administration and implementation of the Town's Occupational Health & Safety Management System. This position would report to the Community Services Director.*

**COMMUNICATION STRATEGY**

*The OH&S Advisor term contract position would be posted as an internal competition.*

Carried

## **9. BOARD MOTIONS**

### **9.1 VEGREVILLE ECONOMIC DEVELOPMENT ADVISORY BOARD - APPOINTMENT OF CRYSTAL RALPH TO VEGREVILLE ECONOMIC DEVELOPMENT ADVISORY BOARD**

2020-03-10

**Moved By:** Councillor Rudyk

Recommendation that Town Council appoint Crystal Ralph to the Vegreville Economic Development Advisory Board, with the term to expire in February 2022. This appointment will be as the Member at Large representing the Economic Trade Area and in accordance to Bylaw 09-2019 Section 4.3 (b).

Carried

### **9.2 VEGREVILLE ECONOMIC DEVELOPMENT ADVISORY BOARD - APPOINTMENT OF GUS BORZEL TO VEGREVILLE ECONOMIC DEVELOPMENT ADVISORY BOARD**

2020-03-11

**Moved By:** Councillor Brodziak

Recommendation that Town Council appoint Gus Borzel to the Vegreville Economic Development Advisory Board, with the term to expire in February 2022. This appointment will be as the Member-at-large representing the Real Estate or Professional Services Sector and in accordance to Bylaw 09-2019 Section 4.3 (b).

Carried

## **10. BYLAW**

## **11. COUNCIL REPORTS**

### **11.1 COUNCILLOR BERRY**

Councillor Berry reported and or attended on the following:

- North Saskatchewan Watershed Alliance Forum - February 27, 2020
- CAO Evaluation Meeting - March 3, 2020
- Legislative Committee Meeting - March 3, 2020
- Local to Global Forum Event - March 4-6, 2020
- Vegreville Regional Museum Discussion - March 9, 2020
- Public Hearing - March 9, 2020
- Regular Meeting of Town Council - March 9, 2020

### **11.2 COUNCILLOR BRODZIAK**

Councillor Brodziak reported and or attended on the following:

- Vegreville Economic Development Advisory Board and Vegreville and District Chamber of Commerce Joint Meeting - March 3, 2020
- Legislative Committee Meeting - March 3, 2020
- Local to Global Forum Event - March 4-6, 2020
- Vegreville Regional Museum Discussion - March 9, 2020
- Public Hearing - March 9, 2020
- Regular Meeting of Town Council - March 9, 2020

### **11.3 COUNCILLOR LEMKO**

Councillor Lemko reported and or attended on the following:

- Vegreville Tourism Advisory Board Meeting - March 2, 2020
- Go East Tourism Advisory Board Meeting - March 3, 2020
- CAO Evaluation Meeting - March 3, 2020
- Legislative Committee Meeting - March 3, 2020

- Local to Global Forum Event - March 4-5, 2020
- Vegreville Tourism Advisory Board Meeting with Michele Evans, Assistant Deputy Minister, Tourism and Economic Development at Government of Alberta and James Tessier, Regional Economic Development Specialist at Government of Alberta - March 6, 2020
- Vegreville Regional Museum Discussion - March 9, 2020
- Public Hearing - March 9, 2020
- Regular Meeting of Town Council - March 9, 2020

#### **11.4 COUNCILLOR RUDYK**

Councillor Rudyk reported and or attended on the following:

- Federation of Canadian Municipalities Social Economic Development Conference Call - February 27, 2020
- Vegreville Economic Development Board Meeting with the Vegreville Chamber of Commerce and Local Dealerships - February 27, 2020
- Chairs and Co-Chairs Conference Call - February 28, 2020
- Alberta Budget Analysis Debrief - February 28, 2020
- Federation of Canadian Municipalities Quarterly Board Meetings in Saint-Hyacinth, Quebec - March 2-6, 2020
- Vegreville Regional Museum Discussion - March 9, 2020
- Public Hearing - March 9, 2020
- Regular Meeting of Town Council - March 9, 2020

#### **11.5 COUNCILLOR WARAWA**

Councillor Warawa reported and or attended on the following:

- Vegreville Tourism Advisory Board Meeting - March 2, 2020
- Legislative Committee Meeting - March 3, 2020
- Vegreville Regional Museum Discussion - March 9, 2020
- Public Hearing - March 9, 2020
- Regular Meeting of Town Council - March 9, 2020

#### **11.6 COUNCILLOR WATERS**

Councillor Waters reported and or attended on the following:

- Vegreville and District Child Development Coalition Meeting - February 11, 2020
- New Fire Chief Change of Command Ceremony - February 12, 2020
- MD Minburn Foundation Board Meeting - February 13, 2020
- Family Day Pancake Breakfast - February 17, 2020
- Vegreville Museum Walk Through - February 18, 2020
- Legislative Committee Meeting - February 18, 2020
- Vegreville Regional Museum Discussion - March 9, 2020
- Public Hearing - March 9, 2020
- Regular Meeting of Town Council - March 9, 2020

#### **11.7 MAYOR MACPHEE**

Mayor MacPhee reported and or attended on the following:

- Throne Speech - February 25, 2020
- Vegreville and District Chamber of Commerce Meeting - February 27, 2020
- Alberta Budget Analysis Debrief - February 28, 2020
- CAO Evaluation Meeting - March 3, 2020
- Legislative Committee Meeting - March 3, 2020
- Local to Global Forum Event - March 3-5, 2020
- Vegreville Regional Museum Discussion - March 9, 2020
- Meeting with Wayne Fedun - March 9, 2020
- Public Hearing - March 9, 2020
- Regular Meeting of Town Council - March 9, 2020

#### **12. CLOSED SESSION ITEMS**

### **13. ADJOURNMENT**

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 8:04 PM.