



**BYLAW NO. 04 – 2019**  
**TOWN OF VEGREVILLE**

**THIS BYLAW NO. 04-2019 OF THE TOWN OF VEGREVILLE IN THE PROVINCE OF ALBERTA FOR THE PURPOSE TO ESTABLISH FEES FOR PLANNING & DEVELOPMENT SERVICES.**

**WHEREAS**, under the provisions of section 8 of the *Municipal Government Act*, RSA 2000, Chapter M-26, and amendments thereto, the Council of the Town of Vegreville may pass Bylaws to establish fees and charges for the provision of certain goods and services,

**AND WHEREAS** Council deems it desirable to establish fees and charges for the provision of Planning and Development services;

**NOW THEREFORE**, be it resolved that the Council of the Town of Vegreville, in the province of Alberta duly assembled, enacts as follows:

**1. TITLE**

1.1 This Bylaw may be cited as the **Planning & Development Fees and Charges Bylaw**

**2. FEES**

2.1 The Fees and Charges contained in Schedule 'A', Schedule 'B' and Schedule 'C' attached hereto form a part of this Bylaw.

**3. SCHEDULES**

3.1 Schedule 'A', Schedule 'B' and Schedule 'C' may be changed by bylaw from time to time.

**4. REPEALS**


4.1 Bylaw No. 20-2017 is hereby repealed

READ for a first time this 14<sup>th</sup> day of January 2019 A.D.

READ for a second time this 14<sup>th</sup> day of January 2019 A.D.

UNANIMOUS CONSENT RECEIVED FOR THIRD AND FINAL READING

READ for a third time this 14<sup>th</sup> day of January 2019 A.D.

  
\_\_\_\_\_  
Tim MacPhee, Mayor

  
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Cliff Craig, CLGM, Town Manager

## SCHEDULE 'A'

### Planning & Development Fees & Charges

PLANNING & DEVELOPMENT DEPARTMENT	FEES
<b>Photocopies</b>	\$0.25 per page + GST
<b>Reports/Studies</b> (e.g. Land Use Bylaw, Municipal Development Plan, Intermunicipal Development Plan, Area Structure Plan)(printed copy)	\$25.00 NO GST
<b>Maps</b> (address, cadastral, and overall)	
Printed 24" x 36" or larger (black & white)	\$10.00 + GST
Printed 24" x 36" or larger (color and aerial)	\$15.00 + GST
<b>Appeals</b>	
Subdivision / Development	\$500.00 NO GST
Business License	\$25.00 NO GST
<b>Zoning Certificate</b>	\$25.00 NO GST
<b>Variance Certificate</b>	\$50.00 NO GST
DEVELOPMENT PERMIT APPLICATION	FEES
<b>Residential Development Permits</b>	
New Construction (new single and multi-family residences)	\$100.00 NO GST
Renovation, Addition & Accessory Buildings	\$50.00 NO GST
<b>Commercial, Industrial, Institutional</b>	
Up to \$149,999 construction value	\$100.00 NO GST
Over \$150,000 construction value	\$200.00 NO GST
<b>In all Districts</b>	
Fence	\$20.00 NO GST
Sign	\$50.00 NO GST
Change of Occupancy	\$25.00 NO GST
Demolition	\$50.00 NO GST
Discretionary Use	ADD \$100.00 NO GST
<b>Should any site work or construction start prior to obtaining a Permit, the Town shall charge double the Development Permit application fees.</b>	
SUBDIVISION APPLICATION	FEES
<b>Four (4) lots or less</b>	
Application	\$150.00 NO GST
Per lot (not including remnant land, MR, ER, PUL)	\$100.00 NO GST
<b>More than four (4) lots</b>	
Application	\$300.00 NO GST
Per lot (not including remnant land, MR, ER, PUL)	\$100.00 NO GST
<b>Subdivision Endorsement</b> (per lot created)	\$150.00 NO GST
<b>Condominium Endorsement</b> (per lot or unit created)	\$40.00 NO GST
<b>Rezoning Application/Plan Amendment</b> (to amend Land Use Bylaw, Municipal Development Plan, Area Structure Plan; single fee regardless of the number of documents to be amended)	\$700.00 NO GST
<b>Encroachment Agreement</b>	\$250.00 NO GST
<b>Environmental Search/Site Assessment</b>	\$100.00 NO GST
<b>File Search</b> (Real property report, building and development compliance)	\$75.00 NO GST

