



Town of Vegreville

Meeting Minutes

April 15, 2020 - Regular Council Meeting - 07:00 PM

The Regular Meeting of the Town of Vegreville Council was called to order by Mayor Tim MacPhee on Wednesday, April 15 2020 via Zoom video conferencing, commencing at 7:00 PM with: Councillor Berry, Councillor Brodziak, Councillor Lemko, Councillor Rudyk, Councillor Warawa and Councillor Waters.

Together with: Mr. Cliff Craig, Town Manager; Mr. Paul Casey, Corporate Services Director; Mr. Dale Lefebvre, Infrastructure, Planning & Development Director; Mr. Phil Rowe, Community Services Director; Ms. Sandra Ling, Recording Secretary; and Mr. Kaleb Brink, Communication Coordinator and video meeting facilitator in attendance.

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

2020-04-01

Moved By: Councillor Waters

That the Agenda of the Regular Meeting of Town Council held on April 15, 2020 be adopted.

Carried

3. ADOPTION OF MINUTES

3.1 PUBLIC HEARING - MARCH 9, 2020

2020-04-02

Moved By: Councillor Berry

That the Minutes of the Public Hearing held on March 9, 2020 be received and filed.

Carried

3.2 REGULAR TOWN COUNCIL - MARCH 9, 2020

2020-04-03

Moved By: Councillor Lemko

That the Minutes of the Regular Meeting of Town Council held on March 9, 2020 be received and filed.

Carried

3.3 SPECIAL MEETING OF TOWN COUNCIL - MARCH 16, 2020

2020-04-04

Moved By: Councillor Berry

That the Minutes of the Special Meeting of Town Council held on March 16, 2020 be received and filed.

Carried

3.4 SPECIAL MEETING OF TOWN COUNCIL - MARCH 17, 2020

2020-04-12

Moved By: Councillor Berry

That the Minutes of the Special Meeting of Town Council held on March 17, 2020 be received and filed.

Carried

4. DELEGATION

Mr. Kyle Bodnarchuk and Mr. Brad Lussier joined the meeting at 7:00 PM.

4.1 WILDE & COMPANY CHARTERED PROFESSIONAL ACCOUNTANTS

4.1.1 MR. KYLE BODNARCHUK CPA, CA, AND MR. BRAD LUSSIER CPA

4.1.1.1 AUDIT SUMMARY MEMO

The audit of the 2019 financial records for the Town of Vegreville has now been completed and we have prepared a summary of our risk assessment, procedures performed to address each risk, discussion of materiality, summary of unadjusted differences, debt limits, and management discussion points.

Risk assessment:

The following financial statement areas and transaction streams have been identified as significant areas of the financial statements:

Property tax:

- *Audit risk: Property taxes are calculated and levied incorrectly resulting in property tax revenue being over or understated.
Procedures completed: A third party assessment summary confirmation is received to verify assessment values. Mill rates as stated in the bylaw are utilized to recalculate expected property tax revenue for the year. This is compared to the property tax revenue recorded in the year and any significant differences are investigated.*

Audit risk: Property taxes receivable at year-end are not collectible.

Procedures identified: An aging of property taxes receivable at year-end is reviewed and compared on a year over year basis. Any variances in aging composition are investigated. Assessment values for properties with multiple years of outstanding property taxes are reviewed to ensure that the recovery amount from the property exceeds the property taxes owing. This procedure is also utilized to determine whether an allowance for uncollectible property taxes receivable is required. Additionally, allowances are discussed with management.

Conclusion: Property taxes are fairly stated; no material misstatements identified.

Payroll:

- *Audit risk: Payroll transactions recorded in the year do not relate to actual employees. This would result in overstated payroll expense and misappropriation of Town funds.
Procedures completed: Payroll testing is done on a random sample of employees. The testing includes agreeing the wage rate to a contract or grid level to ensure the pay rate is accurate. The net wage is recalculated based on time sheets. Any discrepancies are investigated. Additionally, wages are reconciled to T4 filings for the year.*

Audit risk: Payroll expense does not include all payroll transactions in the year. This would result in understated payroll expense.

