



Community Gardens
2020 Handbook



PROCESS:

1. Contact the Town of Vegreville to obtain an application via:
 - www.vegreville.com or alangkow@vegreville.com or
 - 587-790-0923
2. Review the guidelines and application requirements.
3. Complete the application and submit with \$20 payment. *Please note that while town office remains closed to the public, alternate payment arrangements will be made.
4. Once your application has been reviewed and accepted, you will be notified of your plot location. You will have use of the plot for one year.

AGREEMENT:

The Vegreville Community Garden project is made possible with the support of the following partners:

- M.D. Minburn Foundation/Homestead Lodge – provision of vacant land
- Town of Vegreville – preparation of garden space, grass maintenance and water supply

The Town of Vegreville agrees to:

1. Schedule and host meetings as requested
2. Market the project and communicate with residents
3. Prepare the soil for initial planting
4. Ensure grass borders are maintained
5. Provide access to fresh water (water tank to be filled once/week)
6. Maintain existing compost and trash bins in lane
7. Cancel this agreement if the Gardener does not adhere to the guidelines attached.

GUIDELINES:

PLANTING

- Garden plots are reserved on a first come first served basis
- Past gardeners will have first offer to the garden plot they had in the previous year. They will be required to sign an agreement and pay the fee when offered the plot.
- Garden plots will be assigned by the Town of Vegreville.
- Garden plots may be planted on or after Saturday, May 16, 2020
- Garden plots must be completely vacated by Saturday, October 17, 2020

WATER

- Water will be provided by the Town of Vegreville.
- Tank will be filled once/week.
- Gardeners are to provide their own watering cans or buckets.

TOOLS

- Storage for tools is not provided on site.
- Gardeners must bring their own tools (hoes, shovels, gloves, planting stakes, etc.)

WEED & PEST CONTROL

- Use of pesticides, herbicides, DDT derivatives or animal poisons is strictly PROHIBITED.
- Weeds must be disposed of weekly in the compost bins located in the lane.

TRASH & RECYCLING

- Gardeners are to haul out all trash, recycling and compost.

PETS

- Only service animals can be permitted on site: animals must be leashed, wearing service vest/identification and not in direct contact with edibles.
- It is recommended to wash hands before and after interacting with pets.

PARKING

- Gardeners are asked to parallel park along the street on 46th Avenue only.
- Gardeners are asked to please not block residents' driveways.

PREPARATION AND PLANTING OF GARDEN PLOT

- Gardeners can plan annual produce, plants or flowers only.
- No invasive plants are allowed. Visit <https://www.alberta.ca/about-invasive-plants-and-weeds.aspx> for more information.
- No bushes, hedges, trees or other perennial plants are permitted.
- No fences or structures may be erected, such as benches, picnic tables and arbors.
- Plant supporting structures may be used, such as tomato cages and frost coverings.
- ***No illegal substances may be consumed or planted in the community garden.***

MAINTENANCE OF GARDEN PLOT

- Weeds must be maintained on a weekly basis.
- Gardeners must arrange for someone to tend to the plot if away for an extended period.
- Gardeners are asked to haul out all trash, recycling and litter.

SAFETY & SECURITY

- Always supervise children and pets.
- Harvest only from your garden plot.
- Acquaint yourself with your garden neighbors.
- Report any theft or vandalism to the Town of Vegreville.
- **No smoking** is permitted in any part of the community garden.

PHOTOS

- The community garden is a public place and photos are permitted to be taken.
- The Town of Vegreville may also take photos and use them for marketing purposes.

TERMINATION OF MEMBERSHIP

GARDENERS:

- Gardeners may terminate their membership at any time by notifying the Town of Vegreville.
- Gardeners are responsible for returning their plot to its original state upon termination.

TOWN OF VEGREVILLE:

- The Town may terminate membership if the Gardener is not complying with the guidelines.
- The Town will contact the Gardener and the Gardener will be given seven days to tend to their plot.
- If, after seven days, the Gardener does not comply, the plot will be tilled under.

I understand that neither the Town of Vegreville nor the landowners are responsible for my actions. I therefore agree to hold harmless the Town of Vegreville and the landowners (M.D. Minburn Foundation and Homestead Lodge) for any liability, damage, loss or claim that occurs in connection with use of the community gardens by my guests or myself.

I agree to abide by the attached guidelines:

Name: _____

Signature: _____

Date: _____

Address: _____

Cell phone #: _____

Home phone #: _____

Email: _____



FOR OFFICE USE ONLY:

MEMBERSHIP FEE PAID: YES NO

DATE: _____

PLOT NUMBER: _____