## SCHEDULE 'B'

### Building Permit Fees

<b>RESIDENTIAL/DWELLING UNITS:</b>	
New Construction – main level	\$00.50 per sq. ft.
Upper/ Lower levels	\$00.39 Per sq. ft.
Additions/renovations/basement development	\$00.39 Per sq. ft.
Relocation of home (set up on basement or foundation)	\$00.37 per sq. ft. (min \$125.00)
Placement of home (only)(flat rate)	\$325.00
Fireplaces (if not included in new construction)(flat rate)	\$104.00
Demolition residential (flat rate)	\$104.00
Geothermal Heating	\$250.00
<b>Accessory Building (residential):</b>	
Garages (attached or detached) (flat rate) (under 624 sq. ft.)	\$125.00
Shops, Garages, storage buildings (over 624 sq. ft.)	\$00.39 sq. ft.
Decks or Garden storage sheds (flat rate) (under 150 sq. ft.)	\$100.00
<b>MOBILE and MODULAR HOME</b>	
Modular Home (RTM's, etc.)	\$335.00
Basement Development	\$00.39 per sq. ft.
Mobile Home Set-up	\$200.00
Basement Development (if on foundation)	\$00.39 per sq. ft.
<b>COMMERCIAL/INDUSTRIAL/INSTITUTIONAL</b>	
First \$1,000,000.00 construction value	\$6.25 per \$1,000 construction value
Over \$1,000,000.00 construction value	\$6,250 + (\$5.00 per \$1,000 construction value portions over \$1,000,000.00
Minimum Fee	\$350.00
Demolitions Commercial (flat rate)	\$150.00
Sign (pylon)	\$150.00
<b>OTHER BUILDING PERMIT FEES/CHARGES</b>	
Cancellation Fee	\$35.00 (minimum) or 25% of original permit fee if a drawing review or inspection have been completed
Re-inspection	\$100.00 + GST
Special Events	\$100.00 per hour per discipline **

**NOTE: add applicable Safety Codes Council levy to each permit fee**

- 4% of each Building Permit fee
- \$4.50 minimum levy
- \$560.00 maximum levy

- **WHEN WORK HAS COMMENCED WITHOUT FIRST OBTAINING THE REQUIRED PERMIT(S); THE PERMIT FEES WILL BE DOUBLED UP TO A MAXIMUM OF \$500.00**

*\*\* Special events are billed on an hourly rate of \$100.00 per hour per discipline + GST. The approx. amount of time for all inspectors to conduct the inspections and provide inspection reports is eight (8) hours. Depending on severity of deficiencies, additional inspection trips may be required. It is highly recommended that you contact Inspections Group Inc., to obtain preliminary consultation on code requirements for your special event.*

## SCHEDULE 'C'

### Business License Fees

BUSINESS TYPE	FEES
<b>Business License Transfer:</b> change of name, address, owner	\$25.00
<b>Resident Business:</b> means a person who resides or maintains a permanent business premises in the Town. 1 year	\$75.00
<b>Seasonal:</b> means the supplying of goods, services or both and pertaining only to food trucks and the cultivation of gardens, yard maintenance or snow removal during a seasonal term of either April 1st to October 31st or November 1st to April 30th.	\$100.00
<b>Non Resident Business:</b> means any person who does not reside or maintain a permanent business premises in the Town  (includes hawker peddler, which means, any person whether as principal or agent who does not have a permanent place of business within the Town of Vegreville who: <ul style="list-style-type: none"> <li>• goes from house to house, business to business, solicits by telephone or offers for sale by any means any merchandise or services to any person, or;</li> <li>• offers or exposes for sale to any person sample patterns, cuts, blueprints, merchandise or services to be delivered at a later date or shipped into the municipality, or</li> <li>• sells merchandise or services on the streets or from vacant lands)</li> </ul>	
1 day	\$75.00
1 year	\$300.00
<b>Seasonal:</b> means the supplying of goods, services or both and pertaining only to food trucks and the cultivation of gardens, yard maintenance or snow removal during a seasonal term of either April 1st to October 31st or November 1st to April 30th.	\$200.00
<b>General Contractor:</b> means a person whether as principal or agent who is responsible for the construction of any building or structure that requires the use of one (1) or more Sub-contractor(s).	\$1000.00
<b>Home Occupations:</b> <b>Minor:</b> means the carrying on of any business by the owner/occupant of a residence who do not utilize an accessory building and do not have client/customer visits on site.	\$150.00
<b>Major:</b> means the carrying on of any business by any person whether as principal or agent from a residence or accessory residential building within the Town of Vegreville who have client/costumer visits to site	\$200.00
<b>Tradeshow/Public Market:</b> means the assembling of persons in one location for the purpose of promotion or providing goods and services to the general public.  Per Event	\$100.00
Per Year	\$300.00

**NOTE:**

Annual fees are pro-rated to half-cost for new license applications after August 31.