



Town of Vegreville

Meeting Minutes

June 10, 2019 - Regular Council Meeting - 07:00 PM

The Regular Meeting of the Town of Vegreville Council was called to order by Mayor Tim MacPhee on Monday, June 10, 2019 in the Council Chambers of the Town Administration Building, commencing at 7:00 PM with:

Mayor MacPhee, Councillor Berry, Councillor Brodziak, Councillor Rudyk, Councillor Warawa and Councillor Waters.

Absent: Councillor Lemko

Together with: Mr. Cliff Craig, Town Manger; Mr. Dale Lefebvre, Infrastructure, Planning & Development Director; Mr. Paul Suiter, Community Services Director; and Ms. Sandra Ling, Recording Secretary in attendance.

Public in attendance

1. CALL MEETING TO ORDER

2. ADOPTION OF AGENDA

2019-06-01

Moved By: Councillor Waters

That the Agenda of the Regular Meeting of Town Council held on June 10, 2019 be adopted.

Carried

3. ADOPTION OF MINUTES

2019-06-02

Moved By: Councillor Warawa

That the Minutes of the Regular Meeting of Town Council held on May 27, 2019 be received and filed.

Carried

4. DELEGATION

5. UNFINISHED BUSINESS

6. CORRESPONDENCE

7. FINANCIAL

8. MEMORANDA

8.1 DALE LEFEBVRE, INFRASTRUCTURE, PLANNING & DEVELOPMENT DIRECTOR - REMOVAL OF MUNICIPAL RESERVE (MR) DESIGNATION

2019-06-03

Moved By: Councillor Berry

That Town Council commence proceedings to remove the Reserve designation from Lot 1MR, Block X,

Plan 862-1330; and

Further that the Town Manager be authorized and directed to do all things necessary to initiate and carry out the removal of the Municipal Reserve designation pursuant to the Municipal Government Act, and is hereby authorized and empowered to sign, seal, and publish the necessary documents to initiate and proceed with the said filing of all records with the Registrar of the Alberta Land Registration District.

BACKGROUND

The Town of Vegreville is proposing to enter into Licence Agreements with resident businesses with a valid business licence, for the purpose of advertising within Lot 1MR, Block X, Plan 862-1330. The Lands are designated as Municipal Reserve lands pursuant to the Municipal Government Act, the Act states that no lands that are designated as Municipal Reserve may be disposed of, unless and until the Municipal Reserve designation has been removed.

The Town wishes to remove the designation of the Lands as Municipal Reserve in accordance with the Act.

Following the legislated advertising and posting of the proposed resolution in accordance with the Municipal Government Act, and the Public Hearing held June 10, 2019 with no written or verbal questions or concerns, Council may direct administration to continue with the process to have the MR designation removed from Lot 1MR, Block X, Plan 862-1330.

Carried

8.2 DALE LEFEBVRE, INFRASTRUCTURE, PLANNING & DEVELOPMENT DIRECTOR - ACCESSIBLE PARKING SPACE ON 50 STREET FOR PEOPLE WITH DISABILITIES

2019-06-04

Moved By: Councillor Waters

That Town Council approve designating the first parking space south of 50 Avenue on the east side of 50 Street as accessible parking.

BACKGROUND

On May 28, 2019, the Town of Vegreville was contacted by Lyle Borody, Facility Manager for ATB Financial in Vegreville requesting that the Town create an accessible parking space on 50 Street for their customers with disabilities. As he explains, the only parking provision ATB has for customers with disabilities is located in their parking lot at the rear of the building. The closest barrier free door is completely at the front of the building.

This request was discussed by Council at the June 4, 2019 Legislative Committee Meeting. It was determined that the first parking space south of 50 Avenue on the east side of 50 Street will be the preferred location.

FINANCIAL IMPLICATIONS

ATB has been informed that they will be required to purchase the signage and the Town of Vegreville will provide the labour to install the sign and paint the symbol on the asphalt.

Carried

8.3 PAUL CASEY, CORPORATE SERVICES DIRECTOR - 2019 TAX SALE AND RESERVE BIDS

2019-06-05

Moved By: Councillor Rudyk

That the 2019 Tax Sale be held on Monday, October 7, 2019 at 10:00 a.m.; sale by Public Auction and the terms of the sale to be cash; and

Further that Town Council approve the reserve bids as follows:

TAXROLL	PLAN	BLOCK	LOT	CIVIC ADDRESS	ASSESSMENT	RESERVE BID
193400	51	51	11	5018-45B Avenue	165,910	185,000
022900		23	11	5610-53 Street	155,490	165,000

	LXXX (RN80)					
155900	1966AB	26	8	4769-49 Avenue	125,780	150,000
193700	5732KS	51	14	5030-45B Avenue	160,010	170,000

