

**BY-LAW NO. 13-93  
TOWN OF VEGREVILLE**

This By-Law being By-Law No. 13-93 of the Town of Vegreville, in the Province of Alberta for the purpose of providing regulations for the use, care and maintenance of the Vegreville Riverside Cemetery.

WHEREAS, the Council of the Town of Vegreville in the Province of Alberta deem it advisable to control the operations, fees and regulations of the Vegreville Riverside Cemetery.

NOW THEREFORE, the Council of the Town of Vegreville in the Province of Alberta duly assembled enacts as follows:

**1. TITLE AND INTERPRETATION**

1.1 Section A

This By-Law may be cited as the Town of Vegreville Cemetery Bylaw.

1.2 Section B

In this By-Law, unless the context otherwise requires, the word, term or expression:

- a) **"Caretaker"** means the employee of the Town of Vegreville who has been assigned duties by the Director of Recreation, Parks and Culture or Public Works Manager.
- b) **"Cemetery"** shall mean the land owned and operated under the control of the Town of Vegreville which is set apart for or used as a place for the interment of the dead or in which human bodies have been buried.
- c) **"Council"** means the Council of the Town of Vegreville.
- d) **"Flat Marker"** means a grave marker set into and flush with the surface of the grave.
- e) **"Funeral Director"** means any registered or licensed embalmer or mortician and must be a member of the Alberta Funeral Director Association.
- f) **"Lot"** means a single grave site in the cemetery subdivided for the purpose of burial.
- g) **"Monument"** means any structure in the cemetery erected or constructed on any grave or lot for the purpose of memorial.
- h) **"Rubbish"** shall mean weeds, grass, funeral design or floral piece or any other article which results in an untidy appearance to any part of the grounds of the cemetery.
- i) **"Working Days"** shall mean any day Monday to Friday during normal working hours except where a Statutory Holiday or Civic Holiday falls on any one of those days.

**2 . ADMINISTRATION AND DUTIES**

- 2.1 All the powers granted to the Town Manager by this By-Law shall be subject to the direction of Council.
- 2.2 The sale of lots in the cemetery shall be under the direction of the Town Manager, who shall ensure that suitable books of records are kept with a description of every lot in the cemetery, together with the names of the owners of the lots which have been sold.
- 2.3 The fees and charges contained in Schedule "A" must be paid in full prior to use of any lot, to the Town Manager or some person authorized by him/her to collect such fees and charges.

**3 . BURIAL NEED ARRANGEMENTS**

- 3.1 Burials must be booked allowing a minimum of one full 8 hour shift of working time from May 1 to October 31 and allowing an additional 8 hours on work days from November 1 to April 30 each year.
- 3.2 Deadline for requests to open is Friday noon.
- 3.3 No interment or funeral service shall be permitted in the cemetery on a Sunday or Statutory Holiday, except with special permission from the Town Manager, in writing.  
  
Such permission shall not be granted unless the deceased has died of a contagious disease, or in the case of a special emergency or circumstance which in the opinion of the Town Manager, justifies and necessitates a Sunday or Statutory Holiday interment or funeral service.
- 3.4 If there are two funerals in one day, the second is to contact the first for times being used.
- 3.5 No opening on Saturday, Sunday or Statutory Holiday, unless an emergency as noted in Section 3, Subsection 3.3.
- 3.6 All arrangements to be made through a Funeral Director.

**4 . REGULATION OF LOTS**

- 4.1 Sale of Lots
  - a) Fees and charges shall be those appearing on Schedule "A" attached hereto, as amended from time to time by resolution.
  - b) No burial shall be permitted in the cemetery without delivery of the burial permit to the Town Manager issued by a District Registrar under the authority of the Department of Health, or of some similar Permit or Certificate issued by the legal authority of the jurisdiction where the death occurred.
  - c) No lot shall be used for any other purpose than for the burial of human bodies or the remains of cremated human bodies.



- d) Lots may not be sold, transferred or disposed of in any other manner except by transfer back to the Town of Vegreville upon refund of the price originally paid for the lot or lots.
- e) Lots and plots in Block H, Plan C and Block K, Plan C shall be sold in reverse sequence starting with Lot 24, Plot 9 in Block H, Plan C and starting with Lot 24, Plot 11 in Block K, Plan P.
- f) Lots in Block F, Plan C and Block G, Plan P shall be sold in reverse sequence, starting with Lot 8 and ending with Lot 1, in each Plot in each Block.
- g) Plots in Block F, Plan C and Block G and Plan P shall be sold commencing at the southeast corner and in sequence to the north: Plots 22, 23 and 24, then Plots 21, 20 and 19, then Plots 16, 17, 18, etc.
- h) Lots and Plots not mentioned previously in this By-Law shall be sold in rotation or in any other manner which the Town Manager deems suitable and advisable.
- i) Plots 82, 95, 107 and 113, all in Block A, Plan P shall be reserved for a driveway and shall not be made available for sale.
- j) All pathways lying east and west in the cemetery large enough to accommodate a single grave shall be made available for sale.
- k) Lots in Plot 21, 22, 32, 33, 40, 41, 52 and 53, all in Block C, Plan P and also in reserved section in new addition are reserved for the burial of former members of Her Majesty's Armed Forces.