Procedures completed: A detailed analytic for payroll is prepared. Payroll for one randomly selected period in the year is utilized to establish an average payroll per employee for that period. This is utilized to establish an expected payroll expense for each of the remaining periods, which is then compared to actual payroll expense for each period. Variances between expected payroll and actual payroll are investigated.

Conclusion: Payroll is fairly stated; no material misstatements identified.

Tangible capital assets (TCA):

- *Audit risk: Understatement of TCA due to transactions being expensed rather than capitalized.
Procedures performed: A review of all transactions recorded in the general ledger for the year was*

performed. All transactions over a specific materiality were investigated. Any irregular transactions and unusual journal entries were also investigated.

Audit risk: Overstatement of TCA due to assets being recorded that do not physically exist.

Procedures performed: Asset additions and disposals are tracked in a continuity schedule. This schedule was audited and all significant additions and disposals were vouched to supporting invoices.

Audit risk: Asset being recorded at the incorrect cost and amortization not being recorded correctly in the year.

Procedures performed: The TCA continuity schedule was vouched to supporting invoices and audited for mathematical accuracy. Depreciation expense is re-calculated for each asset class to ensure depreciation is being calculated in accordance with Town policy.

Conclusion: Tangible capital assets are fairly stated; no material misstatements identified.

Taxes and other accounts receivable:

- Audit risk: Accounts receivable at year-end are not collectible.
Procedures performed: Accounts receivable aging analysis is performed to compare aging of accounts receivable year over year. Any material variances in aging composition are investigated. Additionally, allowances for doubtful accounts are reviewed in comparison to accounts receivable balances and aging. Allowances are also discussed with management.

Audit risk: Accounts receivable recorded do not exist.

Procedures performed: Material accounts receivable are vouched to invoices. Grants receivable are confirmed with grant provider.

Audit risk: Accounts receivable that exist at year-end are not recorded

Procedures performed: Year over year variance analysis is performed. Any material variances identified are discussed with management. Testing of cash receipts received after year-end is completed. Material cash receipts received after year-end are agreed to supporting invoices to ensure the revenue has been recorded in the correct period.

Conclusion: Accounts receivable are fairly stated; no material misstatements identified.

Accounts payable:

- Audit risk: Liabilities for accounts payable at year-end do not exist.
Procedures completed: Material accounts payable are vouched to invoices. An aged accounts payable analysis is completed to identify any significant variances from prior years and variances are investigated.

Audit risk: Accounts payable that exist at year-end are not recorded.

Procedures completed: Year over year variance analysis is performed. Any material variances identified are discussed with management. Invoices paid after year-end are tested to ensure the transaction was recorded in the correct period. Unpaid invoices at the time of audit field work are also tested to ensure they are recorded in the correct period.

Conclusion: Accounts payable are fairly stated; no material misstatements identified.

Deferred revenue and grant revenue:

- Audit risk: Grant funding has been utilized for purposes other than those outlined in the grant funding agreement.
Procedures completed: Grant funding recognized as revenue in the year is compared to eligible expenses incurred in the year. Grant funding agreements are reviewed to ensure compliance.

Audit risk: Deferred revenue is understated resulting in grant revenue being recognized in excess of eligible grant expenditures.

Procedures completed: Deferred revenue continuities are reviewed and application of funding to specific expenditures or projects are agreed to invoices.

Audit risk: Grant revenue is understated due to grant funding not being recorded in the year.

Procedures completed: All material grant funding received in the year is agreed to third party confirmations received from the grant provider. Grant funding receivable at year-end is confirmed with the third-party grant provider to ensure grants receivable for the year are recorded in the correct fiscal period.

Conclusion: Grant revenues are fairly stated; no material misstatements identified.

Use of estimates:

- Audit risk: Account balances that require judgment or estimates are unreasonable or inaccurate. These accounts include amortization, allowance for doubtful accounts, and the landfill asset retirement obligation.

Procedures completed: Year over year variance analysis is performed and any material variances are discussed with management. Calculations are reviewed for accuracy and reasonability. Doubtful accounts are discussed with management. Cash receipts subsequent to year-end are reviewed to ensure allowed for accounts receivable are not subsequently received. Third party Confirmation is utilized for the landfill capacity and calculations regarding the asset retirement obligation and annual accretion expense are reviewed for accuracy.

Conclusion: Estimates are reasonable.