BACKGROUND

Properties that are in tax arrears for more than two years are placed on Tax Notification through the Land Titles Office. If the properties on tax notification remain in arrears at March 31 in the year following the notification, the municipality must offer these lands for sale by public auction before March 31 in the following year. This year, the Town has 4 properties eligible for tax sale. The Municipal Government Act Section 419 states that the Council must set a reserve bid for each of these parcels as close as reasonably possible to the market value of the parcel, and also any conditions that are applicable to the sale. The reserve bids are recommended in consultation with Ray Crews, the Town's assessor. Authorization is requested that Administration proceed with the 2019 Tax Sale on Monday, October 7, 2019 at 10:00 a.m. in the Council Chambers.

Carried

8.4 CLIFF CRAIG, TOWN MANAGER - ADOPT THE WAYFINDING ASSESSMENT REPORT

2019-06-06

Moved By: Councillor Rudyk

That Town Council adopt the Wayfinding Assessment Report from Cygnus as presented.

BACKGROUND

In 2017, the former VEDTAB commissioned a Wayfinding Study to improve the directional signage in the community. The project included a detailed audit and assessment of the existing signage currently in place within the Town of Vegreville. The proposal requested addressing the signage needs of visitors and residents in order to provide clear directions to public destinations within Town. The Wayfinding Assessment Report was presented to the former VEDTAB on June 12, 2018 with the recommendation that the Wayfinding Assessment Report be forwarded to Town Council for adoption. Erroneously, the report was not forwarded to Council last year.

The design of directional signage will commence in 2019 after the adoption of this report. The design will be brought forward to Town Council at a future Legislative Committee Meeting in 2019. A listing of required signage for the community will be developed from this report. This listing will be prioritized and phased in over a few years.

FINANCIAL IMPLICATIONS

The costs of the proposed priority signage will be discussed at the Budget 2020 presentations.

COMMUNICATION STRATEGY

The Wayfinding Assessment Report will be posted on the Town's website and circulated to Senior Management.

Carried

9. BOARD MOTIONS**9.1 TOM KOEP, ECONOMIC DEVELOPMENT MANAGER - APPOINTMENT OF BYRON JAMES TO VEGREVILLE ECONOMIC DEVELOPMENT ADVISORY BOARD**

2019-06-07

Moved By: Councillor Warawa

That Town Council appoint Byron James to the Vegreville Economic Development Advisory Board, with the term to expire in May 2021. This appointment will be as an Alberta Innovates Technology Futures (InnoTech) representative and in accordance to Bylaw 09-2019 Section 4.3 (b).

At the May 6, 2019 board meeting of the Vegreville Economic Development Advisory Board, a motion was passed to accept Byron James as a new board member of the VEDAB.

Carried

9.2 TOM KOEP, ECONOMIC DEVELOPMENT MANAGER - APPOINTMENT OF MURRAY ARMITAGE TO VEGREVILLE ECONOMIC DEVELOPMENT ADVISORY BOARD

2019-06-08

Moved By: Councillor Rudyk

That Town Council appoint Murray Armitage to the Vegreville Economic Development Advisory Board, with the term to expire in May 2021. This appointment will be as a member at large representative and in accordance to Bylaw 09-2019 Section 4.3 (f).

At the May 6, 2019 board meeting of the Vegreville Economic Development Advisory Board, a motion was passed to accept Murray Armitage as a new board member of the VEDAB.

Carried

9.3 TOM KOEP, ECONOMIC DEVELOPMENT MANAGER - APPOINTMENT OF RON MAHER TO VEGREVILLE ECONOMIC DEVELOPMENT ADVISORY BOARD

2019-06-09

Moved By: Councillor Waters

That Town Council appoint Ron Maher to the Vegreville Economic Development Advisory Board, with the term to expire in May 2021. This appointment will be as a member at large representative and in accordance to Bylaw 09-2019 Section 4.3 (f).

At the May 6, 2019 board meeting of the Vegreville Economic Development Advisory Board, a motion was passed to accept Ron Maher as a new board member of the VEDAB.