These lots are to be made available upon request, at no charge for the Lot. Any fees or charges required under Schedule "A" of this By-Law shall be charged.

- l) The Town Manager is required to provide and reserve lots for the burial of unclaimed bodies and bodies of destitute or indigent persons, which lots will be provided at no charge upon application to the Town Manager. Any fees or charges required under Schedule "A" of this By-Law shall be charged.

4.2 Interments and Disinterments

- a) All graves must have a concrete or fiberglass vault installed prior to lowering of the casket.
- b) No person, other than the Public Works Manager or person authorized by the caretaker, shall dig in any lot for the purpose of interring or disinterring a body.
- c) No grave for the burial of an adult shall be less than six feet in depth from the surface of the ground surrounding the grave.



- d) No casket shall be opened in cemetery after any burial service.
- e) Should a disinterment take place the lot shall revert to the Town of Vegreville for resale.

4.3 Monuments

- a) Any work to be done, such as erection of monuments, shall be done only under the supervision of the Public Works Manager.
- b) The maximum length of a flat marker shall be no greater than 2/3 of the width of a lot for a single lot marker, or 2/3 of the width of a double lot for a double lot marker.
- c) The maximum width of a flat marker shall be no greater than 18 inches.
- d) All monuments other than flat markers shall be erected on foundations which shall be at least 8 inches in depth, shall extend 6 inches from all sides in the monuments, and the top of which shall be level with the surface of surrounding ground.
- e) Temporary grave markers of reasonable size approved by the Town Manager and of nonbreakable material shall be permitted for a maximum period of 6 months from date of burial.
- f) The caretaker shall report to the Public Works Manager upon the condition of monuments which require repair, and upon any other matter or thing that the caretaker wishes to bring to the attention of Administration.
- g) The owner, or next of kin of the owner, of a monument which requires repair shall ensure that such repair is completed without delay.
- h) If any monument which requires repair is not repaired by the owner, or next of kin of the owner, within 30 days after being notified by the Town Manager of the required repairs, the Town Manager is empowered to remove and or repair the said monument.  
  
All costs incurred in the removal and or repair shall be charged to the owner, or next of kin of the owner, and may be recovered as a debt due to the Town of Vegreville.
- i) No work shall be done on any monument, or any monument shall be removed from any lot without permission of the Public Works Manager.
- j) In those instances where lots are owned side by side and one monument is to be erected to accommodate more than one person, a monument will be allowed to be erected after one burial.



- k) All monuments must be of granite, marble, limestone or bronze. No monuments, tombstones or covers shall be constructed of concrete material unless same is professionally finished and adequately reinforced and approved under Section 4, Subsection 4.3 (a), Monuments of this unit. No monument or cover shall be constructed of plastic or fibre glass material.

4.4 Maintenance of Lots and Cemetery

- a) No person, other than the Director of Parks, Recreation and Culture or person authorized by the Director of Parks, Recreation and Culture shall plant or cause to be planted any tree, shrub, plant, or flower on any lot or on any other portion of the cemetery.
- b) The erection, construction or installation of fences, railing, walls, copings, hedges or concrete grave covers shall not be permitted on or around any lot. The caretaker may remove any of the foregoing, for any reason of neglect or age in the opinion of the Town Manager have become objectionable, after the owner has been notified.
- c) No person, other than the caretaker, shall build up any lot or portion thereof, so that the surface of the lot is higher than the surface of the surrounding ground.
- d) The caretaker may remove any tree, shrub or plant which is in any way detrimental to adjacent lots, walks or driveways, or in the opinion of the Director of Parks, Recreation and Culture which is detrimental to the general appearance of the cemetery, or which is dangerous or inconvenient to the public.
- e) Wherever practical, lots including grave surfaces, are to be seed to grass by the caretaker, and are to be maintained under the direction of the Director of Parks, Recreation and Culture.
- f) The caretaker may remove or prevent the placing of any stand, holder, vase or other receptacle for flowers or plants which in the opinion of the Director of Parks, Recreation and Culture is unsightly.
- g) The caretaker may remove any rubbish which includes weeds, grass, funeral design, or floral piece which has become wilted or any other article or thing in the opinion of the Director of Parks, Recreation and Culture which is unsightly.
- h) No person, other than a person authorized by the Director of Parks, Recreation and Culture shall remove sod from a lot or any portion of.
- i) Heavy loads shall not be permitted to enter the cemetery when the roads in the cemetery are in the opinion of the Director of Parks, Recreation and Culture in an unfit condition due to rain, snow or spring thaw.



