



## Town of Vegreville

### Meeting Minutes

May 25, 2020 - Regular Council Meeting - 07:00 PM

The Regular Meeting of the Town of Vegreville Council was called to order by Mayor Tim MacPhee on Monday, May 25, 2020 via Zoom video conferencing, commencing at 6:59 PM with: Councillor Berry, Councillor Brodziak, Councillor Lemko, Councillor Rudyk, Councillor Warawa and Councillor Waters.

Together with: Mr. Cliff Craig, Town Manager; Mr. Paul Casey, Corporate Services Director; Mr. Dale Lefebve, Infrastructure, Planning & Development Director; Mr. Phil Rowe, Community Services Director; Ms. Sandra Ling, Recording Secretary; and Mr. Kaleb Brink, Communication Coordinator and video meeting facilitator in attendance.

#### 1. CALL MEETING TO ORDER

#### 2. ADOPTION OF AGENDA

2020-05-43

**Moved By:** Councillor Waters

That the Agenda of the Regular Meeting of Town Council held on May 25, 2020 be adopted.

Carried

#### 3. ADOPTION OF MINUTES

2020-05-44

**Moved By:** Councillor Lemko

That the Minutes of the Regular Meeting of Town Council held on May 11, 2020 be received and filed.

Carried

#### 4. DELEGATION

#### 5. UNFINISHED BUSINESS

##### 5.1 KALEB BRINK, COMMUNICATIONS COORDINATOR - 2019 ANNUAL REPORT

2020-05-45

**Moved By:** Councillor Waters

That Council adopt the 2019 Annual Report as presented.

##### **BACKGROUND**

*To provide residents with an overview of last year's activities in a transparent — easy to understand and engaging manner, the 2019 Annual Report includes the unique highlights and functions of the Town's departments, as well as an in-depth financial discussion and analysis of the Town's 2019 Audited Financial Statements provided by the Corporate Services Director, Paul Casey. The 2019 Annual Report demonstrates the Town's financial position and our commitment to ongoing fiscal responsibility.*

##### **COMMUNICATION STRATEGY**

*The 2019 Annual Report will be posted to the Town's website and shared through social media and the link to the Annual Report will be included in the Municipal Scoop. Pending the reopening of our Administration Office, copies will also be available for pick-up.*

Carried

#### 6. CORRESPONDENCE

##### 6.1 HONOURABLE KAYCEE MADU, MINISTER OF MUNICIPAL AFFAIRS - 2020 MUNICIPAL SUSTAINABILITY INITIATIVE (MSI) FUNDING ALLOCATIONS

2020-05-46

**Moved By:** Councillor Berry

That the correspondence dated May 19, 2020 from the Honourable Kaycee Madu, Minister of Municipal Affairs, be received and filed.

*Over the past few months, our government has taken strong measures to protect Albertans and to support our communities through these extraordinarily difficult times. This includes passing Budget 2020, which builds on our government's commitment to support Alberta municipalities and Metis Settlements. It also includes numerous other measures to support Albertans and respond to the impacts of the COVID-19 pandemic.*

*As part of the commitment to our local government partners, I am pleased to confirm that \$993 million will be allocated to local governments in 2020 under the Municipal Sustainability Initiative (MSI).*

*For the Town of Vegreville:*

- **The 2020 MSI capital allocation is \$1,239,847.** This includes \$897,367 in MSI capital funding and \$342,480 in Basic Municipal Transportation Grant funding.
- **The 2020 MSI operating allocation \$50,784.**

*In light of the current public health and economic crisis, communities are facing unprecedented financial pressures and our government understands this. To help you in addressing these pressures, we are allowing local governments to use MSI operating for any local government expenditure in the 2020 program year and expediting payment of 2020 MSI operating allocations to qualifying local governments.*

*We are also making an administrative change to the MSI Capital program to ensure you will receive your payment when you truly need it. Capital funding will be available for those projects that are ready to proceed, which will support economic activity and increase employment across Alberta. You will have received information on these changes recently via email.*

*To help municipalities and Metis Settlements with capital planning, we have updated the 2021 MSI allocation estimates. Like the estimates provided in November 2019, these amounts are based on the 2021 MSI funding target of \$927.2 million; however, they incorporate more current formula data. In 2022 and beyond, grant funding amounts will be determined by the Local Government Fiscal Framework Act.*