Carried

10. BYLAW

11. COUNCIL REPORTS

11.1 COUNCILLOR BERRY

Councillor Berry reported and/or attended on the following:

- Vegreville Museum Annual General Meeting - May 30, 2019
- Legislative Committee Meeting - June 7, 2019
- River Revival - Planting Eco-Buffer at the Vegreville Museum - June 8, 2019
- Meeting with Mayor MacPhee and the Chair of the Library Board - June 10, 2019
- Public Hearing - June 10, 2019
- Lemonade Day Proclamation Signing - June 10, 2019
- Regular Meeting of Town Council - June 10, 2019

11.2 COUNCILLOR BRODZIAK

Councilor Brodziak reported and/or attended on the following:

- Business Recognition for Capri Beauty Salon (35yrs); Hair Fantasies (35yrs); Veg AI-Drug Society (45yrs); Vegtel Engraving (40yrs) - May 28, 2019
- FCM Annual Conference 2019 in Quebec City - May 29 - June 2, 2019
- Legislative Committee Meeting - June 4, 2019
- Vegreville Economic Development Advisory Board Meeting - June 5, 2019
- Vegreville & District Chamber of Commerce Board Meeting - June 6, 2019
- Lemonade Day Taste Testing - June 6, 2019
- Public Hearing - June 10, 2019
- Lemonade Day Proclamation Signing - June 10, 2019
- Regular Meeting of Town Council - June 10, 2019

11.3 COUNCILLOR LEMKO

Councillor Lemko reported and/or attended on the following:
Absent

11.4 COUNCILLOR RUDYK

Councillor Rudyk reported and/or attended on the following:

- Business Recognition for Hair Fantasies - May 28, 2019
- Zag Creating Regroup Meeting in Edmonton with Tom Koep - May 28, 2019
- FCM Annual Conference 2019 in Quebec City - May 29 - June 2, 2019
- Legislative Committee Meeting - June 4, 2019
- Record Talk of the Town: Household Hazardous Waste Roundup & Recycling - June 5, 2019
- Vegreville Economic Development Advisory Board Meeting - June 5, 2019
- Alberta Urban Municipalities Association Municipal Leader's Caucus in Fort Saskatchewan - June 6, 2019
- Public Hearing - June 10, 2019
- Lemonade Day Proclamation - June 10, 2019
- Regular Meeting of Town Council - June 10, 2019

11.5 COUNCILLOR WARAWA

Councillor Warawa reported and/or attended on the following:

- Family and Community Support Services Strategic Services Meeting - May 28, 2019
- Legislative Committee Meeting - June 4, 2019
- Minor Hockey Annual General Meeting Report on Mundare Arena Dissolution - June 5, 2019
- Decoration Day at the Field of Honour Hosted by the Vegreville Legion - June 9, 2019
- Vegreville Economic Development Advisory Board Meeting - June 10, 2019
- ArtWalk 2019 Paint the Town - June 10, 2019
- Public Hearing - June 10, 2019
- Lemonade Day Proclamation - June 10, 2019
- Regular Meeting of Town Council - June 10, 2019

11.6 COUNCILLOR WATERS

Councillor Warawa reported and/or attended on the following:

- Business Recognition for Capri Beauty Salon (35yrs); Hair Fantasies (35yrs); Veg AI-Drug Society (45yrs); Vegtal Engraving (40yrs) - May 28, 2019
- Lemonade Day Taste Testing - June 6, 2019
- Lemonade Day Proclamation Signing - June 10, 2019
- Public Hearing - June 10, 2019
- Regular Meeting of Town Council - June 10, 2019

Mr. Len Babyn entered Chambers at 7:36 PM. Mayor MacPhee allowed Len Babyn to speak as a delegation on behalf of himself and the Knights of Columbus regarding Canada Day Festivities.

Mr. Len Babyn left Chambers at 7:52 PM.

11.7 MAYOR MACPHEE

Mayor MacPhee reported and/or attended on the following:

- Business Recognition for Capri Beauty Salon (35yrs); Hair Fantasies (35yrs); Veg AI-Drug Society (45yrs); Vegtal Engraving (40yrs) - May 28, 2019
- FCM Annual Conference 2019 in Quebec City - May 29 - June 2, 2019
- Legislative Committee Meeting - June 4, 2019
- K40 Windup - June 5, 2019
- Lemonade Day Taste Testing - June 6, 2019
- Vegreville Composite High School Graduation Ceremony - June 8, 2019
- Lemonade Day Proclamation Signing - June 10, 2019

- Public Hearing - June 10, 2019
- Regular Meeting of Town Council - June 10, 2019

12. CLOSED SESSION ITEMS

2019-06-10

Moved By: Councillor Berry

That Town Council close the session at 7:57 PM.

Carried

Mayor MacPhee recessed the meeting at 7:57 PM. Public left Chambers at 7:57 PM.

Mayor MacPhee reconvened the meeting at 8:02 PM.

12.1 FOIP ACT, DIVISION 2, SECTION 16 - DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A THIRD PARTY

12.2 OPEN SESSION

2019-06-11

Moved By: Councillor Waters

That Town Council return to open session at 8:44 PM.

Carried

13. ADJOURNMENT

There being no further business to be brought before Council, Mayor MacPhee declared the Meeting adjourned at 8:44 PM.