4.5 Miscellaneous

- a) All work in and around the cemetery shall be discontinued during any burial service.
- b) The Town of Vegreville, its officials, employees or agents shall not be held liable and or responsible for any error resulting from lack of proper or precise instruction regarding the location in a lot where an interment is to be made or has been made.
- c) Any person who:
  - i) Willfully destroys, mutilates, writes on, defaces, injures or removes any monument tombstone or marker, or any structure, vehicle, building, machinery, tool, equipment, or any material placed or left in the said cemetery, or any railing, fence or other work for the protection, maintenance or ornamentation of the cemetery, or burial lot, or
  - ii) Willfully destroys, cuts, picks, breaks or injures any tree, shrub, or plant, or
  - iii) Willfully plays any game or sport or,
  - iv) Willfully discharges or carries of a firearm except firearms at a military funeral, or
  - v) Willfully commits a nuisance, or
  - vi) at any time behaves in an indecent or unseemingly manner in the said cemeteryis guilty of an offence and is liable for a fine. (Fine is on Schedule "B".)
- d) No person shall turn loose, ride or allow to go at large any horses, dogs, cats or any other animal in the said cemetery.
- e) The Town shall have the right to prohibit the entry of any person or persons who do not have related business to the cemetery.

5. This By-Law repeals all previous Vegreville Riverside Cemetery By-Laws and any amendments thereto.

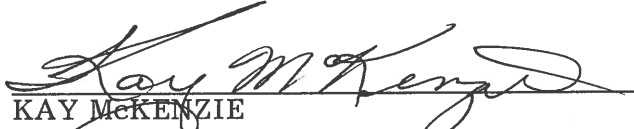
6. This By-Law shall come into force on the date of final passing.

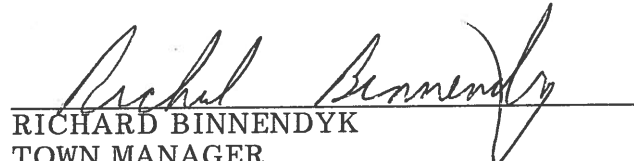


READ for a first time this 13th day of December , 1993 A.D.

READ for a second time this 10th day of January , 1994 A.D.

READ for a third time this 10th day of January , 1994 A.D.

  
KAY MCKENZIE  
MAYOR

  
RICHARD BINNENDYK  
TOWN MANAGER

**BY-LAW NO. 13-93**  
**SCHEDULE "A"**

**FEEES AT VEGREVILLE RIVERSIDE CEMETERY:**

A. Without Runners:

- 1. Non-Resident Lot . . . . . \$500.00
- 2. Resident Lot . . . . . \$400.00
- 3. Stillborn and up to 6 years
  - Resident . . . . . \$150.00
  - Non-Resident . . . . . \$175.00
- 4. Cremations . . . . . \$ 50.00
- 5. Cremation - Spreading of ashes on designated area . . . . . \$ 50.00
- 6. Opening and Closing . . . . . \$300.00
- 7. Saturday Interment . . . . . additional \$150.00

B. With Runners:

- 1. Non-Resident Lot . . . . . \$700.00
- 2. Resident Lot . . . . . \$550.00
- 3. Stillborn and up to 6 years
  - Resident . . . . . \$150.00
  - Non-Resident . . . . . \$175.00
- 4. Cremations . . . . . \$ 50.00
- 5. Cremation - Spreading of ashes on designated area . . . . . \$ 50.00
- 6. Opening and Closing . . . . . \$300.00
- 7. Saturday Interment . . . . . additional \$150.00

C. Prearranged Funerals:

The attached listing of Prearranged Grave Liners prior to the final passing of By-Law 13-93 will be permitted to continue the use of wooden boxes in the cemetery.

D. Columbarium Fees:

<u>One (1) Niche, One (1) Urn</u>			<u>One (1) Niche, Two (2) Urns</u>	
Level 1	\$1,000.00	(Bottom)	Level 1	\$1,400.00
Level 2	\$1,000.00		Level 2	\$1,400.00
Level 3	\$1,200.00		Level 3	\$1,600.00
Level 4	\$1,200.00		Level 4	\$1,600.00
Level 5	\$1,200.00	(Top)	Level 5	\$1,600.00

The price of the niche will include space, opening and closing, future care and inscription.

AMENDED AT THE APRIL 25, 1994 REGULAR MEETING, MOTION #17605  
 AMENDED AT THE JULY 11, 1994 REGULAR MEETING, MOTION #17773  
 AMENDED AT THE MAY 8, 1995 REGULAR MEETING, MOTION #18447



**BY-LAW NO. 13-93**  
**SCHEDULE "B"**

**FINES AT VEGREVILLE RIVERSIDE CEMETERY:**

Minimum           \$ 100.00

Maximum           \$2,500.00

Handwritten signature and initials, possibly "S. A. 104", in the bottom right corner.