*Links to the 2020 MSI funding amounts for all municipalities and Metis Settlements, the 2021 MSI capital allocation estimates, and the program guidelines are available on the program website. Funding amounts under the federal Gas Tax Fund (GTF) will be confirmed after Infrastructure Canada confirms the total GTF funding amount allocated to the Province in 2020.*

*I am proud of the work you and your staff are doing to protect our communities in these challenging times, and Municipal Affairs will continue working with you to ensure Alberta's recovery.*

Carried

## **6.2 TARA KUZIO, BOARD CHAIR, ST. JOSEPH'S GENERAL HOSPITAL COMMUNITY BOARD - REQUEST FOR COUNCIL REPRESENTATIVE**

2020-05-47

**Moved By:** Councillor Brodziak

That the correspondence dated March 9, 2020 from Tara Kuzio, Board Chair, St. Joseph's General Hospital Community Board, be received and filed.

*We would like to acknowledge the value of having Vegreville Town Council assign a representative to the St. Joseph's General Hospital Community Board over the last decade. We were disappointed to hear we would no longer have this connection between the hospital and the Town. We would like you to reconsider having a representative from your Council as a member of the Community Board as we value the relationship between our two organizations and believe it would be mutually beneficial as we anticipate significant challenges in the health care environment, especially in regards to rural health.*

*Our next meeting is on Wednesday, April 22nd at 5:00 pm. and we look forward to hearing from you.*

Carried

### **6.2.1 APPOINT COMMITTEE MEMBER**

2020-05-48

**Moved By:** Councillor Rudyk

That Councillor Dave Berry be appointed to the St. Joseph's General Hospital Community Board as a Town Council Representative.

Carried

**7. FINANCIAL**

**8. MEMORANDA**

**8.1 DALE LEFEBVRE, INFRASTRUCTURE, PLANNING & DEVELOPMENT DIRECTOR - SE17 INDUSTRIAL AREA DESIGN ENGINEERING COSTS**

2020-05-49

**Moved By:** Councillor Warawa

That Town Council authorize the design and engineering for the required infrastructure to service the SE17 Industrial Area Development up to the amount of \$618,760.00; and

Further that Town Council approve the transfer from the Development Fund to the Operating Fund up to the amount of \$618,760.00.

**BACKGROUND**

*At the February 4, 2020 Legislative Meeting, Council was made aware of the anticipated design engineering costs of approximately \$620,000.00 for the design work required for the SE17 Industrial Area. Direction was for Administration to proceed with the design work. To date, the Town has spent \$98,802.69.*

*On-site and off-site servicing design includes survey work, detailed design, and preparation of tender documents and specifications. The lift station design includes mechanical, structural, electrical/SCADA and civil design, site survey, and preparation of tender documents and specifications.*

**FINANCIAL IMPLICATIONS**

*In accordance with Policy FIN-6007, Council approval is required for this unbudgeted expenditure. A transfer of \$618,760.00 from the Development Reserve to the Operating Fund is required. The design engineering costs up to tender are broken down as follows:*

<i>On-site Servicing Design up to Tender</i>	<i>\$197,780.00</i>
<i>Off-site Servicing Design up to Tender</i>	<i>\$168,930.00</i>
<i>Lift Station Design up to Tender</i>	<i><u>\$252,050.00</u></i>
<b>TOTAL</b>	<b>\$618,760.00</b>

**COMMUNICATION STRATEGY**

*MPE Engineering Ltd. will be notified of Council's decision and advised to continue with the design engineering work up to tender for the SE17 Industrial Area.*

Carried

**9. BOARD MOTIONS**

**10. BYLAW**

**11. COUNCIL REPORTS**

**11.1 COUNCILLOR BERRY**

Councillor Berry reported and/or attended on the following:

- Vermilion River Watershed Alliance Meeting via Zoom Video Conferencing - May 13, 2020
- Legislative Committee Meeting via Zoom Video Conferencing - May 19, 2020
- Council Reset Meeting - May 20, 2020
- Northern Lights Library System Meeting via Zoom Video Conferencing - May 23, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - May 25, 2020