Determination of materiality:

Materiality calculation guidelines are provided in Canadian Auditing Standards CAS 320. CAS 320 states "determining materiality involves the exercise of professional judgement. A percentage is often applied to a chosen benchmark as a starting point in determining materiality."

Total revenue, net of property tax requisitions, capital revenue and reserve transfers, provides the municipality the ability to continue operations and fund projects. As such, this is likely the most relevant metric to the users of the financial statements and has been determined to be the most appropriate benchmark for applying the materiality calculation.

For the period ending December 31, 2019, this metric was calculated at \$18,484,960. Based on the application of a 3% materiality threshold to the benchmark, materiality of \$555,000 was used throughout the audit engagement.

In order to prevent the aggregate of potential unidentified misstatements from exceeding materiality, a lower level of materiality, known as performance materiality, is established. Performance materiality is established based on professional judgement and takes various quantitative and qualitative factors into account. Examples of qualitative factors that influence the determination of performance materiality are qualifications and financial expertise of management, staffing changes and systems changes in the reporting period.

Performance materiality is established as a guideline for testing completed throughout the audit and is reduced in various areas as risk and other qualitative factors dictate.

Summary of unadjusted differences:

For the year ended December 31, 2019, there were no misstatements other than those which were considered trivial.

Debt limits:

The Municipal Government Act limits the total debt that a municipality can have to a maximum of 1.5 times revenue of the Town. Additionally, the debt service limit is limited to a maximum of 25% of such revenue. Incurring debt beyond such limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. These calculations taken alone do not represent the financial stability of the municipality.

For the year ended December 31, 2019, the Town's debt and debt servicing limits are:

Total debt limit	\$47,727,440
Total debt	(12,606,314)
Amount of debt limit unused	\$15,121,126
Debt servicing limit	\$4,621,240
Debt servicing	(988,941)
Amount of debt servicing unused	\$3,632,299

Management discussion point:

- Reserve transfer approval:
In order to comply with the Municipal Government Act, all transfers to and from reserves, must be approved by Council. During the audit, we noted three unbudgeted transfers into reserves, for a total of \$2,006, that were not approved by Council resolution. All unbudgeted transfers out of reserves were approved by Council appropriately. Please ensure that all funds transferred into or out of reserves are approved by Council motion or included in the Council approved budget.

Management response: *All 2019 reserve transfers will be approved by Council prior to approval of the Audited Financial Statements on March 23, 2020. Management will attempt to ensure that future Council resolutions that involve transfers to or from reserves clearly identify that the transaction is either to be Funded by reserve or Transferred to reserve, as the case may be.*

If you have any questions regarding the foregoing, please contact our office.

4.1.1.2 2019 AUDITED FINANCIAL STATEMENTS

Kyle Bodnarchuk, CPA, CA and Brad Lussier, CPA of Wilde and Company, Chartered Professional Accountants attended the meeting as a delegation to present the Town of Vegreville 2019 Audited Financial Statements.

Mr. Bodnarchuk expressed his gratitude and appreciation to the Town Administration staff on the completion of the 2019 audit.

Mr. Bodnarchuk and Mr. Lussier highlighted and brought to the attention of Town Council many items within the document.

Mayor and Council thanked the delegation for their presentation.

Mr. Kyle bodnarchuk and Mr. Bradd Lussier left the meeting at 7:16 PM.

5. MEMORANDA

5.1 PAUL CASEY, CORPORATE SERVICES DIRECTOR - TRANSFERS TO RESERVES 2019

2020-04-05

Moved By: Councillor Warawa

That Town Council authorize the transfer of \$1,505.93 from the Operating Fund to the General Operating Reserve and \$500.00 from the Operating Fund to the Parks Trust Reserve for the year ended December 31, 2019.

BACKGROUND

Operating and Capital funds have been set aside in the following reserves as part of the 2019 Year End process. These Transfers from the Operating Funds to the Reserve Funds were not budgeted, and therefore require Council approval.

FINANCIAL IMPLICATIONS

The addition of these funds to reserves will allow Council to include these funds in future year's budgets for the designated purposes.