**11.2 COUNCILLOR BRODZIAK**

Councillor Brodziak reported and/or attended on the following:

- Legislative Committee Meeting via Zoom Video Conferencing - May 19, 2020
- Council Reset Meeting - May 20, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - May 25, 2020

**11.3 COUNCILLOR LEMKO**

Councilor Lemko reported and/or attended on the following:

- Go East of Edmonton Tourism Board Meeting via Zoom Video Conferencing - May 19, 2020
- Family and Community Support Services Meeting via Zoom Video Conferencing - May 19, 2020
- Legislative Committee Meeting via Zoom Video Conferencing - May 19, 2020
- Council Reset Meeting - May 20, 2020

- Vegreville Library Board Meeting via Zoom Video Conferencing - May 20, 2020
- Alberta Rebrand Tourism Strategy Webinar - May 25, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - May 25, 2020

#### 11.4 COUNCILLOR RUDYK

Councillor Rudyk reported and/or attended on the following:

- Canadian American Business Council with Premier Kenney and James Rajotte, Alberta's Representative to the United States via Cinco Webinar - May 13, 2020
- Federation of Canadian Municipalities Rural & Remote Forum via Zoom Video Conferencing - May 13, 2020
- AUMA/RMA - What Relaunch Means to Municipal and Community Services Meeting via Skype - May 14, 2020
- Roots of Revival CD Howe Institute with Minister Fir via Cinco Webinar - May 19, 2020
- Legislative Committee Meeting via Zoom Video Conferencing - May 19, 2020
- Council Reset Meeting - May 20, 2020
- Towards Pandemic Resilient City - Cities on the Frontline - May 21, 2020
- Vegreville Rural Physician and Health Professionals Attraction Retention Committee Meeting - May 21, 2020
- Easing Into the New Normal Webinar - Doug Griffiths - May 21, 2020
- Meeting with Developers and Economic Development - May 22, 2020
- Federation of Canadian Municipalities Governance Representatives Meeting: FCM Programs Response to COVID-19 via Teams - May 25, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - May 25, 2020

#### 11.5 COUNCILLOR WARAWA

Councillor Warawa reported and/or attended on the following:

- Legislative Committee Meeting via Zoom Video Conferencing - May 19, 2020
- Council Reset Meeting - May 20, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - May 25, 2020

#### 11.6 COUNCILLOR WATERS

Councillor Waters reported and/or attended on the following:

- Legislative Committee Meeting via Zoom Video Conferencing - May 19, 2020
- Council Reset Meeting - May 20, 2020
- Vegreville Rural Physician and Health Professionals Attraction Retention Committee Meeting - May 21, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - May 25, 2020

#### 11.7 MAYOR MACPHEE

Mayor MacPhee reported and/or attended on the following:

- Council/CAO Meeting - April 29, 2020
- Talk of The Town with Country 106.5 - May 4, 2020
- Legislative Committee Meeting via Zoom Video Conferencing - May 5, 2020
- Vegreville and District Chamber of Commerce Meeting via Zoom Video Conferencing - May 6, 2020
- Vegreville Food Bank Drive - May 9, 2020
- Talk of the Town with Country 106.5 - May 11, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - May 11, 2020
- John S. Batiuk Water Commission Meeting - May 14, 2020
- Legislative Committee Meeting via Zoom Video Conferencing - May 19, 2020
- Council Reset Meeting - May 20, 2020
- St. Mary's School Graduation Ceremony - May 22, 2020
- Meeting with Developers and Economic Development - May 22, 2020
- Regular Meeting of Town Council via Zoom Video Conferencing - May 25, 2020

#### 12. CLOSED SESSION ITEMS

2020-05-50

**Moved By:** Councillor Berry

That Town Council close the session at 7:46 PM.

Carried

#### 12.1 FOIP ACT, DIVISION 2, SECTION 25 - DISCLOSURE HARMFUL TO ECONOMIC AND OTHER INTERESTS OF A PUBLIC BODY

#### 12.2 OPEN SESSION

2020-05-51

**Moved By:** Councillor Brodziak

That Town Council return to open session at 8:11 PM.

Carried

**13. ADJOURNMENT**

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 8:11 PM.