Operating Reserves

Fire	Fire Training Facility – Rebate from Environmental Metal Works	\$	390.40
Library	Library Operations - surplus	\$	1,115.53
<i>Total transfers to Operating Reserves</i>		\$	1,505.93

Parks Trust Reserve	Funds from rental of boulevard space for signage	\$	500.00
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Carried

5.1.1 PAUL CASEY, CORPORATE SERVICES DIRECTOR - AUDITED FINANCIAL STATEMENTS

2020-04-06

Moved By: Councillor Brodziak

That Town Council accept Wilde and Company, Chartered Professional Accountant report and approve the Audited Financial Statements for the year ended December 31, 2019.

BACKGROUND

Wilde and Company, Chartered Professional Accountants presented their report on the audit of the Town of Vegreville for the year ended December 31, 2019, which included their Audit Report. The Audit Report together with the financial statements represent the Audited Financial Statements which are required to be approved by Council.

COMMUNICATION STRATEGY

The Audited Financial Statements will be made available at the Town Office and will be posted on the Town's Website.

Carried

6. UNFINISHED BUSINESS

Mr. Cliff Craig left the meeting at 7:16 PM. (internet issues)

7. CORRESPONDENCE

7.1 HONOURABLE KAYCEE MADU, MINISTER OF MUNICIPAL AFFAIRS - ALBERTA COMMUNITY PARTNERSHIP GRANT PROGRAM APPROVAL

2020-04-07

Moved By: Councillor Rudyk

That the correspondence dated March 31, 2020 from the Honourable Kaycee Madu, Minister of Municipal Affairs, be received and filed.

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the Town of Vegreville has been approved for a grant of \$151,100 under the 2019/20 ACP Intermunicipal Collaboration component in support of your Landfill Operations Redesign and Asset Management Data Collection project. This approval does not signify broader support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The provincial government looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for these milestone events to my office. We ask you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free at 310-0000, then 780-422-7125, or at acp.grants@gov.ab.ca.

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Carried

8. FINANCIAL

8.1 MONTHLY CASH STATEMENT - FEBRUARY 29, 2020

2020-04-08

Moved By: Councillor Waters

That the Town of Vegreville Monthly Cash Statement for the month ended February 29, 2020 be received and filed.

Carried

9. MEMORANDA

9.1 PAUL CASEY, CORPORATE SERVICES DIRECTOR - WAIVE LATE PAYMENT PENALTIES AND CHARGES ON UTILITY BILLS

2020-04-09

Moved By: Councillor Lemko

That Town Council approve the request to waive all late payment penalties and charges for late or non-payment of utility bills for the months of April, May and June 2020.

BACKGROUND

With many community members and businesses impacted by COVID-19, The Town of Vegreville has determined preliminary measures for those who are experiencing unexpected challenges and uncertainty that may be affecting their ability to pay the Town of Vegreville utility bills. Effective April 1, 2020, Administration is recommending the Town of Vegreville waive all late payment penalties and charges for late or non-payment of utility bills for the months of April, May and June 2020.

FINANCIAL IMPLICATIONS

The Town will suffer a non-recoverable financial loss estimated at approximately \$1,100 per month during that period.

COMMUNICATION

The Town will make this information publicly available by posting this information on its website and social media sites and advertise in the local newspaper. In addition, it will be noted in the monthly Scoop sent with the utility bills in May and June.

Carried

9.2 PAUL CASEY, CORPORATE SERVICES DIRECTOR - REQUEST FOR RENT AND UTILITY RELIEF

2020-04-10

Moved By: Councillor Berry

That Town Council approve the suspension of rent and utility payments for the business under the terms and conditions discussed in closed session on April 7, 2020.

BACKGROUND

Council received correspondence from a business leasing premises from the Town of Vegreville requesting suspension of rent and utilities for a specified period of time. Council discussed this correspondence in closed session at its Legislative Committee meeting on April 7, 2020.

FINANCIAL IMPLICATIONS

The Town will defer rent and utility payments for a specified period under terms and conditions discussed in closed session.

COMMUNICATION

The business will be notified of Council's decision.

9.3 CLIFF CRAIG, TOWN MANAGER - COUNCIL MEETING VIDEO POLICY GOV-1011

2020-04-11

Moved By: Councillor Rudyk

That Town Council approve the GOV-1011 Council Meeting Video Policy.

BACKGROUND

The goal of video streaming of Council and Committee meetings is to allow better accessibility of these meetings to a larger audience. The process will allow more flexible and convenient access to Council debate and decisions. Live streaming and posting recorded video eliminates geographic and time barriers which may prevent the public from attending Council meetings, allowing for greater transparency and public confidence in the integrity and accountability of the decision-making process.

COMMUNICATION

A news release will be posted on our website and highlighted on our social media channels. The link to view the upcoming meeting and the previously recorded meetings will be standard on our website under the Your Government

tab.

FINANCIAL IMPLICATIONS

Equipment for the purpose of livestreaming meetings totaled \$3,925.00 and will be installed in Council Chambers.

Carried

Mr. Cliff Craig rejoined the meeting at 7:32 PM.

10. BOARD MOTIONS

11. BYLAW

12. COUNCIL REPORTS

12.1 COUNCILLOR BERRY

Councillor Berry reported and or attended on the following:

- MD Minburn Foundation Board Meeting - March 12, 2020
- Food Bank Donation Presentation - March 13, 2020
- Special Meeting of Town Council on Covid-19 - March 16, 2020
- Vegreville Museum Ad Hoc Committee Meeting - March 17, 2020
- Legislative Committee Meeting - March 17, 2020
- Council Reset Meeting - March 24, 2020
- Signage Discussion Meeting via Zoom Video Conferencing - March 26, 2020
- Legislative Committee Meeting via Zoom Video Conferencing - April 7, 2020
- Vermilion River Watershed Alliance Executive Teleconference - April 8, 2020
- MD Minburn Foundation Board Meeting via Zoom Video Conferencing - April 9, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - April 15, 2020

12.2 COUNCILLOR BRODZIAK

Councillor Brodziak reported and or attended on the following:

- Vegreville and District Chamber of Commerce Board Meeting - March 12, 2020
- Vegreville Food Bank Donation Presentation - March 13, 2020
- Special Meeting of Town Council on Covid-19 - March 16, 2020
- Intermunicipal Collaboration Framework Solid Waste Agreement Discussion - March 17, 2020
- Legislative Committee Meeting - March 17, 2020
- Council Reset Meeting - March 24, 2020
- Legislative Committee Meeting via Zoom Video Conferencing - April 7, 2020
- Lights of Hope Parade - April 7, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - April 15, 2020

12.3 COUNCILLOR LEMKO

Councillor Lemko reported and or attended on the following:

- Special Meeting of Town Council on Covid-19 - March 16, 2020
- Emergency Library Board Closure Meeting – March 16, 2020
- Vegreville Museum Ad-Hoc Committee Meeting – March 17, 2020
- Legislative Committee Meeting – March 17, 2020
- CAO Evaluation Meeting – March 17, 2020
- Vegreville Library Board Meeting via Zoom Video Conferencing – March 18, 2020
- Family and Community Support Services Covid-19 Planning Meeting – March 18, 2020
- Council Reset Meeting – March 24, 2020
- Signage Meeting with Vegreville Economic Development Advisory Board / Vegreville Tourism Advisory Board and Vegreville and District Chamber of Commerce Board via Zoom Video Conferencing – March 26, 2020
- Alberta Counsel State of Local Emergency and “Do Some Good” During Covid-19 Pandemic Webinar – March 27, 2020
- Family and Community Support Services Income Tax Program Poster Hanging in Community – March 30, 2020
- Councillor Radio Message with Jamieson Brown from Country106.5 – March 30, 2020
- Legislative Committee Meeting via Zoom Video Conferencing – April 7, 2020
- Virtual Storytelling at the Vegreville Centennial Library – April 11, 2020

- Vegreville Library Board Meeting via Zoom Video Conferencing – April 15, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing – April 15, 2020

12.4 COUNCILLOR RUDYK

Councillor Rudyk reported and or attended on the following:

- Waste to Energy Symposium with Recycling Association of Alberta - March 12, 2020
- Women in Municipal Politics Edmonton Region in Fort Saskatchewan - March 13, 2020
- Special Meeting of Town Council on Covid-19 - March 16, 2020
- Intermunicipal Collaboration Framework Solid Waste Agreement Discussion - March 17, 2020
- Council Reset Meeting - March 24, 2020
- Vegreville Economic Development Advisory Board Meeting - March 26, 2020
- Signage Meeting with Vegreville Economic Development Advisory Board / Vegreville Tourism Advisory Board / Vegreville and District Chamber of Commerce / Local Businesses and Town Council - March 26, 2020
- FCM Rural and Remote Forum Conference Call - March 27, 2020
- AUMA Alberta Emergency Management Plan: Business Continuity vs Emergency Management - March 27, 2020
- Telephone Meeting with Tom Koep, Economic Development Manager and Zag Creative on Signage and Social Media Advertising - March 30, 2020
- Record Phone Commercial for Country 106.5 - March 31, 2020
- FCM Rural and Remote Forum Conference Call - April 1, 2020
- Legislative Committee Meeting via Zoom Video Conferencing - April 7, 2020
- Lights of Hope Parade - April 7, 2020
- FCM Rural and Remote Forum Conference Call - April 8, 2020
- FCM Towards Parity Conference Call - April 8, 2020
- FCM Rural and Remote Forum Conference Call - April 15, 2020
- Regular Meeting off Town Council via Zoom Video Conferencing - April 15, 2020

12.5 COUNCILLOR WARAWA

Councillor Warawa reported and or attended on the following:

- Vegreville Food Bank Donation Presentation - March 13, 2020
- Special Meeting of Town Council on Covid-19 - March 16, 2020
- Legislative Committee Meeting - March 17, 2020
- Council Reset Meeting - March 24, 2020
- Lights of Hope Parade - April 6, 2020
- Legislative Committee Meeting via Zoom Video Conferencing - April 7, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - April 15, 2020

12.6 COUNCILLOR WATERS

Councillor Waters reported and or attended on the following:

- Vegreville and District Child Development Coalition Pre-Kindergarten Fair Bag Preparation - March 10, 2020
- MD Minburn Foundation Board Meeting - March 12, 2020
- Vegreville Food Bank Donation Presentation - March 13, 2020
- Special Meeting of Town Council on Covid-19 - March 16, 2020
- Legislative Committee Meeting - March 17, 2020
- Council Reset Meeting - March 24, 2020
- Alberta Counsel State of Local Emergency Webinar - March 27, 2020
- Legislative Committee Meeting via Zoom Video Conferencing - April 7, 2020
- Premier Kenney Address on Covid-19 - April 7, 2020
- Lights of Hope Parade - April 7, 2020
- MD Minburn Foundation Board Meeting - April 9, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - April 15, 2020

12.7 MAYOR MACPHEE

Mayor MacPhee reported and or attended on the following:

- John S. Batiuk Water Commission Meeting - March 11, 2020
- Special Meeting of Town Council on Covid-19 - March 16, 2020
- Vegreville Museum Ad-Hoc Committee Meeting - March 17, 2020

- Intermunicipal Collaboration Framework Solid Waste Agreement Discussion - March 17, 2020
- Legislative Committee Meeting - March 17, 2020
- Talk of the Town with Country 106.5 - March 23, 2020
- Council Reset Meeting - March 24, 2020
- Zoom Video Conference Practice Meeting - April 6, 2020
- Legislative Committee Meeting via Zoom Video Conference - April 7, 2020
- Lights of Hope Parade - April 7, 2020
- Talk of the Town with Country 106.5 - March 23, 2020
- John S. Batiuk Water Commission / CN review - April 15, 2020
- Alberta Urban Municipalities Association Meeting - April 15, 2020
- Regular Meeting of Town Council via Zoom Video Conference - April 15, 2020

13. CLOSED SESSION ITEMS

2020-04-13

Moved By: Councillor Rudyk

That Town Council close the session at 8:10 PM.

Carried

13.1 FOIP ACT, DIVISION 2, SECTION 25 - DISCLOSURE HARMFUL TO ECONOMIC AND OTHER INTERESTS OF A PUBLIC BODY

Mr. Phil Rowe left the meeting at 8:26 PM. Mr. Phil Rowe returned to the meeting at 8:27 PM.

13.2 OPEN SESSION

2020-04-14

Moved By: Councillor Rudyk

That Town Council return to open session at 9:03 PM.

Carried

14. ADJOURNMENT

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 9:03 PM.